
REGULAR MEETING MINUTES

September 27th, 2021

6:30 P.M. – 8:30 P.M.

I. Call to Order & Orders of the Day

- A. Roll Call
- B. Land Acknowledgement

The meeting was called to order at 6:31 P.M. Quorum was achieved with 10 Commissioners present.

On the motion of Commissioner Ghosh, seconded by Commissioner Somalwar, the Commission voted unanimously to add actions to approve the Citywide Work Plan and discuss the Youth Commission Newsletter to Agenda Item VII. New Business.

II. Public Record: There was no correspondence for the Commission to review.

III. Open Forum: No individuals addressed the Commission.

IV. Consent Calendar

- A. Review and approve August 23rd, 2021 Meeting Minutes.
- B. Approve August 23rd, 2021 Attendance Record.
- C. Approve District specific Youth Advisory Council (YAC) Work Plans.
 - 1. District 1
 - 2. District 3
 - 3. District 4
 - 4. District 6
- D. Approve District specific fliers.
 - 1. District 3 October YAC Orientation flier
 - 2. District 3 In-Person Ad-Hoc flier
 - 3. District 3 Virtual Ad-Hoc Flier
 - 4. District 4 YAC Recruitment flier
 - 5. District 6 YAC Recruitment flier
 - 6. District 6 YAC Orientation flier
 - 7. Citywide Town Hall flier
- E. Approve District specific project proposals.
 - 1. District 3 End of the Year Project Proposal
 - 2. Annual District 3 YAC Citywide Survey Project Proposal
 - 3. Annual District 3 YAC Policy Summit Project Proposal

- F. Approve letter to District 5 Councilmember to fill the District 5 vacancy on the Youth Commission.
- G. Approve Town Hall Schedule for the Fiscal Year 2021-2022.

On the motion of Commissioner Chen, seconded by Commissioner Uytingco, the Commission voted unanimously to approve all items on the Consent Calendar.

V. Discussion/Action Items

- A. Discuss and approve the Ad-Hoc Project Proposal. (N. Hoang)
Chair Hoang proposed the creation of an Ad-Hoc Committee to create more participation opportunities for the community who are unable to attend Town Halls and YAC meetings. Discussion followed. On the motion of Commissioner Juneja, seconded by Commissioner Lee, the Commission voted unanimously to approve the Ad-Hoc Project Proposal with the amendment that Ad-Hoc Committees will be created and meet on an as needed basis.
- B. Discuss and approve the December Retreat Project Proposal. (N. Hoang)
The Commission discussed a date, time and location for the December retreat. On the motion of Commissioner Uytingco, seconded by Commissioner Somalwar, the Commission voted unanimously to hold the December Retreat on Sunday, December 19th, 2021 from 11:00 A.M. – 9:00 P.M.
- C. Discuss and approve District 4 Policy Proposal regarding vehicles. (A. Uytingco)
The Commission discussed the electric vehicle policy proposal created by District 4. On the motion of the Commissioner Escobar, seconded by Commission Chen, the Commission unanimously voted to revisit this item in the next meeting with a request for a representative from the City of San José Electric Vehicle Program.
- D. Discuss and approve District 4 Policy Proposal regarding encampments. (A. Uytingco)
The Commission discussed the sanctioned encampments policy proposal created by District 4. Benjamin Shih addressed the Commission. On the motion of Commissioner Chen, seconded by Commissioner Somalwar, the Commission voted to approve the District 4 Policy Proposal regarding encampment. Commissioners Ghosh and Juneja opposed the motion. Commissioners Escobar and Sriram abstained. The motion passed with a 6-4 vote.
- E. Discuss and approve the Youth Commission newsletter. (A. Ghosh)
Commissioner Ghosh presented the Youth Commissioner Newsletter. Commissioners have until October 11, 2021 to submit items to the newsletter. On the motion of Commissioner Somalwar, seconded by Commission Uytingco, the Commission voted unanimously to approve the Youth Commission Newsletter.

- F. Discuss and approve standardizing YAC recruitment materials. (A. Somalwar)
The Commission discussed the creation of a standard template for YAC recruitment posters and fliers for all Districts. San José Public Library Public Information Manager Elizabeth Castaneda will send a survey to the Commissioners to gather information for the creation of standardized flier. On the motion of Commissioner Somalwar, seconded by Commissioner Uytingco, the Commission voted unanimously to approve standardizing YAC recruitment materials.

VI. Reports and Information Only

- A. Council Liaison Report
City of San José Council District 8 Communications Coordinator Patricia Andrade provided updates from Councilmember Arenas' office. Ms. Andrade will send the Commission an invitation to the Fall Festival and share volunteer opportunities for food distribution.
- B. San José Library Report
San José Public Library Director Jill Bourne shared that library hours will be expanding, Virtual Homework Club has begun, new Library-by-Mail program and the SJPL mobile app will be launching soon, and teens can volunteer at the Library virtually. More info can be found at sjpl.org. On the request of Commissioner Uytingco, San José Public Library Librarian Lizzie Nolan will share outreach material for Virtual Homework Club with the Commission.
- C. Commission Chair Report
Chair Hoang provided update on progress of Commission projects.
- D. Commissioner' Reports per City District
Commission Lee left the meeting at 7:30 P.M. Each Commissioner shared updates on their Districts and YACs.

VII. Items for Future Commission Meeting Agendas

Commissioner Juneja requested to add the approval of the Council District 2 Youth Advisory Council workplan.
Chair Hoang requested to add two policy proposals, one of which was created in conjunction with Commissioners Juneja and Escobar.
Commissioner Escobar requested to add the approval of District 8 specific workplan.
Commissioner Ghosh requested to add the approval of the Youth Commission Newsletter and to review items for Town Hall.

VIII. Adjournment

On the motion of Commissioner Ghosh, seconded by Commissioner Escobar, the Commission voted unanimously to adjourn the meeting. The meeting was adjourned at 8:05 P.M.

YOUTH COMMISSION
Regular Meeting Minutes September 27th, 2021

The next regular meeting will be October 25th, 2021, via Zoom webinar at 6:30 P.M.