

LIBRARY AND EDUCATION COMMISSION

October 16, 2024
7:00 PM to 9:00 PM

I. CALL TO ORDER & ORDERS OF THE DAY

II. CONSENT CALENDAR

A. APPROVE THE 10/16/2024 AGENDA

**B. APPROVE MINUTES FOR THE REGULAR MEETINGS OF
09/18/2024**

III. PUBLIC RECORD

IV. OPEN FORUM

(2 MINUTES OF SPEAKING TIME IS AVAILABLE)

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V. DISCUSSION/ACTION ITEMS

**A) INFORMATION: REVIEW OF BOND
AND AUDIT QUESTIONS (J. CHOI)**

REVIEW OF BOND AND LIBRARY PARCEL TAX AUDIT QUESTIONS

Library and Education Commission
October 16, 2024

QUESTIONS?



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Agenda Item

Code of Conduct

- Comment on the specific agenda item topic only
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**B) INFORMATION: LIBRARY SECURITY
UPDATE (A. RODROCK)**

LIBRARY SAFETY & SECURITY BRIEFING

October 16, 2024

BEHAVIOR IN THE LIBRARY

“The library serves all customers equally and is open to everyone. Our goal is to create a secure, relaxing, and pleasant place to learn and explore.”



Staff Training

Staff
Enforcement

Behavior
Policy
Enforcement

Education

INCIDENT CATEGORIZATIONS

1: NO RISK

2: LOW RISK

3: MODERATE RISK

4: SEVERE RISK

1. NO RISK

No Threats/ Complied/ No Juveniles Involved/ No Property
Damages

DISRUPTIVE BEHAVIOR
ALCOHOL POSSESSION
LODGING

2. LOW RISK

No Threats/ Did not Comply/ Verbally Aggressive/
Aggressive Behavior / Property Damage Below \$450
ALCOHOL USE

FACILITIES HAZARD
BUILDING VANDALISM/
PROPERTY DAMAGE
ENCAMPMENTS

3. MODERATE RISK

Threat Displayed/ Did not Comply/ Verbally Aggressive/
Aggressive Behavior / Indecent Exposure/ Stalking/ Property
Damage \$450 or above/ Juvenile Involved

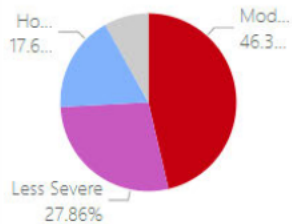
TRESPASSING
PHYSICAL THREAT
SEXUAL HARRASSMENT/ UNWANTED ADVANCES
WEAPONS

4. SEVERE RISK

911 Requested/Response/ Threat to Life/ Limb/ Property
Damage \$450 or above/Juvenile Involved

POLICE/FIRE/MEDICAL
ASSAULT/BATTERY/FIGHT

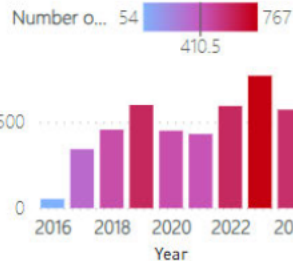
Incidents by Category Group



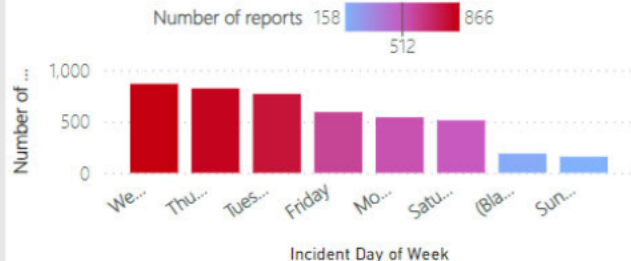
4,446

Total Incident Reports

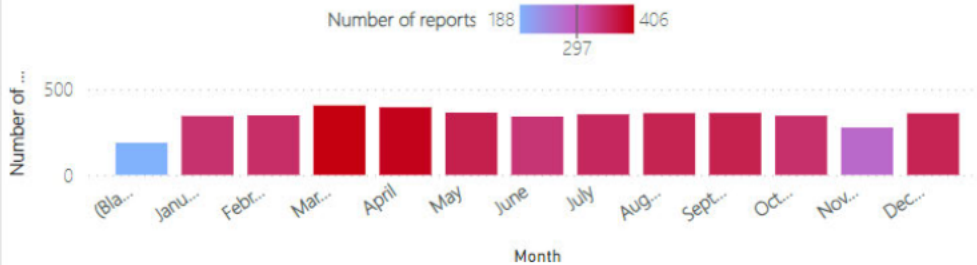
Number of reports by Year



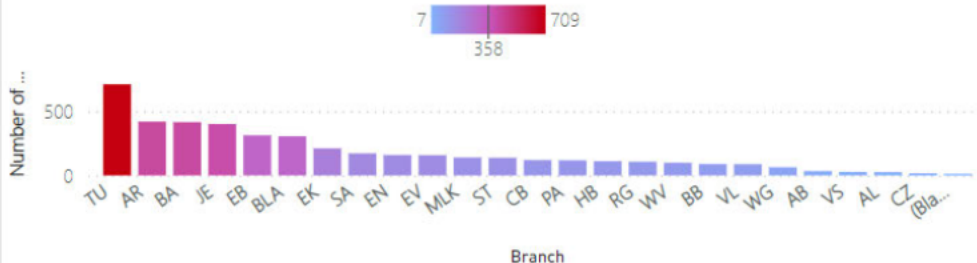
Number of reports by Incident Day of Week



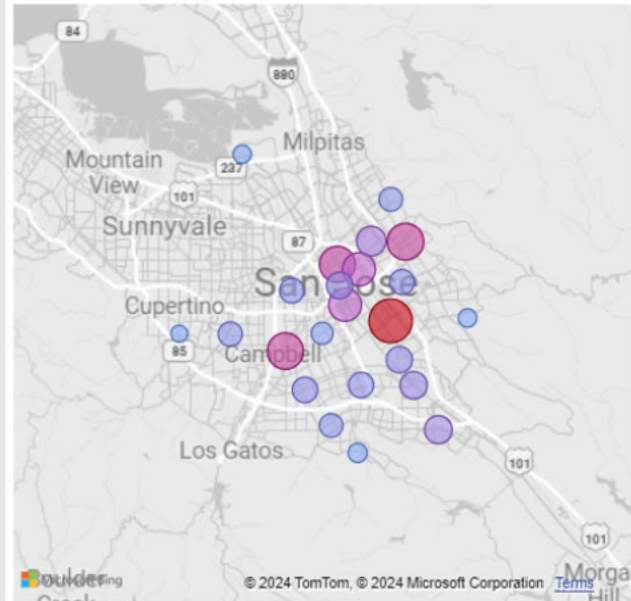
Number of reports by Month



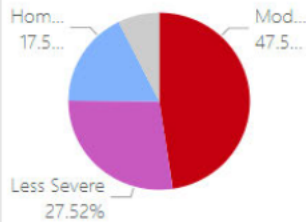
Number of reports by Branch



Number of Reports by Full Address

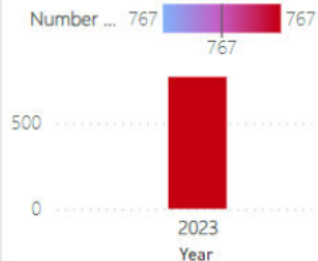


Incidents by Category Group

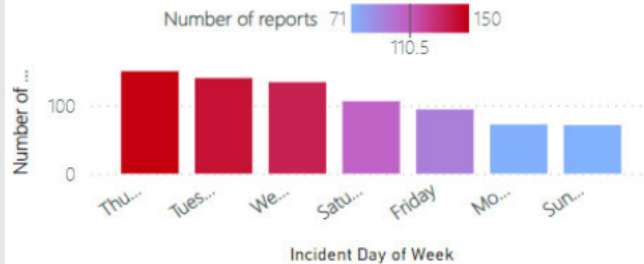


767
Total Incident Reports

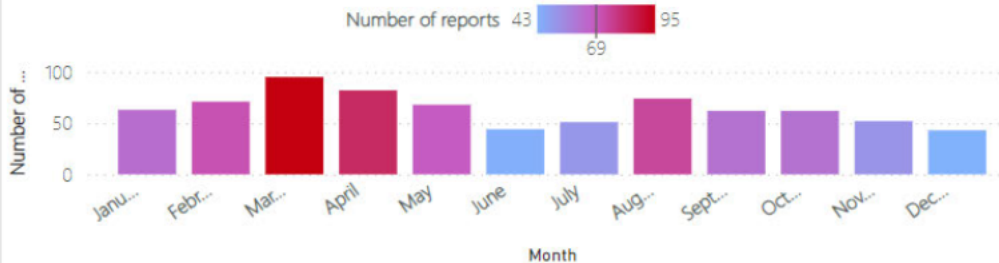
Number of reports by Year



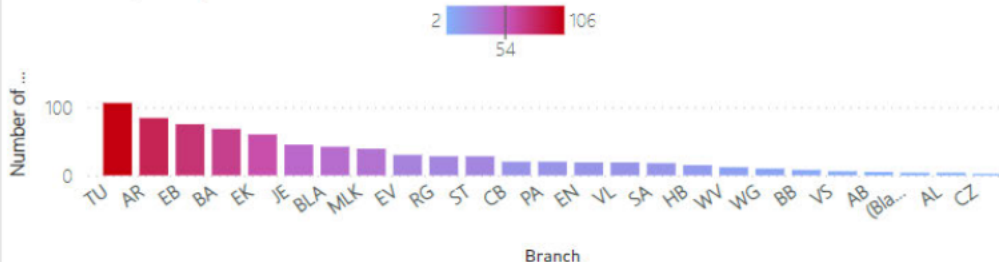
Number of reports by Incident Day of Week



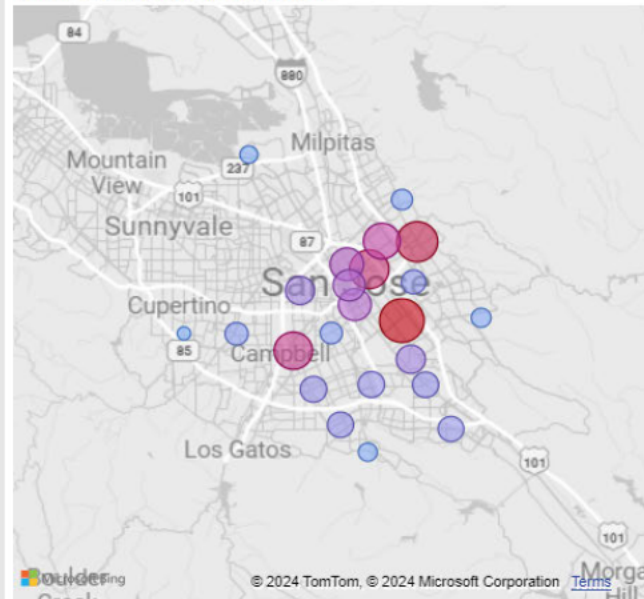
Number of reports by Month



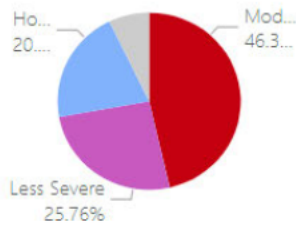
Number of reports by Branch



Number of Reports by Full Address

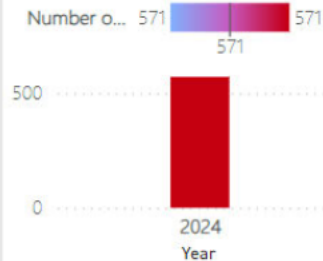


Incidents by Category Group

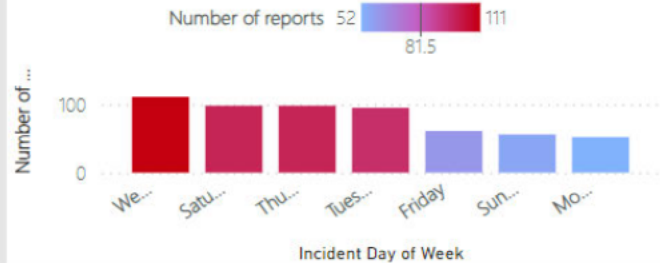


571
Total Incident Reports

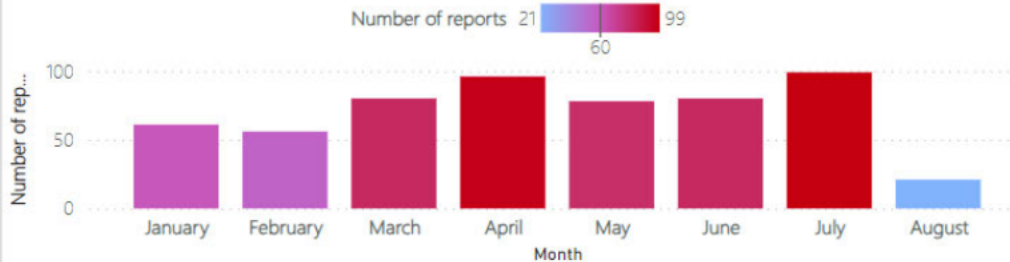
Number of reports by Year



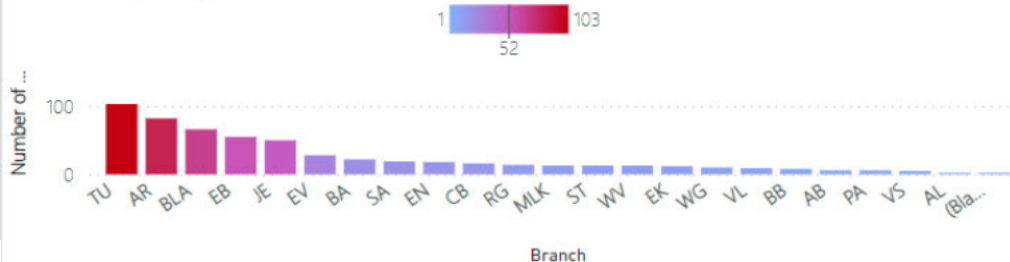
Number of reports by Incident Day of Week



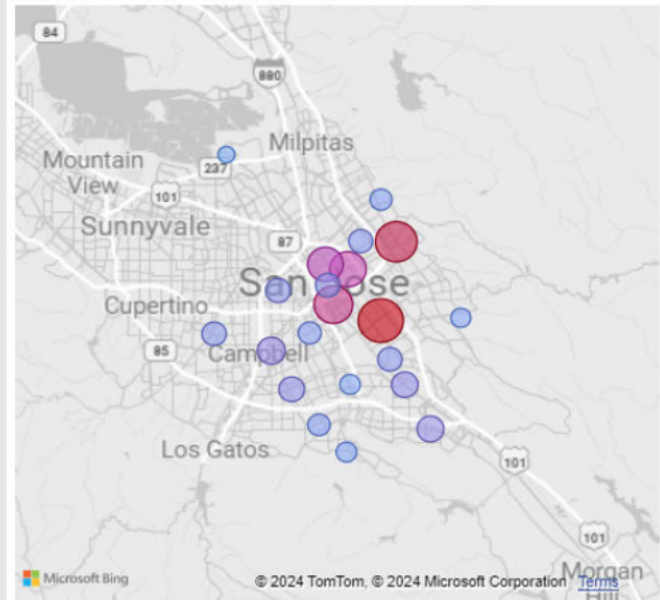
Number of reports by Month



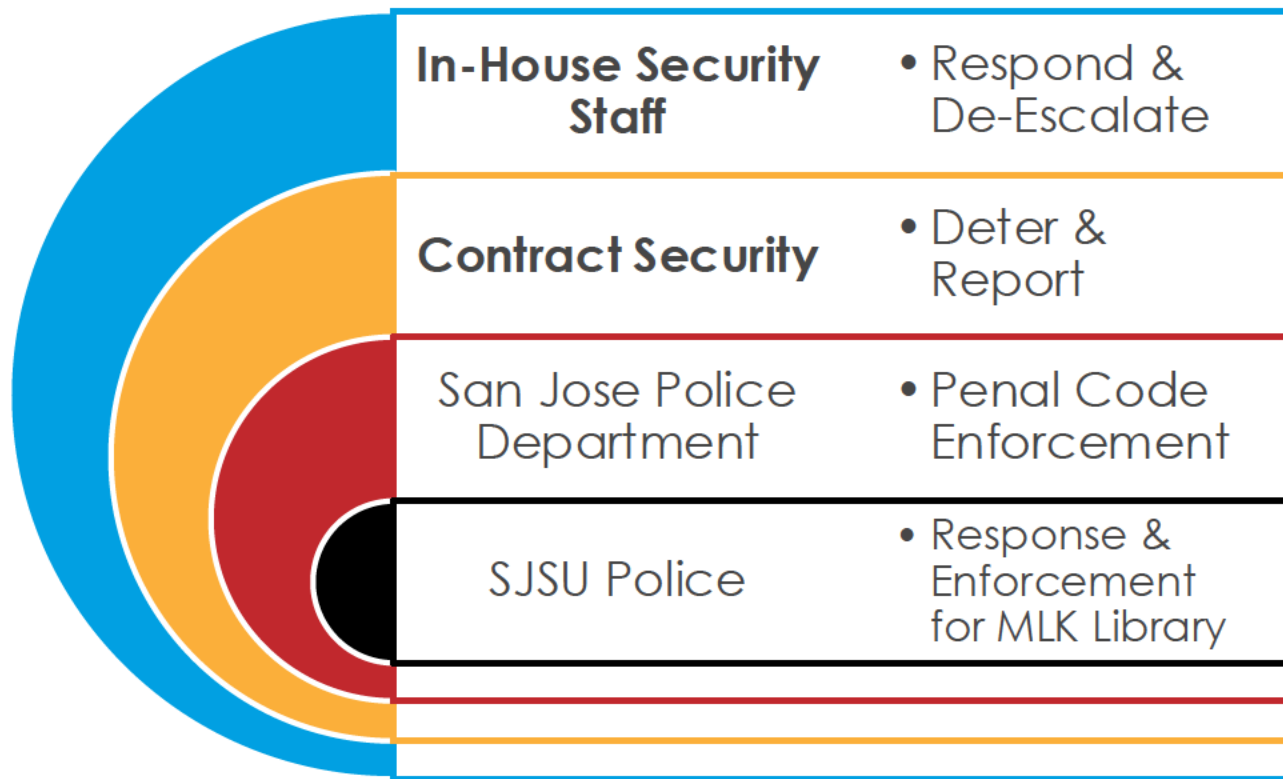
Number of reports by Branch



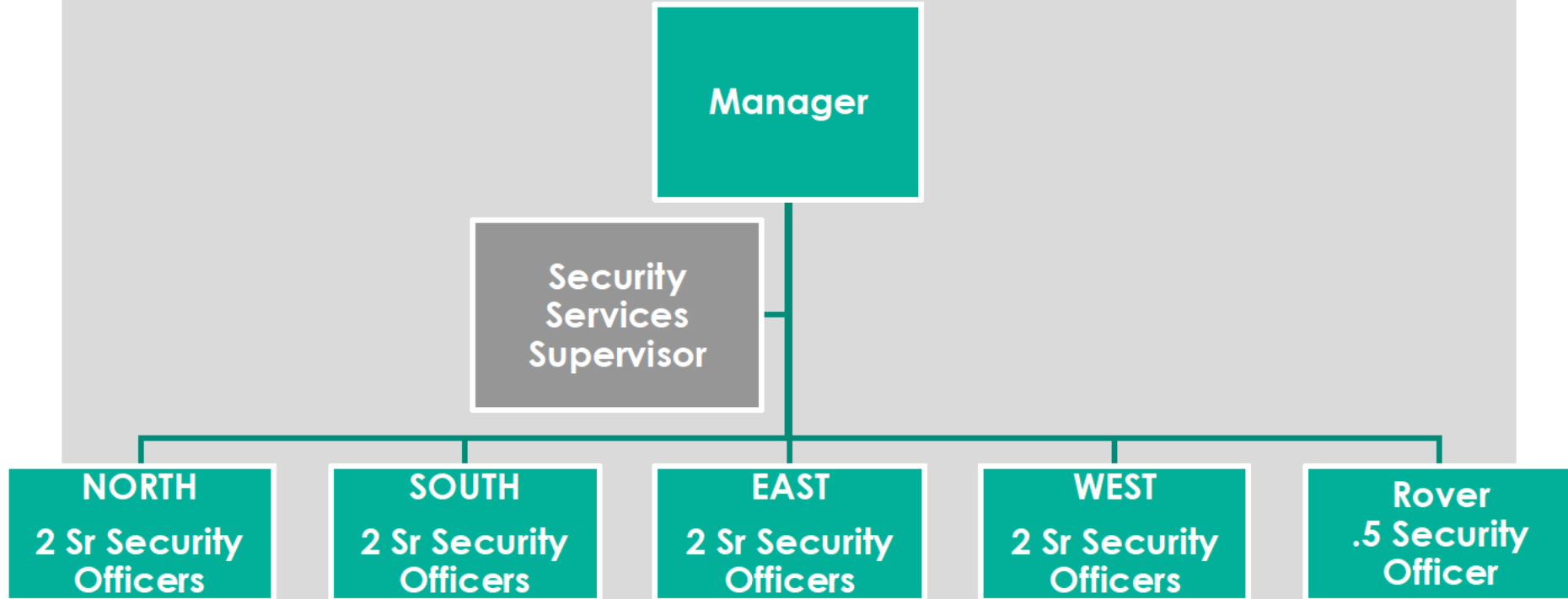
Number of Reports by Full Address



OPERATIONALIZING A HYBRID SECURITY MODEL



SJPL SECURITY TEAM IS GROWING!



SJ LIBRARY SECURITY OPERATIONS & PRIORITIES



CONTRACT SECURITY OPERATIONS & PRIORITIES



- | | |
|---|---|
| <ul style="list-style-type: none">• Hybrid model with Flexible Staffing Pool• Visual Security Presence• Wayfinding Support• On-Site Reporting (911 and SJPL Security Team) | <ul style="list-style-type: none">• NOT a replacement for 911 or In-House Security• NOT involved in delivering staff training• NOT responsible for system-wide security priorities |
|---|---|

COMPLIMENT CAPACITY FOR LIBRARY BRANCH SUPPORT

Contract Security



In-House Security Officers



Alum Rock

1 Primary
12 Flex

Hillview

1 Primary
10 Flex

Bascom

1 Primary
10 Flex

Tully

1 Primary
10 Flex

Biblioteca

1 Primary
12 Flex

Joyce Ellington

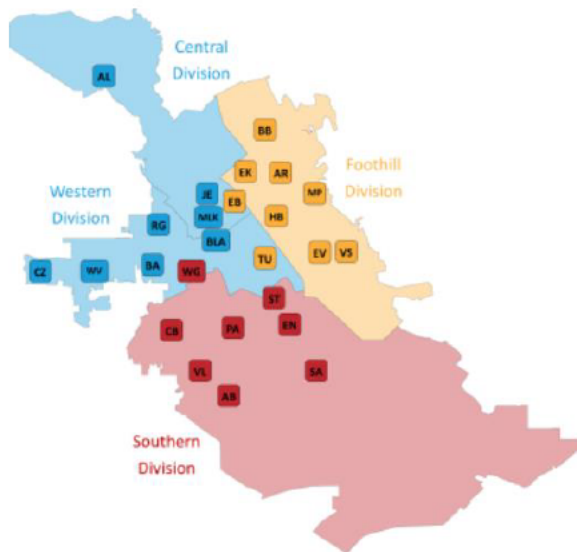
1 Primary
10 Flex

Educational park

1 Primary
8 Flex

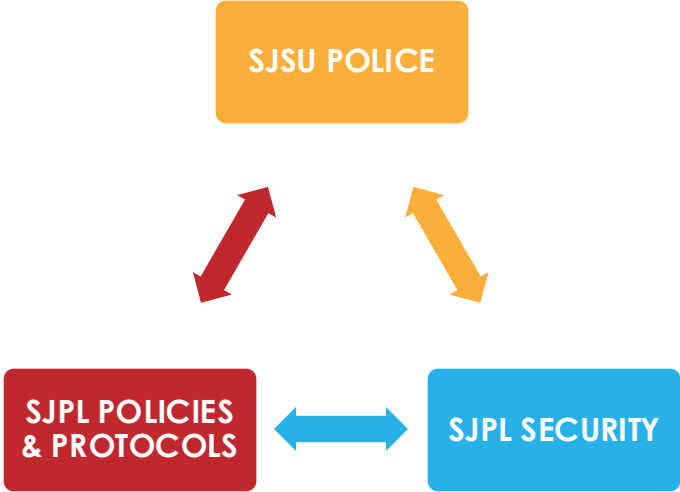
1 Supervisor
6 Sr. Security Officers

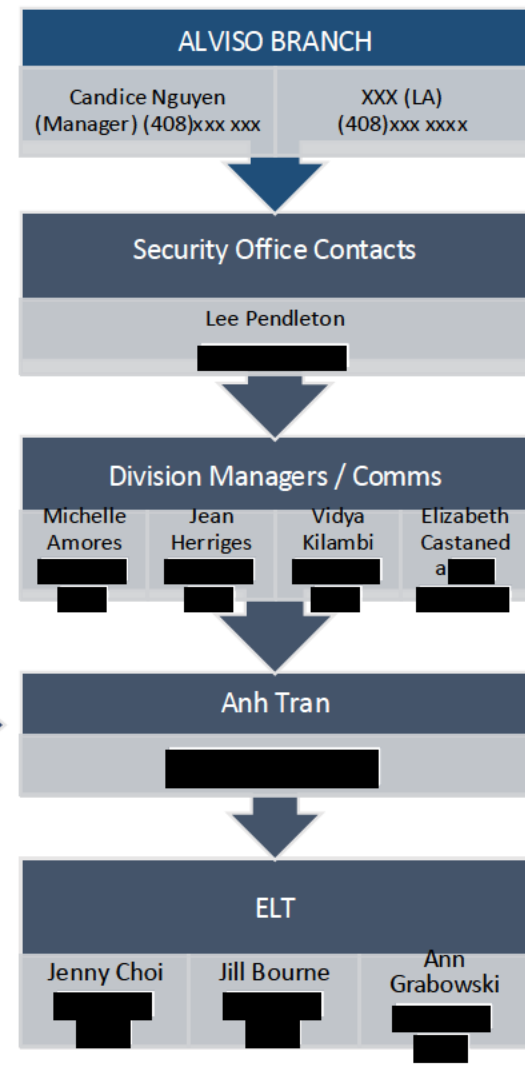
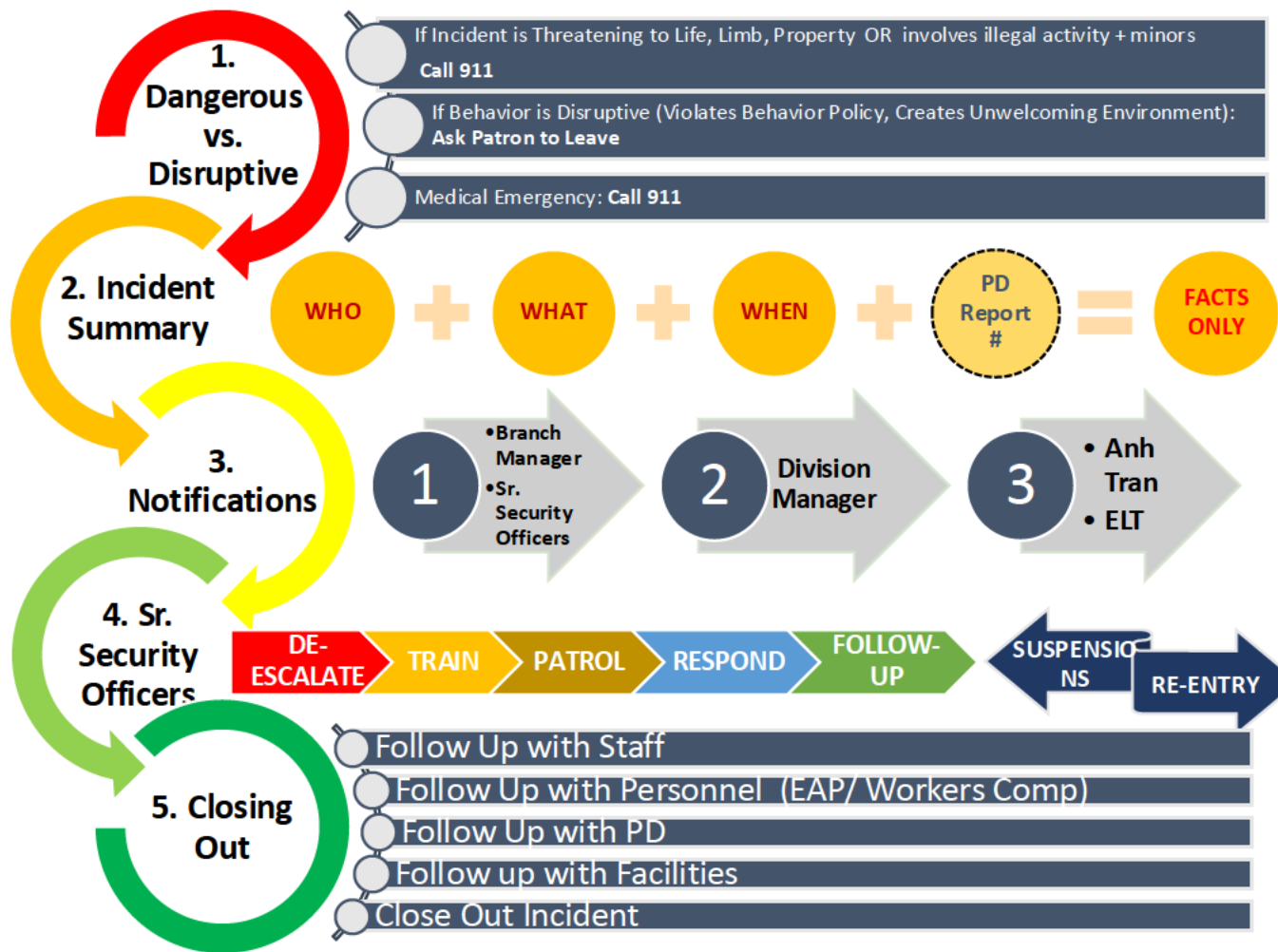
SJPL Security Model



SECURITY CAPACITY FOR DR. MARTIN LUTHER KING JR. LIBRARY SUPPORT

STAFFING	HOURS	DAY
3	7:30AM – 4:30 PM	MON- FRI
3	4:00 PM – 1:00 AM	SUN-THURS
2	2:00 AM – 6:30 AM	FRI
2	7:30 PM – 6:30 AM	SAT
2	12:30 AM- 6:30 AM	SUN





TRC RECOMMENDATIONS & IMPLEMENTATION

Permanent & Contract Staffing

- 9 in-house security officers
- Currently filled 6, next recruitment set for October 2024.
- Complementary Contract Security staffed at highest-risk branches

Security & Emergency Training

- Implemented Branch Specific Trainings
- Organization Wide Trainings (Dangerous & Disruptive Behaviors, Active Shooter, Panic Button Activation, 911 reporting)
- In-House & Contract Security Officer Training and Onboarding

Facility Improvements

- All Library locations are equipped with CCTV
- All Library location Panic Buttons are inspected bi-annually for functionality.
- Lighting and signage improvements underway
- Currently exploring options for badging access at all locations.

Systems & Procedures Development

- Instated SJPL Duty-Line to streamline and dispatch calls.
- Expanded policies & procedures related to privacy, filming, and cybersecurity
- Exploring improved system for incident tracking and case assignments

SECURITY ASSESSMENT



Staffing



Training



Facility



Systems

SJPL SAFETY & SECURITY COMMITTEE

STAFF WORKING GROUP FOCUS AREAS

Behavioral Policy	Building Emergency Disaster Preparedness
Privacy Policy	Community Supportive Resources

THANK YOU

Anh.Rodrock@sjlibrary.org

Manager: Capital/Facilities, Security, Logistics

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Agenda Item

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**C) ACTION: EDUCATION STRATEGY
ANNUAL REPORT (V. KILAMBI)**

Education & Digital Literacy Strategy

Library and Education Commission
October 16, 2024

Background

Education & Digital Literacy Strategy

Adopted by City Council in May 2018



Educational Attainment Areas or Planks



Early Education

Entering Kindergarten
Ready to Learn &
Succeed



Expanded Learning

Expanding Education
Beyond the School
Day



College and Career Pathways

Meaningful Opportunities on
Pathways to Self-Sufficiency



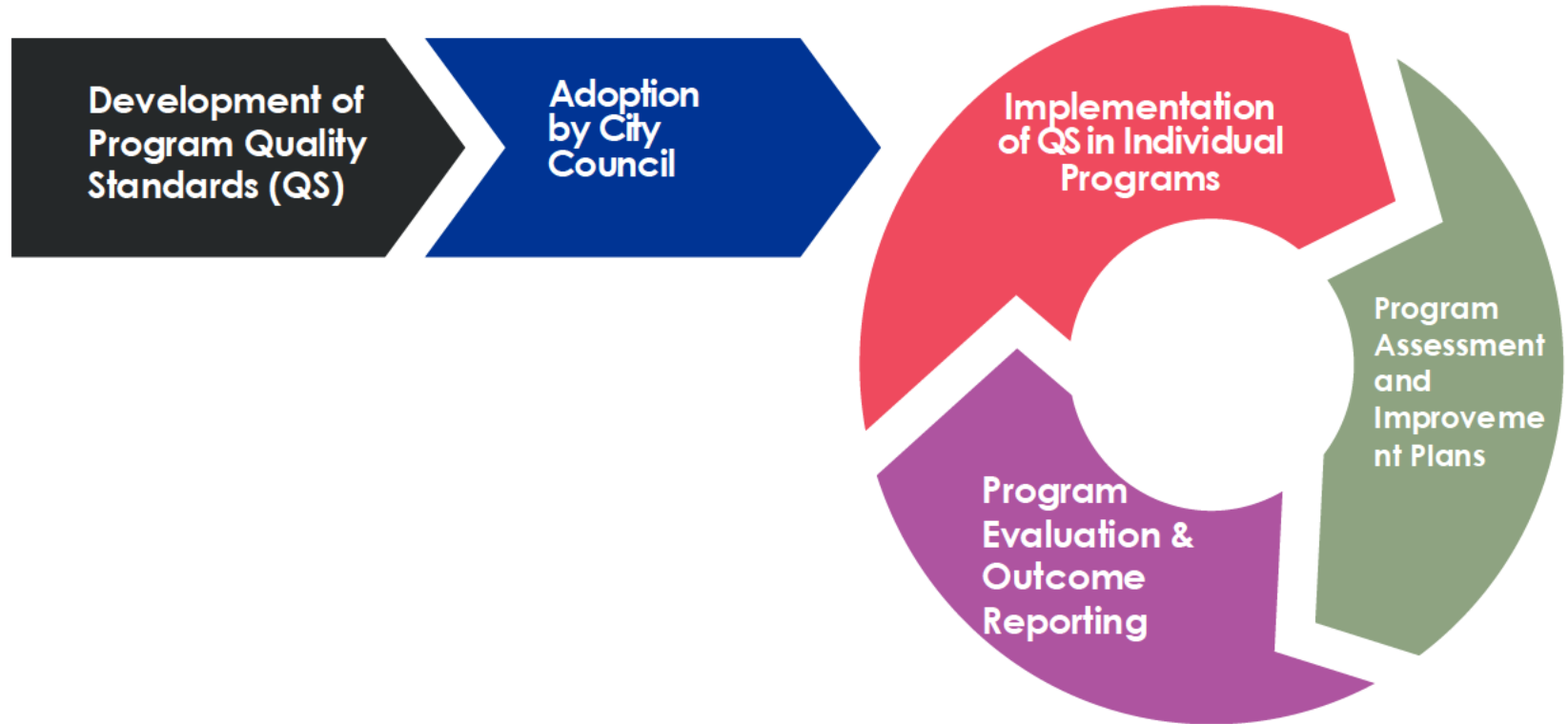
Digital Literacy

Access, Affordability,
and Adoption



Education Policy Approved by City Council February 2020

Quality Improvement Process





Early Education

QS Adoption
March 26, 2019

QS Implementation
Spring 2024

Assessment & Improvement Plans
At Standard - Proficient
Identify Strengths
Plan Growth Areas

Evaluation & Outcomes
Utilize caregiver
feedback Program
quality
Reading readiness
Social/emotional readiness



Expanded Learning

QS Adoption
May 17, 2019

QS Implementation
Summer 2024

Assessment & Improvement Plans
At Standard –
Advanced CA State
Requirements
Identify Promising Practices

Evaluation & Outcomes
External Evaluator Reports
State Quality Reporting
Data Partnerships with
Schools



College and Career Pathways

QS Adoption
December 1, 2020

QS Implementation
Summer 2024

Assessment & Improvement Plans
Emerging –
Advanced Growth
Plans Citywide
Expansion

Evaluation & Outcomes
Skills Developed
Certifications/Diplomas
Achieved
Jobs Attained



Digital Literacy

QS Adoption
May 19, 2020

QS Implementation
IN PROGRESS

Assessment & Improvement Plans
Digital Inclusion Fund
Program
Implementation
(Transition in 2023)

Evaluation & Outcomes
Fold into Digital Equity &
Empowerment Priority



Program Status & Outcomes

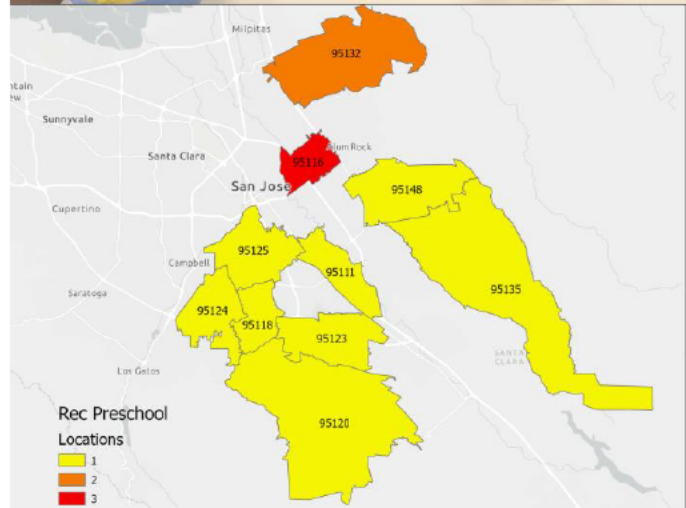
Early Education

SAN JOSÉ RECREATION PRESCHOOL

Quality Standards Proficient
13 Program Sites
360 Participating Children

Program Outcomes

- 68%** of parents/caregivers said their child had a positive relationship with SJ Recreation Preschool Teachers
- 35%** of parents/caregivers said their child was more actively engaged in healthy recreation activities because of their participation in SJ Recreation Preschool
- 57%** of parents/caregivers said they felt SJ Recreation Preschool helped prepare their child to do better in school



Early Education

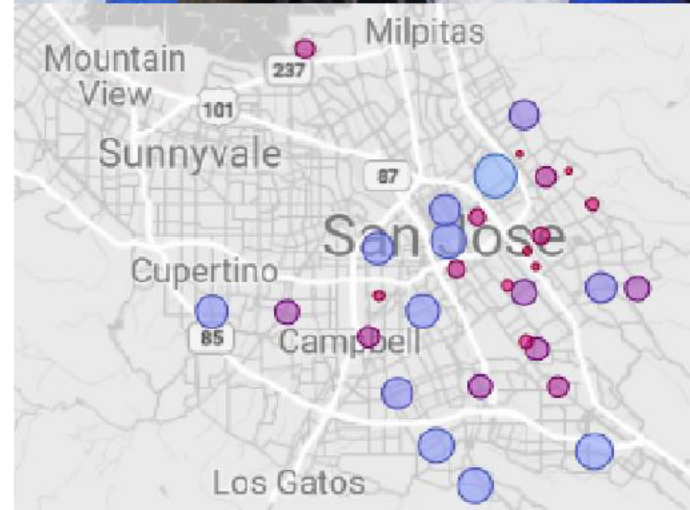


SAN JOSÉ PUBLIC LIBRARY
STORYTIME
EARLY EDUCATION SERVICES

Quality Standards	Proficient
2,063	Programs
64,766	Attendees

Program Outcomes

- 88%** of caregivers reported more quality literary experiences
- 93%** of caregivers reported a clear understanding of how to prepare their children for kindergarten after participating
- 94%** of participating caregivers felt supported within the Early Education community
- 100%** of participants reported being aware of more opportunities throughout the day to support their child's learning



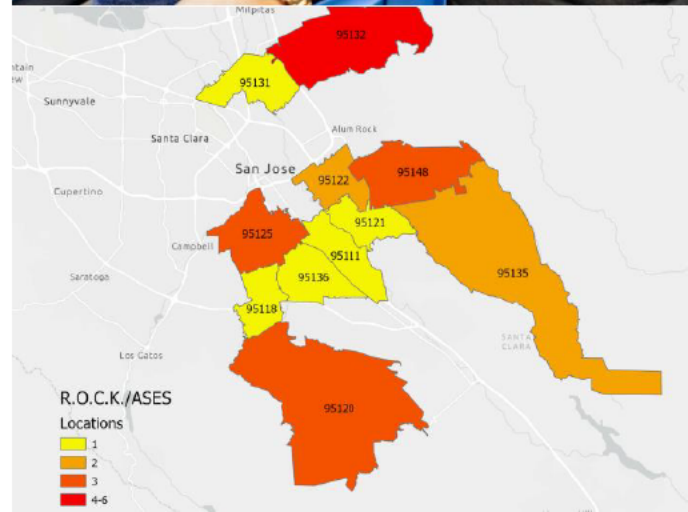
Expanded Learning



Quality Standards Meets Standard
26 Program Sites
3,151 Participants

Program Outcomes

- 76%** of respondents reported that their child is more actively engaged in healthy recreation activities
- 73%** of respondents reported that children are more encouraged to eat healthy foods and drink healthy beverages



Expanded Learning

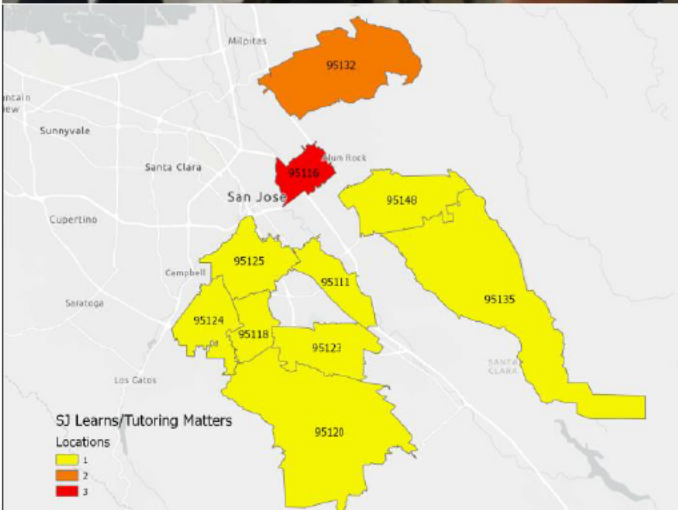


Quality Standards External Evaluation |
November 2024
7 Grants Awarded*
1,496 Participating Children

Program Outcomes

- 85%** of students with both fall and interim ELA assessments demonstrated growth.
- 32%** About one-third of students moved up one performance band between fall and winter
- 78%** of students with both fall and interim math assessments demonstrated growth

** Includes Tutoring Matters*



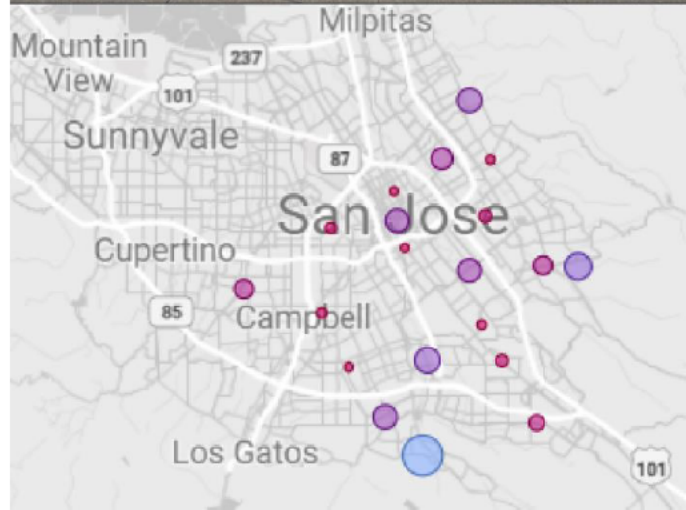
College & Career Pathways

careeronline™
HIGH SCHOOL

Quality Standards	Advanced
57	Adult Learners Served
98%	Identify as BIPOC

Program Outcomes

- 28** Graduates with HS diploma + Career Certificate
- 191** Cumulative graduates
- 74%** Graduation rate
- 77%** of graduates said they were interested in pursuing college after completing the COHS



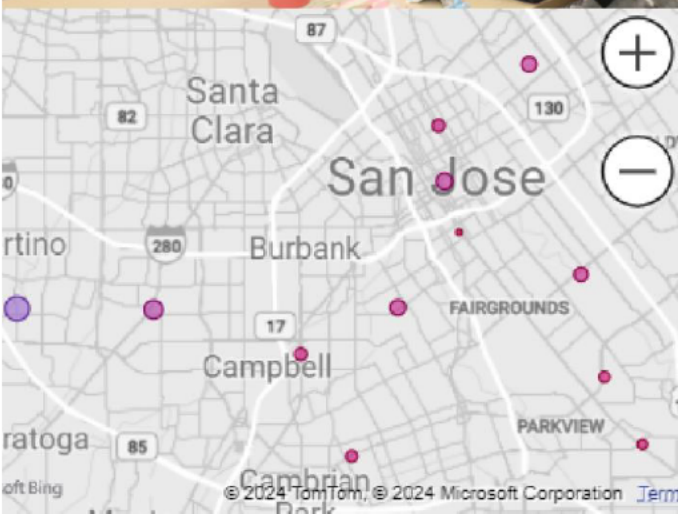
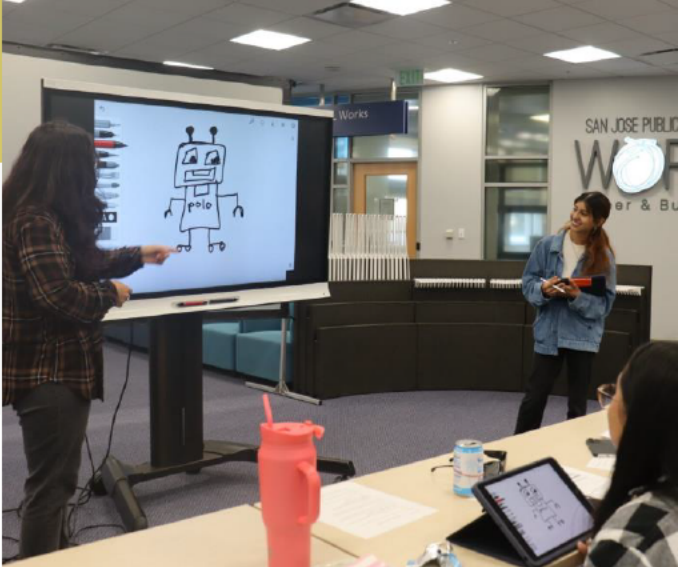
College & Career Pathways

San José Public Library
**RESILIENCE CORPS
LEARNING PATHWAY**

Quality Standards	Advanced
50	Program Participants
96%	Identify as BIPOC

Program Outcomes

- 42** Participants completed the program
- 21,172** Hours served supporting students in expanded learning programs



College & Career Pathways

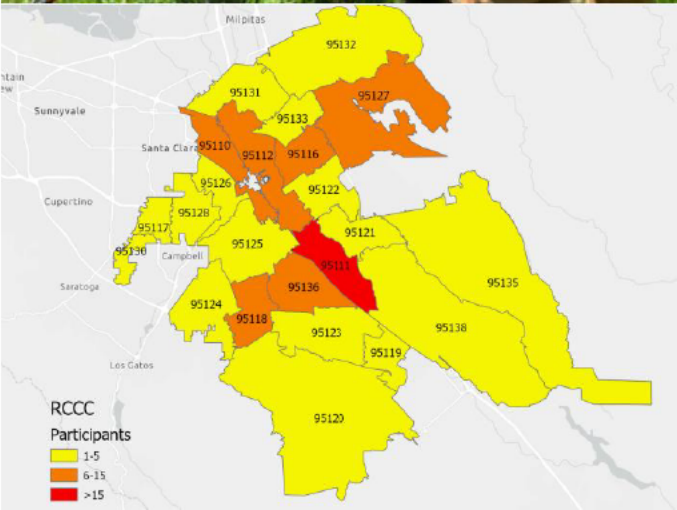
Parks, Recreation
& Neighborhood Services
RESILIENCE CORPS
CLIMATE CHANGE
PATHWAY

Quality Standards	Advanced
152	Program Participants
91%	Identify as BIPOC

Program Outcomes

110 Participants completed the program

133,904 Hours served supporting climate resilience and sustainability projects



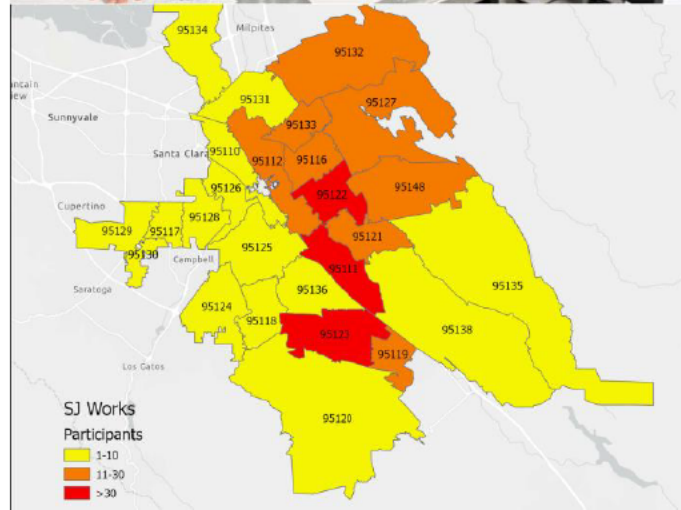
College & Career Pathways



Quality Standards	Advanced
376	Subsidized Participants
438	Unsubsidized Participants

Program Outcomes

- 82%** Subsidized program participants were from Opportunity Neighborhoods
- 100%** Subsidized program participants were placed in a priority sector and/or a demand occupation
- 75** Youth were connected with a mentor



ADULT LITERACY & ESL

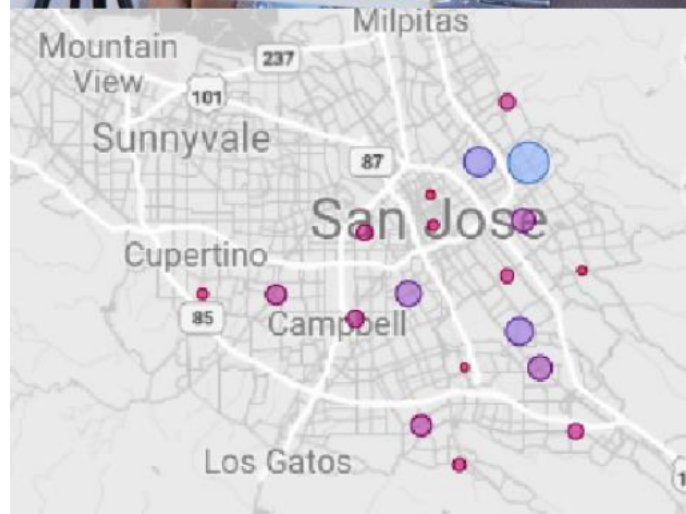
Quality Standards	Emerging
1,436	Programs
12,532	Attendees
	s

Program Outcomes

30% of SJPL adult programming are Literacy or ESL focused

Notes

In FY 24/25, Adult Literacy & ESL will refocus on supporting the Children and Youth Services Master Plan in the Poco Way/Mayfair and the Santee/Seven Trees demonstration areas.



Provides Framework for Building a Broader Comprehensive Plan



Addresses needs beyond education.



Use these programs as entry points to pathways, connecting to other systems of support.



Facilitate residents through systems to ensure a seamless experience and maintain engagement.



Link data on educational outcomes to related employment, safety, and wellness goals.



Align current City efforts to County and partner programs.

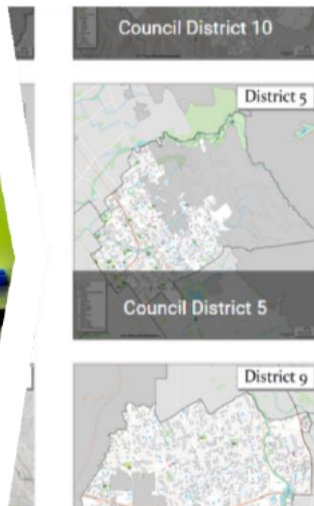


Expand collective impact.

Next Steps



Continue implementation of Quality Standards and continuous quality improvement process



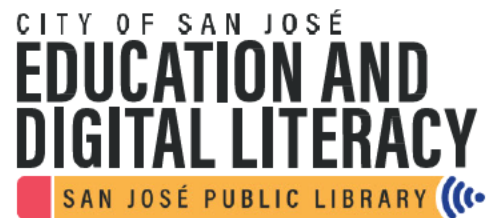
Rollout reporting dashboard using participation data, evaluations, and outcomes for City Education programs.



Work with the Youth Commission to identify priority strategies for improving college and career-focused outcomes.



Align City programs with the Children and Youth Services Master Plan.



Reimagining the City as a Classroom

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**D) ACTION: SPECIAL JOINT MEETING
WITH YOUTH COMMISSION MEETING
DATE SELECTION (K. ALVAREZ)**

LIBRARY AND EDUCATION COMMISSION

Proposed Dates for Special Joint Meeting with Youth Commission

Wednesday, March 19, 2025

- Third Wednesday of the Month
- Regular LEC Commission Meeting Date

Monday, March 24, 2025

- Fourth Monday of the Month
- Regular Youth Commission Meeting Date

October 16, 2024

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VI. COUNCIL LIAISON'S ANNOUNCEMENTS

VII. CHAIR'S ANNOUNCEMENTS

**VIII. LIBRARY DIRECTOR'S
ANNOUNCEMENTS
(J. BOURNE)**

IX. COMMENTS AND ANNOUNCEMENTS

**X. INFORMATION AND
UPCOMING OPPORTUNITIES
FOR COMMISSION
PARTICIPATION**

**XI. ITEM FOR FUTURE
COMMISSION MEETING
AGENDAS**

XII. MEETING SCHEDULE

**THE NEXT MEETING WILL BE WEDNESDAY,
NOVEMBER 20, 2024, AT WEST VALLEY
LIBRARY**

XIII. ADJOURNMENT