

# LIBRARY AND EDUCATION COMMISSION

June 18, 2025  
7:00 PM to 9:00 PM

# **I. CALL TO ORDER & ORDERS OF THE DAY**

## **II. CONSENT CALENDAR**

**A. APPROVE THE 06/18/2025 AGENDA**

**B. APPROVE MINUTES FOR THE REGULAR MEETING OF  
05/21/2025**

### **III. PUBLIC RECORD**

## IV. OPEN FORUM

(2 MINUTES OF SPEAKING TIME IS AVAILABLE)

2<sub>m</sub> 00<sub>s</sub>



## V. DISCUSSION/ACTION ITEMS

**A) INFORMATION: BRANCH SPOTLIGHT:  
CAMBRIAN (C. NGUYEN)**

# CAMBRIAN BRANCH

LIBRARY AND EDUCATION COMMISSION MEETING  
JUNE 18, 2025



# BRANCH HISTORY



**CAMBRIAN OPENS IN 1961**



**EXPANDED CAMBRIAN BRANCH OPENS  
NOVEMBER 18, 2006**



# PUBLIC ART



**Beeline** by Andrea Myklebust & Stanton Sears (2006)

# CAMBRIAN BRANCH FACTS

## BRANCH HOURS

Monday	2 PM – 6 PM
Tuesday	10 AM – 7 PM
Wednesday	10 AM – 7 PM
Thursday	10 AM – 7 PM
Friday	2 PM – 6 PM
Saturday	10 AM – 6 PM
Sunday	12 PM – 5PM



48 Weekly Service  
Hours

LEC Commissioner

**Gerard Roney**

Council District  
9

Councilmember  
**Pam Foley**

## Library Features

Public Computers: 21

Group Study Rooms: 2

Quiet Study Rooms: 1

Community Room Capacity: 100



19 Staff Members  
(11.78 FTE)

# ABOUT THE COMMUNITY

<b>Total Population</b>	<b>66,597</b>
<b>Children under 5</b>	6%
<b>Children 5 to 14</b>	13%
<b>Teens 15 to 17</b>	4%
<b>Adults 18 to 24</b>	7%
<b>Adults 25 to 54</b>	42%
<b>Adults 55 and over</b>	28%

Language Spoken at Home %	
English Only	65%
Spanish	9%
Chinese (Mandarin and Cantonese)	7%
Other Indo-European languages	7%
Other Asian and Pacific Islander languages	4%

Race/ Ethnicity	
<b>White</b>	48%
<b>Two or More Races</b>	26%
<b>Asian</b>	20%
<b>Some Other Race</b>	3%
<b>Black or African American</b>	1%
<b>American Indian</b>	1%

**Medium Household Income**  
\$181,237

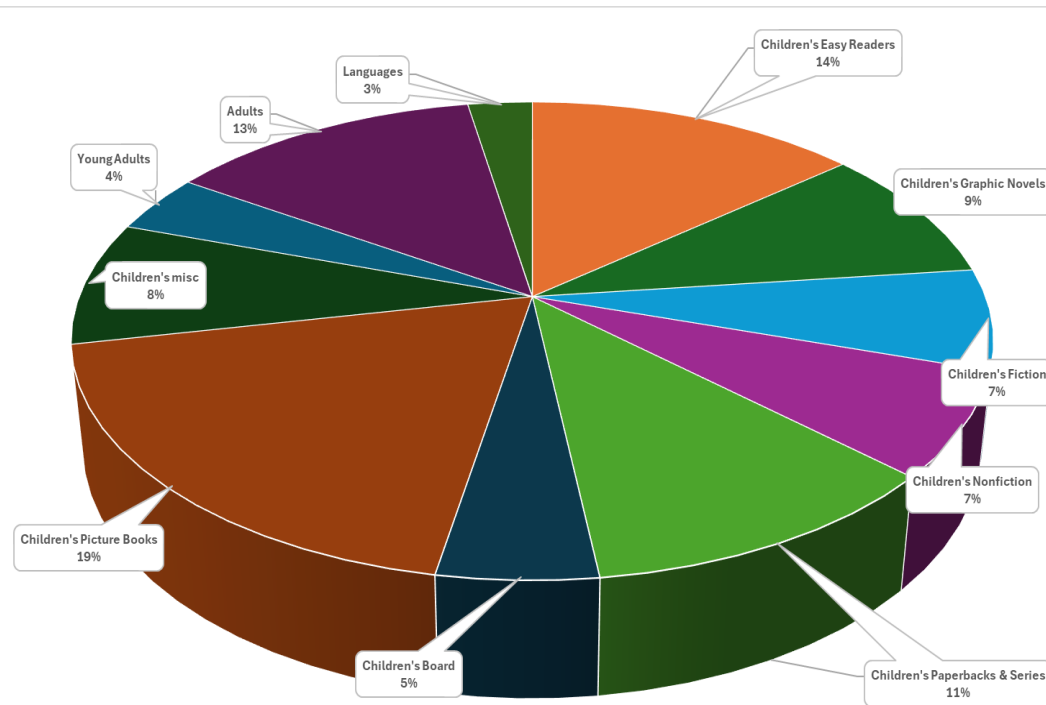
**Schools**  
Elementary 8  
Middle 2  
High School 0

**Avg Per Capita Income**  
87,237

# USAGE STATISTICS

Top 10 Circulating Collections in FY 23/24

	2023/24 (July-June)	2024/25 (July-May)
<b>Membership Count</b>	<b>30,175</b>	<b>28,606</b>
<b>Visits</b>	152,216	137,257
<b>Total Programs</b>	510	613
<b>Program Attendance</b>	26,463	20,595
<b>Cambrian Branch Circulation FY 23/24</b>		
<b>557,436</b>		



# FY 2023/24 COMPUTER USAGE

**Computer Bookings at  
Cambrian Branch:**

**7,173**



# PROGRAMS AND SERVICES

## Digital Literacy

- Tech Mentor
- You Can Code/Create
- Digital Skill Building Pathway

## Early Education

- Holiday Petting Zoo
- WEE series (WEE Play, WEE Love Science)
- Reading to Children in various languages
- Storytime with Fire Station 9
- Storytime and various cultural celebrations

## Expanded Learning

- Friday Fun or Wednesday Craftavaganza
- Happy Birds
- Pokemon Club
- Lego Club



# PROGRAMS AND SERVICES

## Cultural Enrichment

- Nowruz/Persian New Year, Lunar New Year, Moon Festival, Halloween Storytime time and celebration
- Santa Visit or Winter Holiday Programs
- Diwali (Volunteer Dance performance and cultural foods)



## College and Career Readiness

- Teens Reach
- Workability



## Adult Services

- Bad Art Night
- Adult Craftivity/Daily Arts/Crafts Grab-and-Go corner
- Community Yoga and Meditation

# VOLUNTEERS/FRIENDS OF THE LIBRARY

Volunteers	
Number of Volunteers	90
Total Volunteer Hours	2932

- Volunteer led programs
  - Pokemon Club, Lego Club, Teens Reach, Adult Craftivity, Grab-n-Go, & Friday Fun
- Supported by Friends of Cambrian Branch:
  - Paid performers (i.e Happy Birds, Petting Zoo, Santa and Mrs. Claus, )
  - Weekly arts/crafts programs
  - Cultural programs (Diwali, Moon Festival, Halloween, Norwuz, Lunar New Year, etc)



# HIGHLIGHTS OF PARTNERS

- Friends of Cambrian Branch Library
- Reading to Furry Friends
- Fire Station 9
- CUHSD Workability
- Office of Councilmember/Vice Mayor Pam Foley
- Heartfulness Institute
- Ability Path
- Cambrian Education Foundation





# QUESTIONS? THANK YOU!

Chieu Nguyen (Branch Manager) / [Chieu.Nguyen@sjlibrary.org](mailto:Chieu.Nguyen@sjlibrary.org)  
Thu-Thao Tran (Fulltime Librarian) / [Thu-Thao.Tran@sjlibrary.org](mailto:Thu-Thao.Tran@sjlibrary.org)  
(408) 808 - 3080  
1780 Hillsdale Ave. San Jose CA 95124

2<sub>m</sub> 00<sub>s</sub>

# Agenda Item

## Code of Conduct

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**B) INFORMATION: LIBRARY BOND  
REVIEW (J. CHOI)**



# Bond Program Update

June 18, 2025

Library and Early Education Commission

# Bond History & Scope

**September 2000**

- Branch Facilities Master Plan

**November 2000**

- Measure O
- \$212M Bond

**April 2016**

- Bond Project Completion

**July 2019**

- \$5.9 M Remaining

**FY 20-21**

- Program Deferred Due to COVID-19 Pandemic

**FY 21-22**

- Develop FY 21-22 Bond Project

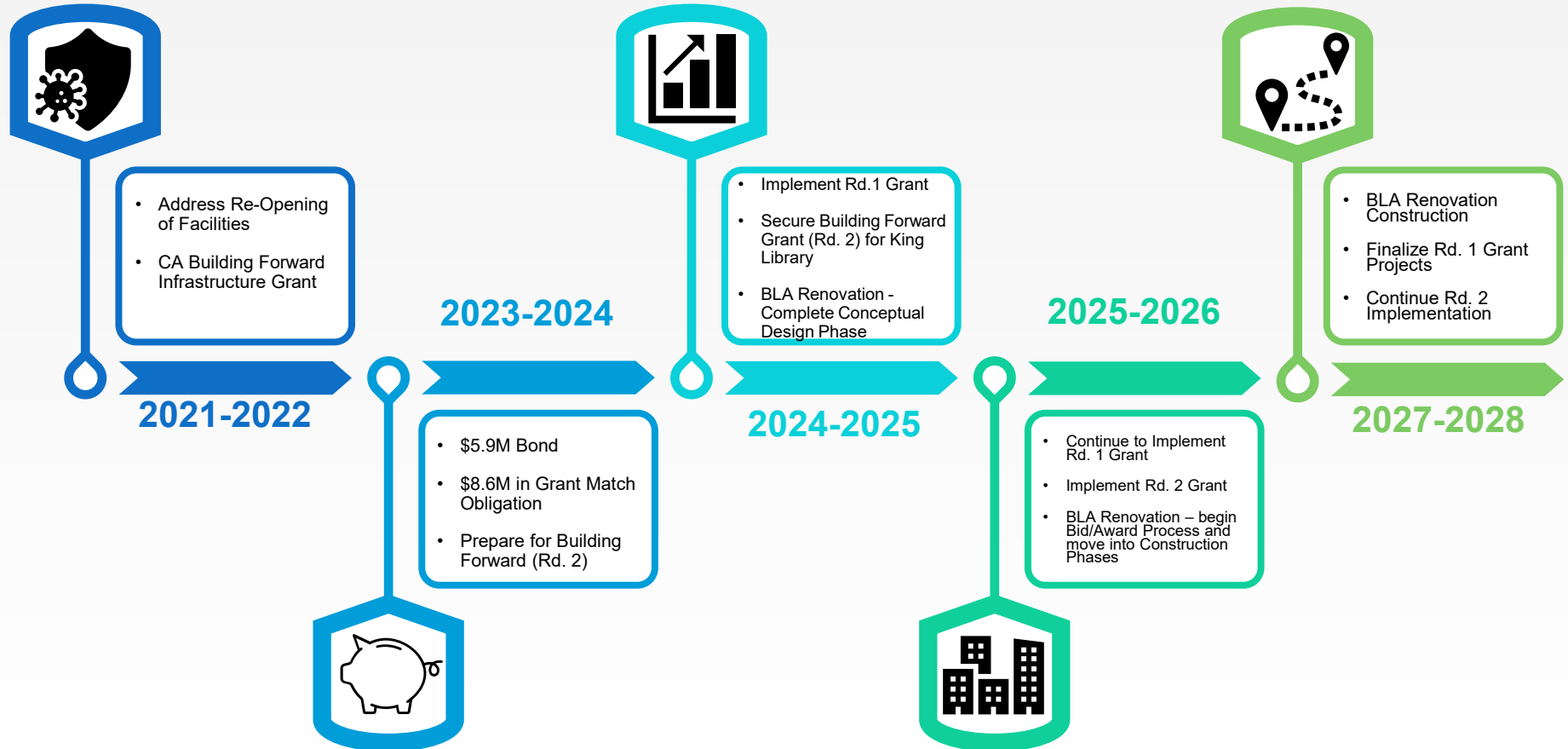
**FY 22-23**

- CA Building Forward Infr. Grant

**FY 23-26**

Capital Program Implementation

# BOND SPENDING PLAN



# CA BUILDING FORWARD GRANT AWARD BREAKDOWN

Library Branch	Grant Fund Awarded	Library Match Obligation
Alviso	\$614,374	\$614,374
Bascom	\$652,746	\$652,746
Biblioteca Latinoamericana	\$3,625,045	\$3,625,045
East San Jose Carnegie	\$654,945	\$654,945
Educational Park	\$515,729	\$515,729
Hillview	\$265,021	\$265,021
Joyce Ellington	\$705,664	\$705,664
Seven Trees	\$1,487,606	\$1,487,606
Tully	\$147,757	\$147,757
Total	\$8,668,887	\$8,668,887

**\$5.9M Remaining Bond Funds Can Be Used For:  
Grant Match & Branch Efficiency/Improvement Projects**

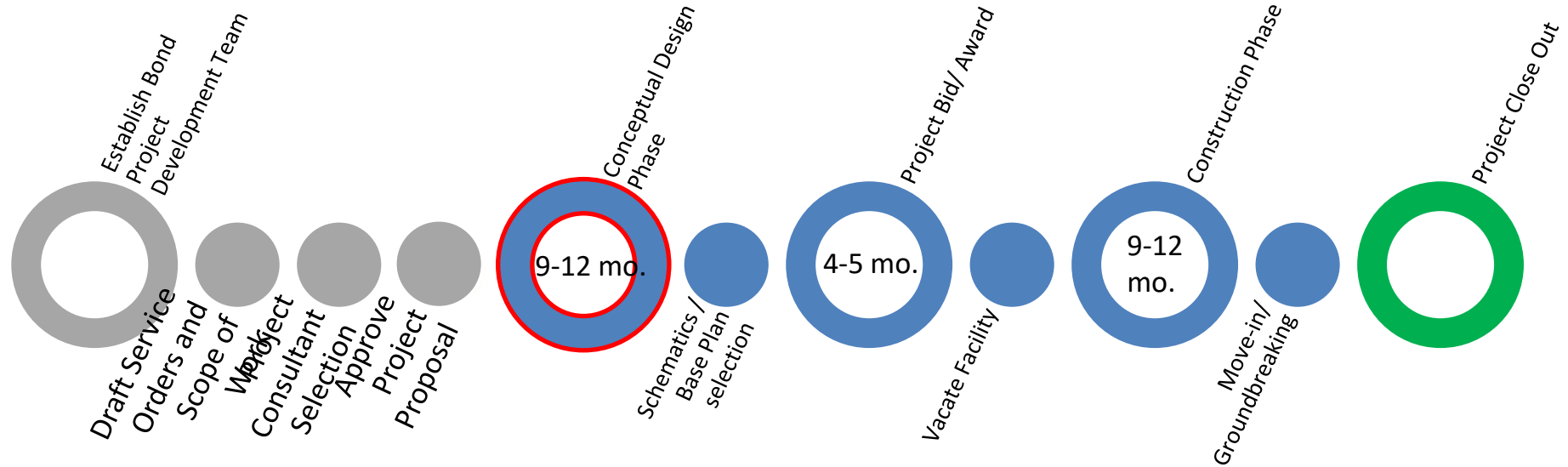
# CA BUILDING FORWARD GRANT SPENDING TO DATE

Library Branch	Completed Projects	Grant	Match	Total
Alviso	Replace Security Cameras HVAC Replacements (AC-1, AC-2, 4) Painting Exterior Add/Replace Interior Lighting	\$189,240.09	\$189,240.09	\$378,480.18
Bascom	Partial Roof Replacement HVAC Boiler Replacement	\$109,687.50	\$109,687.50	\$219,375.00
East Carnegie	Roof Replacement	\$94,970.00	\$94,970.00	\$189,940.00
Hillview	Chiller Replacement & AHU Upgrades	\$105,387.50	\$105,387.50	\$210,775.00
Joyce Ellington	Roof Replacements Replace HVAC Pack Units	\$261,884.00	\$261,884.00	\$523,768.00
Tully	Improve HVAC	\$41,150.00	\$41,150.00	\$82,300.00
Seven Trees	Air Handling Unit Replacement / Tower Chiller Boiler Replacement Roof Replacements	\$568,372.00	\$568,372.00	\$1,136,744.00
<b>TOTAL</b>		<b>\$1,370,691.09</b>	<b>\$1,370,691.09</b>	<b>\$2,741,382.18</b>

# Capital Improvement Projects Planned 2025-2026

Branch	Project	Anticipated Funding Source
Tully	HVAC Improvements	Bond/CA BF Grant
Tully	Roof Replacement	Bond/CA BF Grant
Alviso	Roof Replacement	Bond/CA BF Grant
Bascom	Chiller Repairs	Bond
Joyce Ellington	Replace AV Equipment	Bond/CA BF Grant
Biblioteca Latinoamericana (BLA)	Renovation Design and Community Engagement	Bond/CA BF Grant
Alum Rock	Roof Replacement	Bond
Alviso	Roof Replacement	Bond/CA BF Grant
West Valley	LED Lighting Upgrade	Bond
Edenvale	LED Lighting Upgrade	Bond
Almaden	Chiller Repairs	Bond
East Branch	HVAC Upgrade	Bond/CA BF Grant
Seven Trees	HVAC upgrade	Bond/CA BF Grant
Educational Park	Roof Replacement	Bond/CA BF Grant
Seven Trees	Chiller Replacement	Bond/CA BF Grant
Educational Park	Fire Alarm Panel Replacement	Bond
Bascom	Fire Alarm Panel Replacement	Bond

# Proposed Biblioteca Latinoamericana Library Renovation Project 2024-2025





Questions?

Thank you!

2<sub>m</sub> 00<sub>s</sub>

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**C) ACTION: ADOPTION OF FISCAL YEAR  
2025-26 WORK PLAN (CHAIR MAGAÑA)**

# LIBRARY AND EDUCATION COMMISSION 2025-2026 WORK PLAN

July 2025	August 20, 2025 @ Joyce Ellington	September 17, 2025 @ MLK, SJPL Works	October 27, 2025 @ Wing Conference Rooms	November 19, 2025 @ Tully	December 2024
NO MEETING	Public Services Overview	Youth Commission Update	Education Strategy Annual Report	Annual Measure S: Parcel Tax Oversight Review (Public Hearing)	NO MEETING
	Branch Spotlight: Joyce Ellington Library	Budget Overview	Facilities and Customer Experience Plan	Annual Library Bond Oversight Review (Public Hearing)	
				Commission Budget Activities Sub-Committee Appointment to Prepare Annual Budget Position Message to Council	
				Program Spotlight: Disability Access Committee	
				Branch Spotlight: Tully Library	
January 21, 2026 @ MLK, SJPL Works	February 18, 2026 @ Vineland	March 18, 2026 @ MLK, SJPL Works	April 15, 2026 @ Village Square	May 20, 2026 @ MLK, SJPL Works	June 17, 2026 @ Hillview
Youth Commission Update	<b>Adopt Annual Commission Budget Position Message to Council (Sub-Committee)</b>	Volunteer Services Update	SJPLF Update (Exec. Director and Commissioner)	Youth Commission Update	<b>Adoption of Fiscal Year 26-27 Work Plan</b>
Library Budget Review	<b>Equity and Inclusion Services Report</b>	Learning & Development/Personnel Services	Budget Update	Submission of Topics for Fiscal Year 26-27 Work Plan	<b>Election of Fiscal Year 26-27 Officers</b>
Library Collections	Library Security Update		Summer Programming/ Learning Update	Library Bond Review (BLA Focus)	Branch Spotlight: Hillview Library
	Branch Spotlight: Vineland Library		Branch Spotlight: Village Square Library		

**Bold: Written Report/Action Item**

**Red: No report/Action Item**

2<sub>m</sub> 00<sub>s</sub>

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**D) ACTION: ELECTION OF FISCAL YEAR  
2025-26 OFFICERS (CHAIR MAGAÑA)**

2<sub>m</sub> 00<sub>s</sub>

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## **VI. COUNCIL LIAISON'S ANNOUNCEMENTS**

## **VII. CHAIR'S ANNOUNCEMENTS**

**VIII. LIBRARY DIRECTOR'S  
ANNOUNCEMENTS  
(J. BOURNE)**

## **IX. COMMENTS AND ANNOUNCEMENTS**

**X. INFORMATION AND  
UPCOMING OPPORTUNITIES  
FOR COMMISSION  
PARTICIPATION**

**XI. ITEM FOR FUTURE  
COMMISSION MEETING  
AGENDAS**

## **XII. MEETING SCHEDULE**

**THE NEXT MEETING WILL BE WEDNESDAY,  
AUGUST 20, 2025, AT JOYCE ELLINGTON  
LIBRARY BRANCH**

## **XIII. ADJOURNMENT**