
AMENDED MEETING MINUTES

March 16th, 2022

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Janice Allen, Elena Jolly, Ken Kelly, Hilary Thorsen, Angelica Ramos, and Patricia Mendoza

ABSENT: Commissioner Pravir Ramtekkar

STAFF: Library Director Jill Bourne, Deputy Library Director of Operations Jenny Choi; Deputy Library Director of Public Services Michelle Ornat, Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kilambi, Michelle Amores, and Ann Grabowski; Senior Librarians Elizabeth Nolan and Kyle Burkett, Librarians Megan Maloy and Eboni Harris; Marketing & Communications Manager, Nancy Macias; Volunteer Services Manager, Jason Pell; Community Programs Administrators Adrian McBride, Karla Alvarez, and Samantha Cramer; Literary Specialist Ofelia Medina, Cassandra Landicho, Victoria Coverson-Baxter, Ulises Palmeno, and Katelyn Linder, Library Clerk, Ngoc Lien, Principal Office Specialist, Paul Liu Senior; Office Specialist, Julie Cullen; Senior Office Specialists Melissa Chheuy and Justin Sana.

Others: City of San José District 8 Council Assistant Mariela Garcia, City of San José District 3 Youth Commissioner Nicole Hoang, Araceli Ortiz

I. Call to Order & Orders of the Day

The Library and Education Commission convened at 7:00 PM via Zoom webinar. A quorum was achieved with 9 Commissioners present.

II. Consent Calendar

A. Approve the March 16th, 2022 Agenda.

B. Approve the Minutes for the Regular Meeting of February 16th, 2022.

On the motion of Commissioner Kelly, seconded by Commissioner Allen, the Commission voted unanimously to approve all items on the consent calendar.

III. Public Record: There was no correspondence for the Commissioner to review.

IV. Open Forum: No individuals addressed the Commission.

V. Discussion/Action Items

A. **INFORMATION:** Youth Commission Announcements & Updates (N. Hoang)
The Commission received a verbal update on City of San José Youth Commission activities from District 3 Youth Commissioner Nicole Hoang.

- B. **INFORMATION: Volunteer Services Update (J. Pell)**
San José Public Library Volunteer Services Manager Jason Pell provided a verbal report on updates regarding volunteer services in the library system. Discussion followed and the presentation was accepted by the Commission.
- C. **INFORMATION: Adult Literacy Programming (A. McBride/K. Alvarez)**
San José Public Library Community Programs Administrators Adrian McBride and Karla Alvarez provided a status report on adult literacy programming. The commission accepted the presentation, no discussion followed.
- D. **INFORMATION: Women’s HERstory Month Program Spotlight (K. Burkett/S. Cramer/O. Medina)**
San José Public Library Senior Librarian Kyle Burkett, Programs Administrator Samantha Cramer, and Literacy Program Specialist Ofelia Medina presented to the Commission a highlight of programs offered at the library celebrating and supporting women in honor of Women’s History Month. Araceli Ortiz, a program attendee was present to provide testimonial for one of the programs. Discussion followed and the presentation was accepted by the Commission.

VI. Council Liaison’s Announcements:

City of San José District 8 Council Assistant Mariela Garcia provided an update from Councilmember Arenas’ Office.

- VII. Chair’s Announcements:** Chair Mahaney-Gurahoo shared an update on providing public comment at the City of San José’s Rules Committee.

VIII. Library Director’s Announcements:

Library Director Jill Bourne shared an update from the Library.
The SJPL CA Room kicked-off the East Side Dreams Art Contest. More information can be found at [East Side Dreams Art Contest | San Jose Public Library \(sjpl.org\)](#);
SJPL’s Early Education team hosted Read Across San Jose day;
In celebration of Nowruz, the Persian New Year, the West Valley Branch Library will have grab-and-go crafts and host the Beskhan dance academy, more info at [www.sjpl.org](#);
SJPL hosted it’s 2nd Laptop Donation Drive and received 139 donated devices, successfully refreshed laptops from HP will be given to program participants;
and City Council advanced a memorandum that will review the budgetary impact of the re-opening of Sunday hours at SJPL.

IX. Comments and Announcements:

- A. **Friend’s Groups Comments, Announcements and Updates:** Commissioner Kelly shared that the Friends groups are in process of recruiting volunteers for their groups.
- B. **Meetings Attended by Commissioners as Commissioners:** No comments.
- C. **San José Public Library Foundation (SJPLF) Board:** Commissioner Thorsen provided the Commissions updates on SJPLF. The Foundation held a press conference on March 10th, with Vice Mayor Chappie Jones present in support of increasing library hours and

following links were shared: <https://sanjosespotlight.com/san-jose-libraries-want-funds-to-return-to-pre-pandemic-service-levels-staffing-library-programs-budget/>, [San Jose Public Library Supporters Push for More Funds From City Budget - YouTube](#);

Updates regarding Career Online High School graduates were shared and their plans after graduating were shared;

The following links were also provided to encourage reaching out to City Council to advocate for library services:

* English: <https://sanjose.abalancingact.com/2022english>

* Español: <https://sanjose.abalancingact.com/2022spanish>

* Vietnamese: <https://sanjose.abalancingact.com/2022vietnamese>

X. Information and Upcoming Opportunities For Commission Participation

See SJPL Program Calendar at <https://www.sjpl.org/>

XI. Items for Future Commission Meeting Agendas

Commissioner Kelly requested a discussion to cover private security at the library branches. Commissioner Thorsen interested in hearing more about the Marketing and Communications team. Commissioner Zisser proposed a sub-committee to overlook Equity & Inclusion work at the library.

XII. Meeting Schedule and Agenda Items

The next regular will be held virtually on April 20th, 2022 at 7:00 PM.

XIII. Adjournment: The meeting was adjourned at 8:46 P.M.

WENDI MAHANEY-GURAHOO, Chair
San José Public Library
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY

ANN GRABOWSKI