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MEETING MINUTES

June 18<sup>th</sup>, 2025

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Jose Magaña, Vice Chair Angelica Ramos, Commissioners Coco-Nicole Banks, Deniz Westphal, Jose L. Abastida, Patricia Mendoza, Gerard Roney, Marvin McCrary, Kristen Brown and Westley Baker

**ABSENT:** Commissioner Janice Allen

**STAFF:** City Librarian Jill Bourne, Division Managers Jean Herriges and Vidya Kilambi; Administrative Officer Fiahna Cabana; Public Information Manager Elizabeth Castañeda; Program Manager Karla Alvarez; Sr. Librarian Chieu Nguyen; Librarian Thu-Thao Tran; Administrative Analyst Cassie Hunter and Salvador Telly

**OTHERS:** City of San José District 1 Councilmember Rosemary Kamei

**I. Call to Order & Orders of the Day**

The Library and Education Commission convened at 7:05 P.M. A quorum was achieved with 10 Commissioners present, and 1 Commissioner absent.

**II. Consent Calendar**

A. Approve the June 18, 2025, Agenda.

B. Approve the Minutes for the Regular Meeting of May 21, 2025.

On the motion of Commissioner Brown, seconded by Commissioner Roney, Commissioners voted unanimously to approve the June 18, 2025, agenda, as well as the May 21, 2025, meeting minutes.

**III. Public Record:** There was no correspondence for the Commissioners to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

A. **INFORMATION:** Branch Spotlight: Cambrian (C. Nguyen)

The Commission received a report on the Cambrian Library Branch. Discussion followed.

**B. INFORMATION: Library Bond Review (S. Telly)**

The Commission received an informational update on the Library Bond Review. Discussion followed.

**C. ACTION: Adoption of Fiscal Year 2025-26 Work Plan (Chair Magaña)**

The Commission voted to approve the Fiscal Year 2025-2026 Library and Education Commission Work Plan. Discussion followed. On the motion of Vice Chair Ramos, seconded by Commissioner Abastida, the Commission voted unanimously to adopt the proposed Fiscal Year 2025-2026 Work Plan.

**D. ACTION: Election of Fiscal Year 2025-26 Officers (Chair Magaña)**

The Commission identified and voted on the Commission Chair and Vice Chair for Fiscal Year 2025-2026. Discussion followed. On the motion of Commissioner Roney, seconded by Commissioner Westphal, the Commission voted unanimously for Commissioner Angelica Ramos to be Chair for Fiscal Year 2025-2026. Commissioner Ramos abstained. On the motion of Commissioner Roney, seconded by Commissioner Mendoza, the Commission unanimously voted for Commissioner Coco-Nicole Banks to be Vice Chair for Fiscal Year 2025-2026. Commissioner Coco-Nicole Banks abstained.

**VI. Council Liaison's Announcements**

Councilmember Kamei shared June 17<sup>th</sup> was the last Council meeting, and they will be in recess until August 12<sup>th</sup>. There were no cuts to library hours or staffing FY 2025-26. City Council authorized an increase to the Library Parcel Tax by 2.69%. There is a request from City Council to remove late fees, hoping to provide relief to those who need it. City Council also approved an agreement to acquire a new integrated library software solution.

**VII. Chair's Announcements**

Chair Magaña shared his experience as a Commissioner for the past eight years and the importance of the Commission.

**VIII. Library Director's Announcements**

San José Public Library's City Librarian, Jill Bourne shared that the library held a community breakfast celebration, where Chair Magaña was acknowledged for his time with the Commission. The Library is partnering with the San Jose Earthquakes to offer fans a story time at the Dr. Roberto Cruz – Alum Rock Branch on Wednesday, July 9 and another at the Hillview Branch on Tuesday, July 22<sup>nd</sup>, both are scheduled from 5:30 PM to 6:30 PM. For more information about the upcoming story times with the Earthquakes and to register for Summer Learning, please visit: [sjpl.org/Summer](http://sjpl.org/Summer). The San José Public Library is celebrating the 20<sup>th</sup> Anniversary of the Dr. Roberto Cruz – Alum Rock Branch Library on Saturday, July 12<sup>th</sup> from 11:00 AM to 2:00 PM. For more details, visit: [sjpl.org/AR20](http://sjpl.org/AR20). In observance of Juneteenth, all SJPL locations will be closed Thursday, June 19<sup>th</sup>. Our eLibrary is always open at [sjpl.org](http://sjpl.org).

**IX. Comments and Announcements:**

**A. Announcements & Meetings Attended by Commissioners as Commissioners:**

Commissioner Brown attended the partnership breakfast and a disability rally in Sacramento, CA. Chair Magaña and Commissioner Roney attended a focus group for the facilities and customer experience plan. Commissioner Ramos attended the BAY FC story time at Bascom Library.

**B. San José Public Library Foundation (SJPLF) Board:**

Vice Chair Ramos shared that the Foundation held an Estate Planning Workshop at Cambrian Library on June 3<sup>rd</sup> at 3:00 pm. The Foundation worked with The Friend's of the Library and SJPL for the 2025-26 budget. The Foundation, Library and Consultant, Margaret Sullivan Studios, hosted the Community Partnership breakfast on June 11, 2025. The Library will be receiving a two-year grant from the Carnegie Corporation of New York.

**X. Information and Upcoming Opportunities for Commission Participation**

See SJPL Program Calendar at <https://www.sjpl.org/>

**XI. Items for Future Commission Meeting Agendas:** None suggested.

**XII. Meeting Schedule and Agenda Items**

The next regular meeting will be held on **August 20, 2025, at 7:00 p.m. at Joyce Ellington Library Branch.**

**XIII. Adjournment:** The meeting was adjourned at 8:20 P.M.

/s/

Angelica Ramos, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY

  
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CASSIE HUNTER