
MEETING MINUTES
November 17th, 2021

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Aaron Zisser, Pravir Ramtekkar, Hilary Thorsen, Patricia Mendoza, Kenneth Kelly, Elena Jolly, Anglica Ramos-Allen, Janice Allen, and Michael Melillo

STAFF: Deputy Library Director of Operations Jenny Choi; Library Foundation Executive Director Dr. Dawn Coppin; Chief of Staff Ann Grabowski; Division Managers Jean Herriges, Vidya Kilambi, and Michelle Amores; Senior Public Information Representative Elizabeth Castañeda, Administrative Officer Andrea Maestre, Community Programs Administrator Karla Alvarez, Senior Office Specialists Melissa Chheuy and Justin Sana; and Administrative Assistant Danika Relth.

Others: Council Liaison Mariela Garcia, City Auditor Joseph Rois, Principal Accountant Eric Lemon

Call to Order

Chair Mahaney-Gurahoo called the meeting to order at 7:00 P.M. A quorum was present.

II. Consent Calendar

A. Chair Mahaney-Gurahoo requested a motion to approve the Regular Meetings Minutes of November 18th, 2021. On the motion of Commissioner Allen, seconded by Commissioner Ramos-Allen, the Commission unanimously approved the adoption of the November 18th, 2020 minutes.

B. Correspondence: No correspondence was received.

IV. Public Record: No correspondence was received.

V. Open Forum: No individuals addressed the Committee.

VI. Discussion/Action Items

A. **ACTION:** Review the Independent Auditor's Report on Library Parcel Tax Fund for Fiscal Year (FY) 2019-2020, and advise the City Council of the status of the Library Parcel Tax Fund. (A. Maestre/ J. Choi)

- 1) Independent Auditor's Report on Library Parcel Tax Fund
- 2) City Response to Independent Auditor
- 3) Draft Memorandum to City Council

Upon the motion of Commissioner Kelly, seconded by Commissioner Allen, the report was unanimously accepted by the Commission

VIII. Meeting Schedule and Agenda Items

The next regular meeting of the Library Parcel Tax Oversight Committee will be held on **November 16th, 2022 at 7:00 PM.**

IX. Adjournment: The meeting was adjourned at approximately 7:20 P.M.

WENDI MAHANEY-GURAHOO, Chair
San José Public Library
and Education Commission

ATTEST:

COMMITTEE SECRETARY

DANIKA RELTH