

LIBRARY AND EDUCATION COMMISSION

April 16, 2025
7:00 PM to 9:00 PM

I. CALL TO ORDER & ORDERS OF THE DAY

II. CONSENT CALENDAR

A. APPROVE THE 04/16/2025 AGENDA

**B. APPROVE MINUTES FOR THE REGULAR MEETING OF
02/19/2025**

III. PUBLIC RECORD

IV. OPEN FORUM

(2 MINUTES OF SPEAKING TIME IS AVAILABLE)

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V. DISCUSSION/ACTION ITEMS

**A) INFORMATION: BRANCH SPOTLIGHT:
EVERGREEN (B. TRAN)**

EVERGREEN BRANCH

LIBRARY AND EDUCATION COMMISSION
APRIL 16, 2025





Evergreen Branch opens in March 1976



Evergreen expansion September 2006



PUBLIC ART



Discoveries by Larry Kirkland (2006)

EVERGREEN BRANCH FACTS

BRANCH HOURS	
Monday	1 PM – 7 PM
Tuesday	10 AM – 7 PM
Wednesday	10 AM – 7 PM
Thursday	10 AM – 7 PM
Friday	12 PM – 6 PM
Saturday	10 AM – 6 PM
Sunday	12 PM – 5PM

LEC Commissioner
Patricia Mendoza

Library Features
Public Computers: 27
Group Study Rooms: 2
Quiet Study Rooms: 1
Community Room Capacity: 112


52 Service Hours Per
Week

Council District
8
Councilmember
Domingo Candelas


20 Staff Members
(11.7 FTE)

ABOUT THE COMMUNITY

Total Population	54,454
Children under 5	4%
Children 5 to 14	11%
Teens 15 to 17	4%
Adults 18 to 24	9%
Adults 25 to 54	41%
Adults 55 to older	31%

Languages Spoken at Home	
English only	30%
Vietnamese	27%
Spanish	16%
Tagalog	8%
Other Indo-European	7%

Race/Ethnicity	
Asian	56%
Latinx	25%
Two or More Races	20%
Other Race	9%
Black or African American	2%
American Indian	1%

Median Household Income
\$160,731

- Schools**
- 6 Elementary
 - 1 Middle
 - 2 High Schools
 - 1 Community College

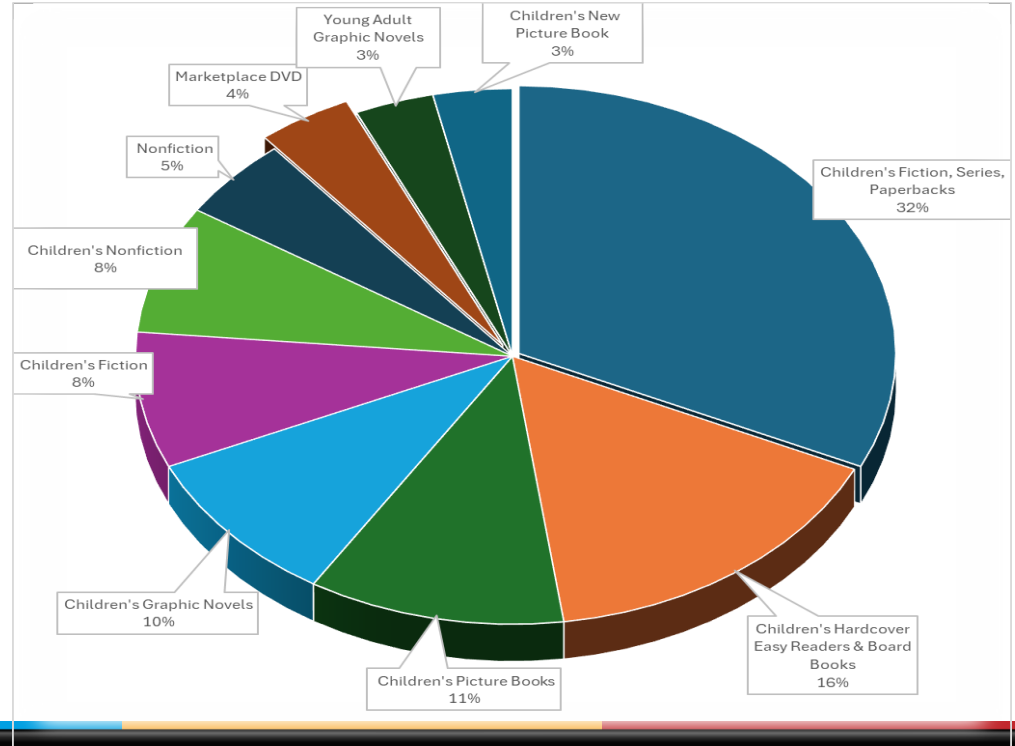
Avg Per Capita Income
\$55,586

FY 2024/25 USAGE STATISTICS

	2023/24	2024/25
Membership Count	30,380	27,366
Visits	141,595	109,693
Total Programs	665	504
Program Attendance	10,278	6,674

Circulation at Branch
24/25
115,531

Top 10 Circulating Collection FY 2023/24



FY 2023/24 COMPUTER USAGE

Computer Bookings at
Evergreen Branch:

10,000



PROGRAMS AND SERVICES

Digital Literacy

- One-on-One Tech Mentoring
- Learn to Code

Early Education

- Family Storytime
- Bilingual Music and Movement

Expanded Learning

- Homework Club
- Lego Program
- Mad Science Monday

Cultural Enrichment

- Lunar New Year Celebration
- Vietnamese for Kids

College and Career Readiness

- College Readiness and Professional Growth
- TeensReach

Adult Services

- Computer Help in Vietnamese
- Financial Literacy

LUNAR NEW YEAR



- February 1, 2025
- District 8 primary community hub for Vietnamese and East Asian Community in San Jose
- Lunar New Year Music and Movement Storytime
- Lion Dance Performance by Evergreen Wushu
- Arts & Crafts as well as prizes and giveaways
- More than 200 people attended



VIETNAMESE BILINGUAL STORYTIME

- Weekly bilingual Vietnamese storytime
- Music and movement featuring traditional Vietnamese stories, songs and fun crafts
- Most Vietnamese in San Jose are refugees from Southern Vietnam
- Southern dialect spoken by Viets in San Jose is no longer spoken in Vietnam
- Fluency in Southern Vietnamese is declining across generations
- This program is important in helping the community preserve their language and heritage



DIWALI CELEBRATION



- Diwali, Festival of Light Celebration on November 1, 2024
- Arts and Crafts program celebrating Diwali
- Jayendra Kalakendra Dance School
- Congressman Jimmy Panetta attended

VOLUNTEERS AND FRIENDS OF THE LIBRARY

Volunteers	
Number of Volunteers	148
Total Volunteer Hours	2046

Volunteer Led Programs

- Speech and Debate
 - Run by EVHS S&D Members
- Homework Club
 - Attendance on rise
 - Neurodivergent kids getting support
 - Looking to expand

Friends of the Library

- Small but passionate group
- Book sales organized quarterly
- 1/24 Book sale raised more than \$900



QUESTIONS? THANK YOU!

Interim Branch Manager
binh.tran@sjlibrary.org
408-2380384
2635 Aborn Road, San Jose CA 95121

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Agenda Item

Code of Conduct

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Please unmute your device when your name is called.

**B) INFORMATION: SAN JOSE PUBLIC
LIBRARY FOUNDATION UPDATE
(D. COPPIN/A. RAMOS)**



San José Public Library
Foundation

We transform libraries. Libraries transform lives.

2024 ANNUAL REPORT

Library and Education Commission
April 16, 2025

About the San José Public Library Foundation (SJPLF)



MISSION We support educational programs and resources through the public library, schools, and community-based organizations, to create an educated, equitable, empowered and engaged community.

WE... **Are a 501(c)(3) nonprofit founded in 1987** by volunteers

Support successful ballot measures and other advocacy to enhance the Library

Raise significant funds through donations and grants



A System of Support for the Library



Friends of
The Library



San José Public Library
Foundation



Library & Education
Commission





Joint Advocacy

SJPLF, LEC, and Friends successfully advocated to preserve Sunday hours and waive all late fines in the 2024-2025 city budget.

How will you advocate with us for the 2025-2026 budget?

Board of Directors

BOARD EXECUTIVE COMMITTEE



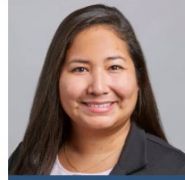
Merl Maben
Board Chair
Commissioner, Santa Clara
County Womens Commission



Lupita Garcia-Reilly
Vice Chair
Program Manager, Supply
Chain Operations, Apple



Erica Fensom
Secretary
Vice President, Corporate
Affairs, Docusign



Stephanie Brondo
Treasurer
Tax Director, Klaviyo

BOARD MEMBERS AT LARGE



Donoghue Clarke
Principal, Ernst & Young



Jean Cohen
Executive Officer of the South Bay
AFL-CIO Labor Council



Roy Elan
Advisor, Scale VC



Rebecca Lee
Managing Director,
Accenture



Orli Keinan-Nahon
Global Head of Investor
Relations, HP Inc.



Jennifer Lee
Partner, Constangy, Brooks,
Smith & Prophete, LLP



Kisten Sarginger
Assistant Director, Grants,
Partnerships & Operations,
Santa Clara County Office of
Education



Susan Tien
CEO, Susan Tien Search, Inc.



Rebecca Turner
Retired Nursing Facility
Administrator

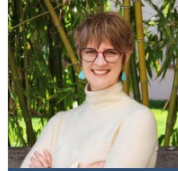


Pat Wolfe
Retired, R.N.



Benny Buller
CEO, Uptool, Inc.

SJPLF Staff



Dawn Coppin
Chief Executive Officer

Fundraising



Nicole Chitty
Chief Philanthropy Officer



Jodie Pulliam
Corporate Partnerships,
Senior Manager



Marly Young
Community Giving Manager



Christy La
Development Associate
Manager

General Operations & Programs



Monique Garcia
Assistant Vice President of
Programs and Operations



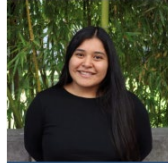
Kavitha Kavuri
Database & Operations
Manager



Juli Hall
Board & Executive Assistant



Cynthia Cruz
Resilience Corps Learning
Pathway Director



Amy E. Arellin-Cardenas
Resilience Corps Manager



Jeanette Lee
Programs Manager

Our Priorities at SJPLF

By listening and collaborating with the community for over 37 years, we've honed our focus into four distinct priorities.



Drive Digital
Empowerment

Raised in 2024:
\$725,000



Enable Lifelong
Learning

\$1,336,431



Our Priorities at SJPLF

By listening and collaborating with the community for over 37 years, we've honed our focus into four distinct priorities.



Build the Workforce

Raised in 2024:
\$2,325,999

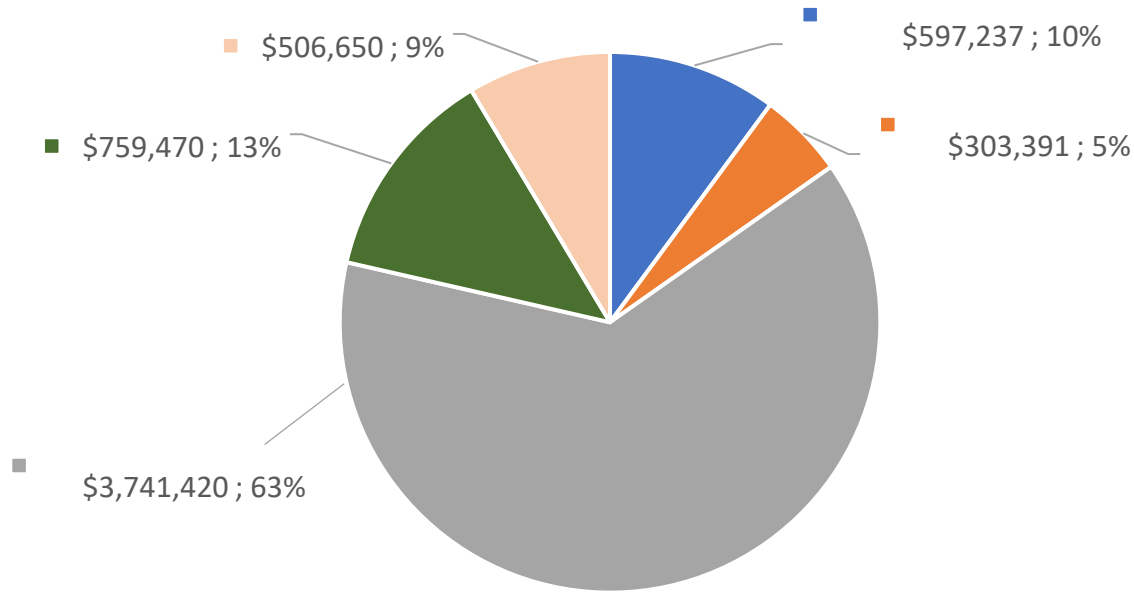


Promote Diverse
Arts & Culture

\$127,138



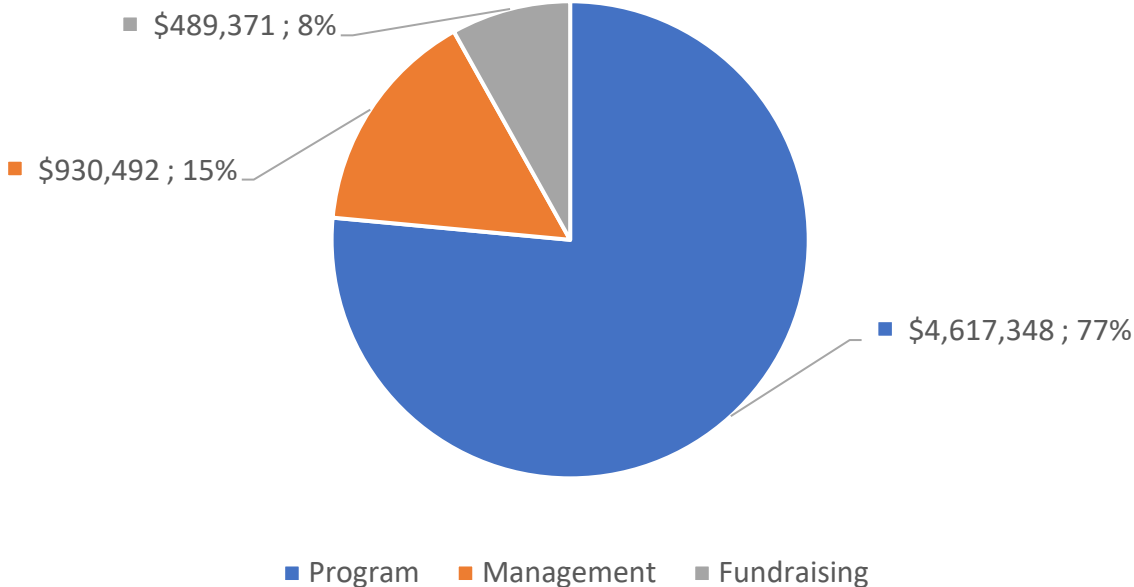
2024 Revenue Actuals



■ Individuals ■ Foundation ■ Government ■ Corporate ■ Other

Total Revenue = \$5.96M

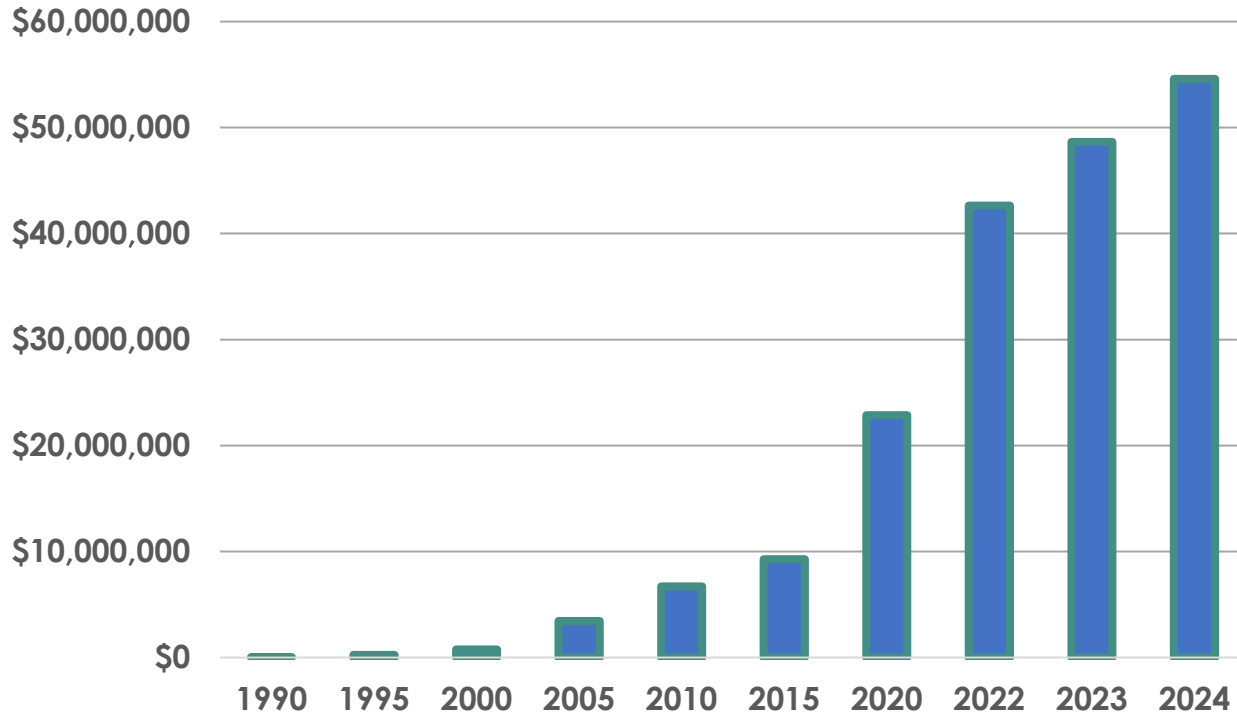
2024 Expenses Actuals



Total Expenses = \$6.35M

Balance Sheet	2024
Assets	\$9,555,350
Liabilities	\$1,043,678
Net Assets	\$8,511,671

Funds Raised Cumulatively by SJPLF



Ways to Make An Impact



Speak Up

If you are interested in being an ambassador or advocate or visit sjplf.org/Advocate



Sign up for our newsletter

Scan the QR code below or visit sjplf.org/Subscribe.



Make a gift to the library

Consider making a gift in honor of someone you love or someone who loves libraries at sjplf.org/Donate.



VISIT US ONLINE

www.SJPLF.org

FACEBOOK facebook.com/SJPLF

LINKEDIN linkedin.com/company/SJPLF

TWITTER twitter.com/SJPLF

YOUTUBE bit.ly/watchSJPLF

INSTAGRAM Instagram.com/SJPLFoundation

TIKTOK Tiktok.com/@SJPLFoundation



For More Ways to Support the Library Foundation...

Visit sjplf.org/ways-to-give/

408.808.2081 | P.O. Box 611540 | San Jose, CA 95161



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Agenda Item

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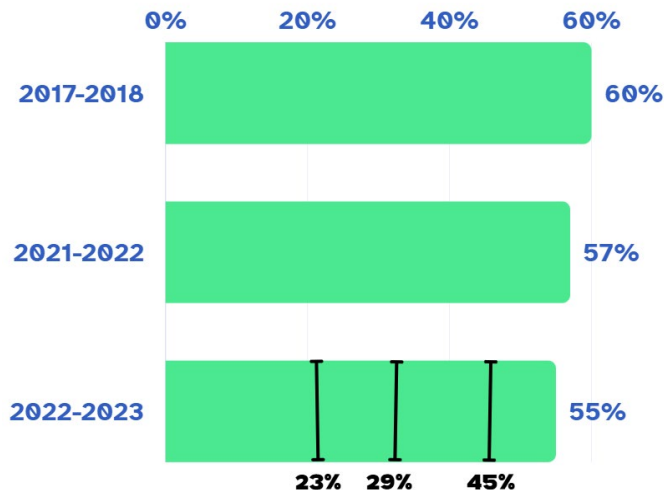
**C) INFORMATION: SUMMER
PROGRAMMING/LEARNING UPDATE
(V. KILAMBI/P. WILSON)**

SUMMER PROGRAMS 2025

LIBRARY AND EDUCATION COMMISSION
APRIL 16, 2025



3rd Grade Reading in Santa Clara County



Overall: 55% reading at grade level but when disaggregated:

- 45% of Black,
- 29% of Latino/a/x,
- 29% of low-income, and
- 23% of students with disabilities

Source: SCC Data Book 2024

Our Goal: All SJ Kids Reading At Grade Level

NEW LOGO & READING LOG



Kick Start Your Reading and Score Big!

The goal is to read for 8 hours or read 8 books. Mark a soccer ball for every 20 minutes or list the books read. Grand prize eligibility requires signing up and logging all reading via Beanzstack. For help visit sjpl.org/Chat or call (408) 808-2000

Option 1: Read for 8 Hours

START

GOOOOOOL

Option 2: Read 8 Books

1st Book Title	2nd Book Title
3rd Book Title	4th Book Title
5th Book Title	6th Book Title
7th Book Title	8th Book Title

Summer Learning Player Card

Player's Portrait


Player's Name and Age

Favorite Book Read This Summer

Favorite Summer Activity

Read & Win Big!

Coach's Rules: Although a SPL card is NOT required to participate, registering on Beanzstack is required to win a grand prize. Register with Beanzstack today to kick off your summer learning fun!



sjpl.org/Beansstack

SUMMER LEARNING: JUNE 1 – JULY 31, 2025

QUALITY PRINCIPLES	AGE GROUPS	REGISTRATION & TRACKING METHODS	READING GOALS	PRIZES	OUTREACH		
<p>Builds strong communities</p> <p>Provides opportunities for fun learning</p> <p>Celebrates reading and literacy</p> <p>Designed to reach & engage everyone</p>	Pre-Readers 0-5 years	<p><u>Beanstack</u> Web & App <i>(required)</i></p> <p><u>Paper Logs</u> <i>(optional)</i></p> <p>NEW DESIGN! <i>To be available in Eng, Spa, Chi and Vie</i></p>	8 books	<p>One Free Giveaway Prize book for sign up + One Free Giveaway Prize book for completing reading goal + Grand Prize Entry</p>	<p>PRNS Community Centers & Summer Camps</p> <p>Schools & Other Education Partners</p>		
	Readers 5-10 years		<p>Reader's Choice</p>			<p>Free Giveaway Prize for sign up + Free Giveaway Prize for completing reading goal + Grand Prize Entry</p>	<p>Community Partners</p> <p>Pre-K & Childcare Centers</p>
	Pre-Teens 10-12 years			8 hours	<p>Bridge Libraries</p>		
	Teens 12-18 years			or 8 books			
	Adults 18+						

SUMMER LUNCH OUTREACH

Lunch at the Library (via CA State Library)

- Pop-Up Libraries at San Jose school/community meal sites
- Runs mid-June through July 31.



Participating Branches

- ❖ Alum Rock
- ❖ Bascom
- ❖ Biblioteca Latinoamericano
- ❖ East San Jose Carnegie
- ❖ Educational Park
- ❖ Edenvale
- ❖ Evergreen
- ❖ Hillview
- ❖ King Youth Services
- ❖ Mount Pleasant
- ❖ Rose Garden
- ❖ Seven Trees
- ❖ Tully Community
- ❖ Vineland
- ❖ West Valley



EARLY EDUCATION

SUMMER LEARNING FOR EARLY EDUCATION SITES

- **Duration:** June 1st to August 31st
- **Objective:** Enhance literacy and educational experiences for children at childcare centers citywide.

1,000 BOOKS BEFORE KINDERGARTEN CELEBRATIONS

- **Duration:** Once a month from May through August
- **Objective:** Promote early literacy by encouraging participation in the 1,000 Books Before Kindergarten program.
- **Activities:** Hosting dance parties and literacy celebrations, featuring special appearances by beloved children's book characters.



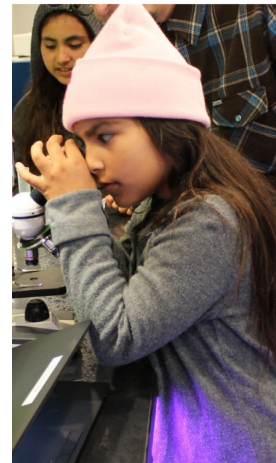
EXPANDED LEARNING

Estrella de Saber BATA Tutoring Summer Reading

- Six-week summer reading intensive at Biblioteca and Seven Trees libraries.
- Program provides structured reading support for students, helping them maintain and develop literacy skills through engaging small-group activities.

STEM Programming

- Elementary (K-5), all locations
- Preview of programs launching in Fall 2025
 - Bubble Science: Explore bubbles and tension
 - Building: Build structures, learn engineering
 - Magnet Design: Discover magnetism through play
 - Jewelry Making Kit: Create and design jewelry



COLLEGE AND CAREER



- ARTrepreneurs Popup Market: June 7th
 - Entrepreneur program focused on helping youth start their own business
 - Youth provided \$75 of seed funding
 - Continuation of Spring cohort
 - PopUp market to sell products at TeenHQ, King Library
- Financial Literacy for Teens: June 28th
 - SJSU Professor Faulkner of Accounting and Finance
 - Budgeting, saving, and investing basics for teens
- SJ Works: Interns at the Library
 - 6-Week Youth Work Experience
 - 20 hours/week at \$18/hr
 - SJ Works is actively recruiting mentors to be paired with interns

DIGITAL EQUITY AND EMPOWERMENT

Digital Discovery Workshops

- STEAM + Coding based learning workshops
- Elementary and middle school students
- Select girls-only programs to help close the gender gap in computer science fields

Summer Learning Labs:

- 8-weeks: June 9 – August 2
- Weekdays, 8am -5pm
- Hosted at a different branch each week
- Weekly, hands-on technology-based labs:
 - Ages 6-8 – two-day lab
 - Ages 9-12 – three-day lab
 - 20 students per session

Year-round Programs:

- Two or more STEAM + Coding programs monthly at every library branch

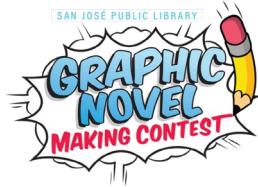


GRAPHIC NOVEL MAKING CONTEST

17th Annual GNMC Contest

June 1- July 31, 2025

- Skillbuilding programs help participants learn and grow in comics creation and storytelling
- Entries are published online and in print; circulated at all SJPL locations!



GNMC Awards Ceremony

Saturday September 13

2-4 PM

www.sjpl.org/graphicnovels



"Duck Tape" by Audrielle Walter

THANK YOU!



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**D) INFORMATION: LIBRARY BUDGET
UPDATE (F. CABANA)**

LIBRARY BUDGET UPDATE

Library and Education Commission
April 16, 2025

CITYWIDE BUDGET DIRECTION

- **Citywide General Fund Shortfall: \$45.7 million in 2025-26**
- **Budget Balancing Strategies:**
 - Ongoing reductions/eliminations/restructuring to lower priority services and programs
 - Identify alternative delivery methods and funding sources
 - Preserve limited resources to support City Council-approved Focus Areas, critical City Service Area services and programs
 - Reallocate resources to continue one-time funded services/programs
 - LIMITED consideration of priority/urgent new investments
 - Two-year planning approach to address additional shortfall anticipated for 2026-27



DEPARTMENT ENGAGEMENT PROCESS



LIBRARY OPERATING BUDGET PROPOSALS

Anticipated inclusion in Proposed Budget – Year One

- Decrease to SJSU/CSJ Operating Agreement for Dr. MLK Jr. Library - minimal service impact
(\$500,000)
- Decrease to Library Security Contractual Services – aligns with actual spending; minimal service impact (\$90,000)
- Reallocation of position funding for College and Career Pathways to San Jose Public Library Foundation - for two fiscal years
- One-Time General Fund increase for Materials Acquisitions from prior year savings

LIBRARY CAPITAL BUDGET

Anticipated Inclusion in Proposed Budget

- Maintain funding for Building Forward Library Grant match
- Allocate funding from Library Parcel Tax to fund Automation projects and Facilities Management

ANNUAL BUDGET PROCESS

- Budget Direction Memo Released by the City Manager



- 2/19: Annual Commission Budget Position Message reviewed and adopted by LEC



DECEMBER -
JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE



- 1/21: Operating and Capital budget submission to City Manager



Mayor's March Budget Message

- 3/10: Mayor's March Budget Message
- 3/18: Public Hearing at City Council
- Finalize City Manager's Proposed Budget and Capital Improvement Program

City Manager's Proposed and Operating Capital Budgets



- 5/1: Release of City Manager's Proposed Operating + Capital Budgets
- 5/5-5/30: Community Budget Meetings
- 5/7-5/15: Public Study Sessions
- 5/13: Public Hearing at City Council
- 5/22: City Council Budget Request Process

Mayor's June Budget Message

- 6/2: Mayor's June Budget Message
- 6/9: Final Public Hearing
- 6/10: Mayor's June Budget Message + Budget Approval
- 6/17: Final Budget Adoption



2025-2026

THANK YOU! QUESTIONS?

Fiahna Cabana, Administrative Officer
fiahna.cabana@sjlibrary.org

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VI. COUNCIL LIAISON'S ANNOUNCEMENTS

VII. CHAIR'S ANNOUNCEMENTS

**VIII. LIBRARY DIRECTOR'S
ANNOUNCEMENTS
(J. BOURNE)**

IX. COMMENTS AND ANNOUNCEMENTS

**X. INFORMATION AND
UPCOMING OPPORTUNITIES
FOR COMMISSION
PARTICIPATION**

**XI. ITEM FOR FUTURE
COMMISSION MEETING
AGENDAS**

XII. MEETING SCHEDULE

**THE NEXT MEETING WILL BE WEDNESDAY,
MAY 21, 2025, AT DR. MARTIN LUTHER KING
JR. LIBRARY, 3RD FLOOR**

XIII. ADJOURNMENT