

# YOUTH COMMISSION

August 23, 2021  
6:30 PM to 8:30 PM

# **I. CALL TO ORDER & ORDERS OF THE DAY**

## **A. ROLL CALL**

## **B. LAND ACKNOWLEDGEMENT**

## II. PUBLIC RECORD

**III. OPEN FORUM**  
**(2 MINUTES OF SPEAKING TIME IS**  
**AVAILABLE)**

## **IV. CONSENT CALENDAR**

**A. REVIEW & APPROVE AUGUST 13, 2021  
RETREAT MINUTES**

**B. REVIEW & APPROVE AUGUST 14, 2021  
RETREAT MINUTES**

**C. APPROVE AUGUST 13, 2021 AND AUGUST  
14, 2021 RETREAT ATTENDANCE RECORD**

# V. REPORTS

A. MAYOR'S OFFICE REPORT

B. COUNCIL LIAISON REPORT

C. LIBRARY REPORT

D. PARKS, RECREATION,  
NEIGHBORHOOD SERVICES REPORT

E. COMMISSION CHAIR REPORT

F. COMMISSION STAFF REPORT

G. COMMISSIONERS' REPORTS PER  
CITY DISTRICT

## **VI. OLD BUSINESS**

**A. DISCUSS THE OUTCOME OF  
LAST YEAR'S YOUTH  
ADVISORY COUNCIL  
RECOGNITION EVENT**

# VII. NEW BUSINESS

**A. APPROVE THE FY 2021-  
2022 YOUTH COMMISSION  
WORK PLAN**

YOUTH COMMISSION  
FY 2021-22 Work Plan

Objective for FY 2021-22	Actions	Timeframe
<p>1. Empower youth to pursue their careers and encourage them to be civically engaged through local and city-wide events and initiatives.</p>	<p>2. Host a potentially virtual Youth Advisory Council Summit to provide a platform for constructive discussion and collaboration among youth.</p> <ul style="list-style-type: none"> <li>a. Engage with youth organizations for outreach purposes and involvement.</li> <li>b. Implement a City Budget Priority Session during the summit to gather insight and input from the youth on City Budget priorities.</li> </ul>	<p>February 2022</p>
	<p>3. Host a potentially virtual Youth Advisory Council Orientation to empower students to pursue careers and understand how to be involved in their communities.</p> <ul style="list-style-type: none"> <li>a. Potentially bring in speakers to teach workshops including but not limited to:               <ul style="list-style-type: none"> <li>i. College and career preparation</li> <li>ii. Policy</li> <li>iii. Voter rights and registration</li> </ul> </li> </ul>	<p>October 2021</p>
	<p>4. Provide youth with a platform to be civically active and engaged including but not limited through:</p> <ul style="list-style-type: none"> <li>a. Town hall forums</li> <li>b. Voter Registration</li> <li>c. San Jose Youth Advisory Councils (YAC)</li> </ul>	<p>June 2022</p>
	<p>5. Recognize civically engaged youth through an end of the year recognition event.</p>	<p>June 2022</p>



YOUTH COMMISSION  
FY 2021-22 Work Plan

Objective for FY 2021-22	Actions	Timeframe
	<ol style="list-style-type: none"> <li>2. Advocate for providing underprivileged youth communities with access to technology and education through means that are including but not limited to:               <ol style="list-style-type: none"> <li>a. Collaborate and/or develop policy recommendations and/or letters that will address youth digital divide.</li> <li>b. Host at least one event with local STEM outreach programs to promote diversity in STEM education</li> <li>c. Partner with SJ Access to promote programs that address the digital divide.</li> </ol> </li> </ol>	Ongoing
<p>4. Promote awareness about various issues and opportunities to San Jose youth.</p>	<ol style="list-style-type: none"> <li>1. Outreach to San Jose youth to inform them about the Youth Commission and the Youth Advisory Councils through the newsletter and other platforms.</li> <li>2. Educate various audiences (including City Council) about youth of intersectional identities such as Black Indigenous People of Color (BIPOC), youth with disabilities and homeless youth within San Jose through the newsletter and other platforms.</li> <li>3. Collaborate with local organizations, including but not limited to San Jose Clean Energy, to launch an awareness campaign by youth in order to show the impact of environmental issues.</li> </ol>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

YOUTH COMMISSION  
FY 2021-22 Work Plan

Objective for FY 2021-22	Actions	Timeframe
<p>5. Advise and prompt City Council to act upon youth priorities and input.</p>	<p>1. Gather youth input through various event(s) and initiatives(s) to determine their priorities through methods including, but not limited to:</p> <ul style="list-style-type: none"> <li>a. Citywide summits</li> <li>b. Outreach</li> <li>c. Town Hall forums</li> </ul>	<p>March 2022</p>
	<p>2. Convey youth priorities to City Council and other relevant municipal authorities through methods such as but not limited to:</p> <ul style="list-style-type: none"> <li>a. Letters to City Council</li> <li>b. Petitions relating to youth issues</li> <li>c. Policy Recommendations</li> </ul>	<p>March 2022</p>
	<p>3. Submit a budget priority list to the City Council based on the City budgetary forecast and youth input before the end of the fiscal year through the Youth Commission Budget recommendation memo.</p>	<p>March 2022</p>

**B. COMMISSIONERS TO  
SIGN CORE VALUES &  
HONOR CODE UPDATED AT  
THE AUGUST 14<sup>TH</sup> RETREAT**

## **Core Values:**

1. Responsibility
2. Teamwork
3. Empathy
4. Inclusivity
5. Empowerment

## **The Honor Code**

1. The Honor Code is an agreement of all members to:
  - a. Prioritize the Youth Commission over other responsibilities (to a reasonable extent)
    - i. Attend all meetings, trainings, and other mandatory events (exempting excused absences)
  - b. Thoroughly complete and submit all work on time, such as
    - i. Monthly reports
    - ii. Commissioner assignments
  - c. Maintain an active level of communication
    - i. Inform staff members of any absences at least 24 hours in advance
    - ii. Abide by Brown Act in all forms of communication
  - d. Understand you represent the City of San Jose in all public settings
    - i. Using technology only when appropriate and only for commission related work
    - ii. Consistently practice active listening, attentiveness, and maintaining respect for all communities
    - iii. Be the voice for youth in your district

\*This honor code does not overwrite existing bylaws

**I pledge to uphold the Honor Code with integrity and respect as a representative of youth in the City of San José.**

**C. REVIEW AND APPROVE  
DISTRICT SPECIFIC YOUTH  
ADVISORY COUNCIL FLIERS**

# DISTRICT 3 YAC FLIER

# D3 YOUTH ADVISORY COUNCIL

AGES 14 - 22

FIRST WEDNESDAY OF EVERY MONTH  
FROM 6 - 7 P.M.

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## BE A PART OF LOCAL GOVERNMENT!

For info on how to join virtually, email:  
[youthcom3@sanjoseca.gov](mailto:youthcom3@sanjoseca.gov) or  
[youthcommission@sanjoseca.gov](mailto:youthcommission@sanjoseca.gov)

## VIII. ITEMS FOR FUTURE COMMISSION MEETING AGENDAS

COMMISSIONERS CAN UTILIZE  
THIS TIME TO IDENTIFY ITEMS  
WHICH MAY BE CONSIDERED FOR  
FUTURE MEETING AGENDAS

## **IX. ADJOURNMENT**

THE NEXT REGULAR MEETING OF  
THE YOUTH COMMISSION WILL BE  
MONDAY SEPTEMBER 27<sup>TH</sup>, 2021  
VIA ZOOM WEBINAR AT 6:30 P.M.