
MEETING MINUTES
November 15th, 2023

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Jose Magaña, Vice Chair Angelica Ramos; Commissioners Coco-Nicole Banks, Deniz Westphal, Elena Jolly, Kristen Brown, and Melanie Sellar.

ABSENT: Commissioners Ken Kelly, Wendi Mahaney-Gurahoo, Anarita Reyes, Patricia Gardner, Janice Allen, and Patricia Mendoza.

STAFF: Library Director Jill Bourne; Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kilambi, Michelle Amores, and Ann Grabowski (virtually); Public Information Manager Elizabeth Castañeda; Public Information Rep Nancy Macias; Program Managers Anh Tran; Administrative Officer Andrea Maestre; Community Programs Admin. Karla Alvarez; Administrative Analyst Cassie Hunter; Senior Office Specialist Ronnie Kammerdiener-Clapp

Others: City of San José District 3 Council Assistant Bryan Reyes; City of San José City Auditor Joe Rois

I. Call to Order & Orders of the Day

The Library and Education Commission convened at 7:27 P.M. via Zoom webinar. A quorum was not achieved with 7 Commissioners present and 6 Commissioners absent.

II. Consent Calendar

A. Approve the November 15, 2023, Agenda.

B. Approve the Minutes for the Regular Meeting of October 18, 2023.

Action not taken.

III. Public Record: There was no correspondence for the Commissioners to review.

IV. Open Forum: No individuals addressed the Commission.

V. Discussion/Action Items

A. **ACTION:** Commission Budget Activities Sub-Committee Appointment to Prepare Annual Budget Position Message to Council (A. Maestre)
Commissioners Kristen Brown, Deniz Westphal, Coco-Nicole Banks and Melanie Sellar volunteered to be a part of the sub-committee. No action was taken.

VI. Council Liaison's Announcements

City of San José District 3, Council Assistant Bryan Reyes, provided an update from Councilmember Torres' Office. Councilmember Torres helped approve two new commissioners for the Civil Service Commission. He also voted to approve the Park Impact Ordinance and Dedicated Ordinance Fees and the November 9th Neighborhood Services and Education Committee meeting. Council District 3's office received the survey and workplan for the Youth Commission. They are working on distributing it through their newsletter, although their newsletter is geared more towards adults. Recent D3 events include a Haunted House at Brenda Lopez Memorial and Washington Youth Center. Upcoming events: December 2nd will be a Christmas tree giveaway, with at least 1,000 trees for families in need. Later in the month, there will be a stage takeover at Christmas in the Park.

VII. Chair's Announcements

Chair Magaña attended the Halloween Parade at Dr. Martin Luther King Jr. Library. Chair Magaña also had the opportunity to speak at the San José Public Library's Staff Mini-Con. Lastly, Chair Magaña addressed the vacancies in the Library and Education Commission as well as other Commissions within the City of San José.

VIII. Library Director's Announcements

San José Public Library Director Jill Bourne shared that the Holiday closures for library branches will be:

- Thursday, November 23 and Friday, November 24 for the Thanksgiving Holiday
- Sunday, December 24 through Tuesday, December 26 for the Christmas Holiday
- Sunday, December 31 to Tuesday, January 2 for the New Year's Holiday

The library's online collection, eLearning resources, and streaming services will not be impacted and will be available at sjpl.org.

The month of November, San José Public Library is celebrating the rich history and culture of Native Americans by offering a variety of events, such as arts and crafts, story times, and even a fun STEAM program where participants learned about Native American folktales and created their own story with a star constellation project. We invite you to read these blogs by visiting sjpl.org.

The San José Public Library and SJSU King Library invite you to join us in supporting over a dozen local authors during our 11th Annual LocalLit event on Saturday, December 2, from 2 – 4:30 PM at the King Library, Room 225 (second floor). For more details, including a list of participating authors, please visit: www.sjpl.org/LocalLit.

The San José Public Library's Winter Reading program is fast approaching. Our Winter Reading program challenges readers to log at least four hours of reading, or four books read, from December 7 to January 7. Pre-register starting Monday, November 27. Also, starting December 7, registered youth (ages 0-18) can claim a free book at any SJPL location as a participation prize, and adults (ages 18+) who sign up can claim a free SJPL tote bag. For more information, visit: sjpl.org/WinterReading.

IX. Comments and Announcements:

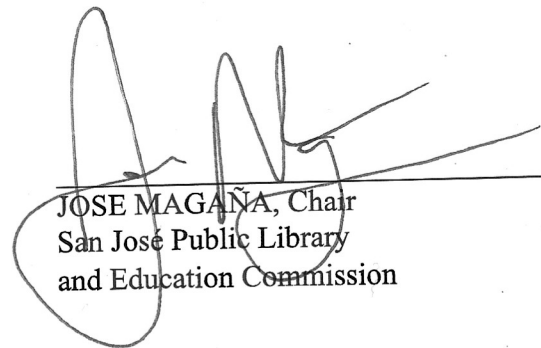
- A. Announcements & Meetings Attended by Commissioners as Commissioners: No announcements or meetings attended by any Commissioners.
- B. San José Public Library Foundation (SJPLF) Board: Vice Chair Ramos attended the last San José Public Library Foundation Board of Director's Meeting. The Board did a mapping exercise to see how they can get more supporters. Vice Chair Ramos would like for Commissioners to do a similar exercise for the Library and Education Commission. The first Tuesday after Thanksgiving is Giving Tuesday. Since it's the giving season, donations to the San José Public Library Foundation or Friend's of Library Groups would be appreciated.

X. Information and Upcoming Opportunities for Commission Participation
See SJPL Program Calendar at <https://www.sjpl.org/>

XI. Items for Future Commission Meeting Agendas: Commissioners would like an update from Foundation.

XII. Meeting Schedule and Agenda Items
The next regular meeting will be held on **January 17th, 2024, at Dr. Martin Luther King Jr. Library, 3rd Floor.**

XIII. Adjournment: The meeting was adjourned at 7:43 P.M.


JOSE MAGAÑA, Chair
San José Public Library
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY


CASSIE HUNTER