RETAIL MEETING AGENDA
August 13, 2023
11:45 AM – 4:00 PM
Hybrid Meeting

Webinar: https://us06web.zoom.us/j/83304313654

In-Person Location:
Dr. Martin Luther King, Jr. Library
150 East San Fernando Street
San José, CA 95112
Room 225

How to attend the YOUTH COMMISSION
1) By phone +1 408 638 0968 or +1 669 900 6833. Webinar ID: 833 0431 3654. Click *9 to raise a hand to speak.
   a. By online https://us06web.zoom.us/j/83304313654
   b. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause audio feedback.
   c. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
   d. When the Chair calls for the item on which you wish to speak, click on “raise hand.” Speakers will be notified shortly before they are called to speak.
   e. When called, please limit your remarks to the time limit allotted.

I. Call to Order & Roll Call 11:45 AM
   A. Elect Chair Pro-Tempore
   B. Roll Call

II. Public Record

III. Open Forum

IV. Consent Calendar

V. Discussion and Presentation

A. Children and Youth Services Master Plan Update (Laura Buzo) 11:45 AM
   Ms. Buzo will give a presentation about the Children and Youth Services Master Plan Update to the Commissioners
B. **Municipal Code and Bylaw Review** 12:15 PM  
Commissioners will be given a presentation to review the Municipal Code and Bylaws.

C. **Youth Commission Work Plan for Fiscal Year 2023-2024** 1:00 PM  
Commissioners will create and vote to approve the Youth Commission Work Plan for Fiscal Year 2023-2024.

D. **Youth Commission Chair and Vice Chair Elections for Fiscal Year 2023-2024** 3:00 PM  
Commissioners will vote for the Youth Commission Chair and Vice Chair for Fiscal Year 2023-2024.

VI. **Meeting Schedule and Agenda Items**  
The next regular meeting will be held on August 28, 2023, **at 6:30 p.m.** at City Hall in Council Chambers.

VII. **Adjournment** 4:00 PM  
Conclusion of the meeting as announced by the Youth Commission Chair Pro-Tempore.

*The City of San José is committed to open and honest government and strives to consistently meet the community’s expectations by providing excellent service in a positive and timely manner, and in the full view of the public.*

"*The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.*"

**MISSION**

*San José Public Library enriches lives by fostering lifelong learning and by ensuring that every member of the community has access to a vast array of ideas and information.*

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You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at [https://www.sipl.org/youth-commission](https://www.sipl.org/youth-commission).

Correspondence to the Youth Commission is public record and will become part of the City’s electronic records, which are accessible through the City’s website. Before posting online, the following may be redacted: addresses, email addresses, social security numbers, phone numbers, and signatures. However, please note e-mail addresses, names, addresses, and other contact information are not required, but if
included in any communication to the Youth Commission, will become part of the public record. If you do not want your contact information included in the public record, please do not include that information in your communication.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body will be available for public inspection at the San Jose Public Library Department, 150 East San Fernando Street, 4th floor, San José, California 95112, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the Commission meeting may not be the final documents approved by the Commission. Contact the Office of the City Clerk for the final document. On occasion the Commission may consider agenda items out of order.

The Youth Commission meets every fourth Monday of each month at 6:30 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today’s meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events, or printed materials, please call (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José
Attn: Library Administration
150 E. San Fernando St.
4th Floor
San José, California 95112
Tel: (408) 808-2164
Email:
YouthCommission@sjoscore.ca.gov