
MEETING MINUTES

November 17th, 2021

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Pravir Ramtekkar, Janice Allen, Elena Jolly, Kenneth Kelly, Aaron Zisser, Hilary Thorsen, Patricia Mendoza, Angelica Ramos, and Michael Melillo

ABSENT: N/A

STAFF: Deputy Library Director of Operations Jenny Choi; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Michelle Amores, Jean Herriges, and Ann Grabowski, Community Programs Administrator Karla Alvarez, Administrative Officer Andrea Maestre, Senior Office Specialists Melissa Chheuy and Justin Sana; and Administrative Assistant Danika Relth

Others: City of San José District 8 Council Assistant Mariela Garcia, City of San José Finance Accountant Eric Lemon

I. Call to Order & Orders of the Day

The Library and Education Commission convened at 7:32 PM via Zoom webinar. A quorum was achieved with all Commissioners present.

II. Consent Calendar

A. Approve the November 17th, 2021 Agenda.

B. Approve the Minutes for the Regular Meeting of October 20th, 2021.

On the motion of Commissioner Kelly, seconded by Commissioner Jolly, the Commission voted unanimously approve the November 17th, 2021 Meeting Agenda and the October 20th, 2021 meeting minutes.

III. Public Record: There was no correspondence for the Commissioner to review.

IV. Open Forum: No individuals addressed the Commission.

V. Discussion/Action Items

A. **ACTION:** Appoint Committee to prepare Annual Library Budget Message to City Council (A. Maestre)

Commissioners Ramos, Zisser, Mahaney-Gurahoo, and Melillo volunteered to join the committee. Discussion followed. On the motion of Commissioner Magaña, seconded by Commissioner Allen, the Commission voted unanimously to approve Commissioners Ramos, Zisser, and Melillo to prepare the Annual Library Budget Message to City Council.

B. INFORMATIONAL: Equity, Diversity, and Inclusion Report. (K. Alvarez)

The Commission received an information update on the Library's Equity, Diversity, and Inclusion work. Discussion followed. At the request of Commissioner Zisser, Library staff will follow up with the City of San José Clerk's Office to clarify the process of creating a subcommittee to focus on Equity work.

VI. Council Liaison's Announcements:

City of San José District 8 Council Assistant Mariela Garcia provided an updated from Councilmember Arenas' Office.

VII. Chair's Announcements: Chair Mahaney-Gurahoo thanked Library Staff and Commissioners for their service to the community throughout the year.

VIII. Library Director's Announcements:

San José Public Library Deputy Director of Operations Jenny Choi announced that the Library will host pediatric vaccination pop-ups, expanded open hours, in-person storytime returned, and all libraries will be closed in observance of Thanksgiving on November 25th and 26th. More information can be found on sjpl.org.

IX. Comments and Announcements:

A. Youth Commission: Youth Commissioner was not present.

B. Meetings Attended by Commissioners as Commissioners: Commissioner Kelly attended Friends of Bascom meeting and the All Friends meeting.

C. San José Public Library Foundation (SJPLF) Board: Commissioner Thorsen provided the Commissions updates on SJPLF. Recruitment for Vista program is open for February 14, 2022 – February 13, 2021. Visit www.sjpl.org/sjpl-amicorps-vistas to apply. SJPLF has launched their end of the year campaign and you can find many ways to donate by visiting www.sjplf.org/ways-to-give.

X. Information and Upcoming Opportunities For Commission Participation

See SJPL Program Calendar at <https://www.sjpl.org/>

XI. Items for Future Commission Meeting Agendas

Commissioner Kelly requested information from Library staff pertaining to book procurement and the future of bridge libraries.

Commissioner Zisser requested a discussion to revisit creating an ad-hoc to address racial equity.

XII. Meeting Schedule and Agenda Items

The next regular will be held virtually on January 19th, 2022 at 7:00 PM.

XIII. Adjournment: The meeting was adjourned at 8:33 P.M.

WENDI MAHANEY-GURAHOO, Chair
San José Public Library
and Education Commission

ATTEST:

COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

ANN GRABOWSKI