
MEETING MINUTES

October 16th, 2024

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Jose Magaña, Vice Chair Angelica Ramos, Commissioners Wendi Mahaney-Gurahoo, Kristen Brown, Janice Allen, Deniz Westphal, Melanie Sellar, Gerard Roney and Westley Baker

ABSENT: Commissioners Coco-Nicole Banks, Anarita Reyes, Patricia Gardner and Patricia Mendoza

STAFF: City Librarian Jill Bourne, Deputy Library Director of Operations Jenny Choi, Interim Deputy Director Ann Grabowski; Division Managers Michelle Amores, Vidya Kilambi, Abby Shull and Jean Herriges; Public Information Manager Elizabeth Castañeda; Program Manager Karla Alvarez; Sr. Analyst Anthony Glum; Sr. Librarian Elizabeth Nolan; Community Program Administrators Ophelia Medina and Amanda Otte; Recreation Superintendent Lauren Box; Administrative Analyst Cassie Hunter;

I. Call to Order & Orders of the Day

The Library and Education Commission convened at 7:06 P.M. A quorum was achieved with 8 Commissioners present, and 5 Commissioners absent.

II. Consent Calendar

A. Approve the October 16, 2024, Agenda.

B. Approve the Minutes for the Regular Meeting of September 18, 2024.

On the motion of Commissioner Roney, seconded by Commissioner Ramos, Commissioners voted unanimously to approve the October 16, 2024, agenda, as well as the September 18, 2024, meeting minutes.

III. Public Record: There was no correspondence for the Commissioners to review.

IV. Open Forum: No individuals addressed the Commission.

V. Discussion/Action Items

A. **INFORMATION:** Review of Bond and Audit Questions (J. Choi)

The Commission engaged in a verbal discussion to gathered questions for the Oversight Committee meetings in November. Discussion followed.

- B. **INFORMATION: Library Security Update (A. Rodrock)**
The Commission received a report on Library Security. Discussion followed.
- C. **ACTION: Education Strategy Annual Report (V. Kilambi)**
The Commission received an update on the Library's work for education and digital literacy over the past year and voted to accept the report. Discussion followed. On the motion of Commissioner Ramos, seconded by Commissioner Allen, the Commission voted unanimously to accept the report.
- D. **ACTION: Date Selection for Special Joint Meeting with Youth Commission (C. Hunter)**
The Commission voted on a date to hold a special joint meeting with the Youth Commission in March 2025. Discussion followed. On the motion of Commissioner Ramos, seconded by Commissioner Brown, the Commission voted to hold the joint special meeting with Youth Commission on March 19, 2025.

VI. Council Liaison's Announcements

There was no correspondence from the Council Liaison.

VII. Chair's Announcements

Chair Magaña shared that he attended the Bay Area Tutoring conference on October 11, 2024. There is a grant opportunity for districts in community lead organizations for high dosage tutoring for up to \$55,000 that is due this Friday, October 18, 2024.

VIII. Library Director's Announcements

San José Public Library's City Librarian, Jill Bourne shared that next week is National Friends of the Library Week (Oct. 20-26). If you're interested in becoming a Friend, please visit: sjpl.org/Friends. October 8, City Council approved the development permit for the Kaiser Permanente hospital redevelopment adjacent to one of our busiest libraries, Santa Teresa. October Events and Celebrations at SJPL:

- Diwali, the Hindu festival of lights. Attend one of many SJPL scheduled events to learn about and celebrate Diwali through song, dance, and art.
- SJPL has a plethora of **Halloween** programs, such as storytimes, scavenger hunts, pumpkin crafts, book giveaways, and parades, including our annual Halloween Parade at the Dr. Martin Luther King, Jr. Library, scheduled for Wednesday, Oct. 30 from 4 - 5:30 p.m.
- It's also Digital Inclusion Month at SJPL! During October, we're focusing on boosting awareness of [SJ Access](#), an initiative that provides free resources, programs, and materials to all, and we're hosting a series of events, including a Hackathon for Teens, on **Saturday, Oct. 19** from 9 a.m. - 5 p.m. at the King Library, Room 225
- Next week, we have a special Author Talk with Mark Purdy, former Bay Area sports journalist, who'll discuss his new book and share personal stories and experiences having covered the 49ers for years. The event is scheduled for Thursday, Oct. 24 from 6:30 to 7:30 p.m. at the King Library, Room 225 (second floor).

For more information about these celebrations and programs, visit sjpl.org.

As of October 7, the San Jose Public Library (SJPL) has 24-hour drop boxes at 20 library locations. Ballots are picked up daily and the outdoor drop boxes will remain at the sites through November 5. Voting Centers will be available at five (5) library locations from November 2 - 4, and seven (7) library locations will be “11-day voting sites” from October 26 – November 5. For a list of participating SJPL locations and for more information, visit: sjpl.org/voting

IX. Comments and Announcements:

A. Announcements & Meetings Attended by Commissioners as Commissioners:

Commissioner Baker shared that he went to the International Literacy & Learner Book Celebration held on Saturday, September 28, 2024, at King Library.

B. San José Public Library Foundation (SJPLF) Board:

Vice Chair Ramos shared that the SJPLF recently held its Family Literacy Festival with Kristi Yamaguchi at the Children’s Discovery Museum, which brought in over 1,400 attendees and raised \$52,000. The signature author event with Chef Martin Yan had more than 270 attendees, raising a little over \$97,000. There is an Estate Planning workshop being held at Bascom Library on Monday, October 21, 2024, from 3:00 pm – 4:00 pm. The next SJPLF Board of Director’s meeting will be on November 21, 2024.

X. Information and Upcoming Opportunities for Commission Participation

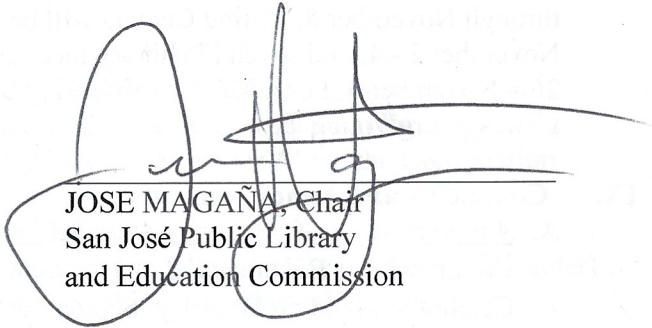
See SJPL Program Calendar at <https://www.sjpl.org/>

XI. Items for Future Commission Meeting Agendas: None suggested.

XII. Meeting Schedule and Agenda Items

The next regular meeting will be held on **November 20th, 2024, at West Valley Library Branch.**

XIII. Adjournment: The meeting was adjourned at 8:22 P.M.



JOSE MAGAÑA, Chair
San José Public Library
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY



CASSIE HUNTER