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MEETING MINUTES

April 20<sup>th</sup>, 2022

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Janice Allen, Elena Jolly, Ken Kelly, Hilary Thorsen, Angelica Ramos, Michael Melillo, Aaron Zisser, Reyes, Brown, and Patricia Mendoza

**ABSENT:** Commissioner Pravir Ramtekkar

**STAFF:** Library Director Jill Bourne, Deputy Library Director of Operations Jenny Choi; Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Library Foundation Corporate Partnerships Manager Jodie Pulliam; Division Managers Jean Herriges, Vidya Kilambi, Michelle Amores, and Ann Grabowski; Program Manager Anh Tran; Public Information Manager Elizabeth Castañeda; Administrative Officer Andrea Maestre; Senior Librarian Elizabeth Nolan, Librarians Megan Maloy and Eboni Harris; Senior Office Specialists Justin Sana and Melissa Chheuy

**Others:** City of San José District 8 Council Assistant Patricia Andrade, City of San José District 3 Youth Commission Chair Nicole Hoang

**I. Call to Order & Orders of the Day**

The Library and Education Commission convened at 7:00 PM via Zoom webinar. A quorum was achieved with 12 Commissioners present.

**II. Consent Calendar**

A. Approve the April 20<sup>th</sup>, 2022 Agenda.

B. Approve the Minutes for the Regular Meeting of March 16<sup>th</sup>, 2022.

Informational Item D. Winter Book Giveaway & Educator Book Bundles to be deferred to the next meeting. On the motion of Commissioner Allen, seconded by Commissioner Jolly, Commissioner voted unanimously to approve the amended April 20<sup>th</sup>, 2022 Agenda and the meeting minutes for the March 16<sup>th</sup>, 2022 as amended with the correct dates.

**III. Public Record:** There was no correspondence for the Commissioner to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

A. INFORMATION: Youth Commission Announcements & Updates (N. Hoang)

City of San José District 3 Youth Commission Chair Nicole Hoang shared the results of Annual Teen Survey with the Commission. Commissioner Ramos joined the meeting at 7:10 PM. Discussion followed.

- B. **INFORMATION: SJPL Foundation Update (D. Coppin/H. Thorsen)**  
The Commission received a presentation on the 2021 Annual Report from Commissioner Thorsen and Foundation Director Dawn Coppin. Commissioner Melillo joined the meeting at 7:25 PM. Discussion followed.
- C. **INFORMATION: Budget Update (A. Maestre)**  
The Commissioner received an update of the Library and City Budget from Administrative Officer Andrea Maestre. Discussion followed.
- D. **INFORMATION: Winter Book Giveaway & Educator Book Bundles (E. Nolan)**  
Deferred to next regular meeting on May 18<sup>th</sup>, 2022.

**VI. Council Liaison's Announcements:**

City of San José District 8 Council Assistant Patricia Andrade provided an update from Councilmember Arenas' Office.

- VII. Chair's Announcements:** Chair Mahaney-Gurahoo shared events that she attended as a Commissioner that focused on the well-being of children.

**VIII. Library Director's Announcements:**

Library Director Jill Bourne announced that Library hours have been expanded, National Volunteer Appreciation Week is underway, Library-by-Mail is available for sign up, CA State Parks parking pass available for check out, and that the Library is holding a poetry contest and other activities for National Poetry Month. Visit [sjpl.org](http://sjpl.org) for more information.

**IX. Comments and Announcements:**

- A. **Friend's Groups Comments, Announcements and Updates:** Commissioner Kelly shared an update from the Friend's Groups for Bascom, Pearl Avenue, Cambrian Libraries.
- B. **Meetings Attended by Commissioners as Commissioners:** Commissioner Thorsen attended two advocacy committee meetings in support for full restoration of hours for the libraries and expansion for Sunday hours.
- C. **San José Public Library Foundation (SJPLF) Board:** Commissioner Thorsen provided an update on behalf of the Library Foundation.

**X. Information and Upcoming Opportunities For Commission Participation**

See SJPL Program Calendar at <https://www.sjpl.org/>

**XI. Items for Future Commission Meeting Agendas**

Report on all Commissioner requests for items added to agenda.

**XII. Meeting Schedule and Agenda Items**

The next regular will be held virtually on May 18<sup>th</sup>, 2022 at 7:00 PM.

**XIII. Adjournment:** The meeting was adjourned at 8:41 P.M.

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WENDI MAHANEY-GURAHOO, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY

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ANN GRABOWSKI