



# City of San José Library and Education Commission

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## MEETING MINUTES September 17<sup>th</sup>, 2025

### I. Call to Order & Orders of the Day

#### Roll Call

PRESENT: Chair Angelica Ramos, Vice Chair Coco-Nicole Banks, Commissioners Daphna Woolfe, Deniz Westphal, Jose L. Abastida, Gini Bossenbroek, Ramnik Saandal, Patricia Mendoza, Marvin McCrary and Kristen Brown

ABSENT: Commissioner Gerard Roney, Charea Bustamante and Westley Baker

STAFF: City Librarian Jill Bourne; Deputy Director of Operations Jenny Choi, Deputy Director of Public Services Ann Grabowski; Division Managers Michelle Amores, Jean Herriges and Vidya Kilambi; Administrative Officer Fiahna Cabana; Public Information Manager Elizabeth Castañeda; Sr. Public Information Rep. Nancy Macias; Program Manager Karla Alvarez; Sr. Librarian Megan Maloy; Librarian Emily Terada; Administrative Analyst Cassie Hunter and Salvador Telly

OTHERS: City of San José District 1 Councilmember Rosemary Kamei; City of San José District 1 Council Assistant Kobe Lopez; City of San José District Citywide Youth Commission Chair Marian Kucharewski; City of San José District 2 Youth Commission Vice Chair Neyha Pradeepkumar

### I. Call to Order & Orders of the Day

The Library and Education Commission convened at 7:04 p.m. A quorum was achieved with 10 Commissioners present, and 3 Commissioners absent.

### II. Consent Calendar

A. Approve the Minutes for the Regular Meeting of August 20, 2025.

On the motion of Commissioner Abastida, seconded by Commissioner Banks, Commissioners voted unanimously to approve the August 20, 2025, meeting minutes.

### III. Public Record: There was no correspondence for the Commissioners to review.

### IV. Open Forum: No individuals addressed the Commission.

### V. Discussion/Action Items

A. INFORMATION: Youth Commission Update (M. Kucharewski/N. Pradeepkumar)  
The Commission received announcements and updates from the City of San José Youth Commission Chair and Vice Chair. Discussion followed.

**B. INFORMATION: Budget Overview (F. Cabana)**

The Commission received a report on the San José Public Library Budget.  
Discussion followed.

**C. INFORMATION: Facilities and Customer Experience Plan Update (M. Sullivan)**

The Commission will receive an update on the Facilities and Customer Experience Plan from Margaret Sullivan Studios.

**VI. Council Liaison's Announcements**

Councilmember Kamei introduced new staff member Kobe Lopez. She shared in August, City Council approved \$1.5 million for e-books, audiobooks and other digital services. Councilmember Kamei is continuing collaboration with the Schools and Cities collaborative, meeting with Santa Clara County Superintendents. She attended the Kristi Yamaguchi Family Literacy Festival. She also heard the Graphic Novel Making Contest had increased participation. Councilmember Kamei will be working with the Youth Commissioner from her district to include high school students in civic engagement.

**VII. Chair's Announcements**

Chair Ramos shared she attended the Kristi Yamaguchi Family Literacy Festival.

**VIII. Library Director's Announcements**

San José Public Library's City Librarian, Jill Bourne shared that the month of September is National Library Card sign-up month. To learn more about this annual celebration and the perks of an SJPL membership visit: [sjpl.org/NLCM](http://sjpl.org/NLCM). The San José Public Library celebrates National Hispanic Heritage Month, from September 15 through October 15. View all scheduled programs at [sjpl.org/NHNM](http://sjpl.org/NHNM). Jill also shared that there will be a virtual Volunteer Orientation on Monday, September 22 from 11:00 a.m. to 12:00 p.m. Learn more at: [sjpl.org/adult-literacy/](http://sjpl.org/adult-literacy/). The San José Public Library will join libraries across the nation to celebrate and promote the freedom to read during Banned Books Week, from October 5-11. Full details at: [sjpl.org/bannedbooks](http://sjpl.org/bannedbooks).

**IX. Comments and Announcements:**

**A. *Announcements & Meetings Attended by Commissioners as Commissioners:***

No Commissioners provided any comments or attended any events.

**B. *San José Public Library Foundation (SJPLF) Board:***

Chair Ramos shared that the Foundation participated in the Kristi Yamaguchi Family Literacy Festival. The San José Public Library Foundation Board will be having their Board retreat on Tuesday September 19<sup>th</sup> at Dr. Martin Luther King Jr. Library. On Thursday, September 25<sup>th</sup>, there will be a free estate planning workshop at Almaden Community Center. For more information, please visit [sjplf.org/estateplanning](http://sjplf.org/estateplanning).

**X. Information and Upcoming Opportunities for Commission Participation**

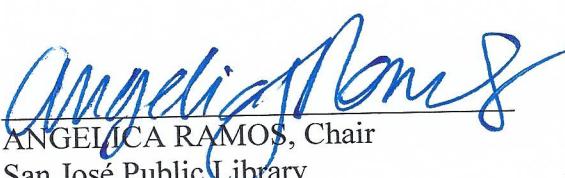
See SJPL Program Calendar at <https://www.sjpl.org/>

**XI. Items for Future Commission Meeting Agendas:** None suggested.

**XII. Meeting Schedule and Agenda Items**

The next meeting will be a joint meeting between the Youth Commission and Library & Education Commission. This meeting will be held on **Monday, October 27, 2025, at 6:30 p.m.** at **Dr. Martin Luther King Jr. Library, 2<sup>nd</sup> Floor.**

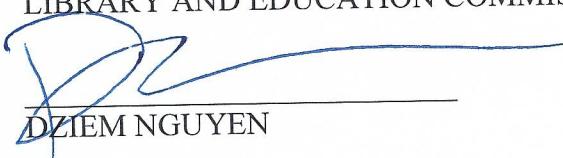
**XIII. Adjournment:** The meeting was adjourned at 8:30 p.m.



ANGELICA RAMOS, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY



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