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MEETING MINUTES  
February 19<sup>th</sup>, 2025

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Jose Magaña, Vice Chair Angelica Ramos, Commissioners Coco-Nicole Banks, Jose L. Abastida, Patricia Mendoza, Marvin McCrary, Janice Allen and Westley Baker

**ABSENT:** Commissioners Deniz Westphal, Kristen Brown, Patricia Gardner, Gerard Roney and Melanie Sellar

**STAFF:** City Librarian Jill Bourne, Deputy Library Director of Operations Jenny Choi, Interim Deputy Director Ann Grabowski; Library Foundation Division Managers Michelle Amores, Vidya Kilambi and Jean Herriges; Administrative Officer Fiahna Cabana; Public Information Manager Elizabeth Castañeda; Sr. Public Information Representative Nancy Macias; Program Managers Anh Rodrock and Karla Alvarez; Sr. Librarian Melissa Maglio and Sharon Fung; Library Assistant Benjamin Fernandez; Librarian Jeana Clampitt; Literacy Program Specialist Julianna Black; Administrative Analyst Cassie Hunter;

**OTHERS:** City of San José Vice Mayor Rosemary Kamei; Library Foundation Executive Director Dr. Dawn Coppin;

**I. Call to Order & Orders of the Day**

The Library and Education Commission convened at 7:03 P.M. A quorum was achieved with 8 Commissioners present, and 5 Commissioners absent.

**II. Consent Calendar**

A. Approve the January 15, 2025, Agenda.

B. Approve the Minutes for the Regular Meeting of November 20, 2024.

On the motion of Commissioner Allen, seconded by Commissioner Banks, Commissioners voted unanimously to approve the January 15, 2025, Agenda, agenda, as well as the November 20, 2024, meeting minutes.

**III. Public Record:** There was no correspondence for the Commissioners to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

A. INFORMATION: Branch Spotlight: Educational Park (M. Maglio)

The Commission received a report on the Educational Park Library Branch. Discussion followed.

B. INFORMATION: Library Collections and Technical Services (S. Fung)

The Commission received a report on the Library Collections and Technical Services. Discussion followed.

C. ACTION: Equity and Inclusion Services Update (K. Alvarez)

The Commission received an update on the Equity and Inclusion Services and voted to accept the report. Discussion followed. On the motion of Commissioner Baker, seconded by Commissioner Abastida, the Commission voted unanimously to accept the report.  
Public Comment: Abby Almerido

D. ACTION: Adopt Annual Commission Budget Position Message to Council  
(F. Cabana/Sub-Committee)

The Commission received the Annual Budget Position Message and voted to approve and accept the latter for submission to City Council. Discussion followed. On the motion of Commissioner Ramos, seconded by Commissioner Mendoza, the Commission voted unanimously to accept the report.

**VI. Council Liaison's Announcements**

Councilmember Kamei started off by thanking Commissioners for their service. She discussed the City Budget and Citywide reductions. The Mayor's March budget message will be released and heard at the March 18<sup>th</sup> City Council meeting. Councilmember Kamei shared that she sits on the Schools and Cities Collaborative, and they had a meeting on February 12<sup>th</sup>.

**VII. Chair's Announcements**

Chair Magaña welcomed new Commissioners Marvin McCrary and Jose Abastida and thanked all of the current Commissioners.

**VIII. Library Director's Announcements**

San José Public Library's City Librarian, Jill Bourne shared that the San José Public Library's Berryessa Branch is celebrating its 20th Anniversary on Saturday, March 1 from 11:00 A.M. to 1:00 P.M. You can find more information at [sjpl.org/Berryessa20](http://sjpl.org/Berryessa20). You're invited to celebrate the Persian New Year, Nowruz, at the Almaden Branch Library on Saturday, March 8, 2025, from 2:00 P.M to 5:00 P.M. Find more details at: [sjpl.org/Nowruz](http://sjpl.org/Nowruz)

**IX. Comments and Announcements:**

A. Announcements & Meetings Attended by Commissioners as Commissioners:

No Commissioners provided any comments or attended any events.

B. San José Public Library Foundation (SJPLF) Board:

Vice Chair Ramos shared that the SJPLF has an open Chief Development Officer position. A new Finance Director has joined the Foundation. SJPLF has created an Advocacy Committee and have started to meet with Councilmembers.

X. **Information and Upcoming Opportunities for Commission Participation**

See SJPL Program Calendar at <https://www.sjpl.org/>

XI. **Items for Future Commission Meeting Agendas:** None suggested.

XII. **Meeting Schedule and Agenda Items**

The next regular meeting will be held on **March 19<sup>th</sup>, 2025**, at **6:30 p.m.** at **San Jose City Hall, Wing Conference Rooms.**

XIII. **Adjournment:** The meeting was adjourned at 9:00 P.M.

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JOSE MAGAÑA, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY

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CASSIE HUNTER