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MEETING MINUTES

January 19<sup>th</sup>, 2022

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Vice Chair Jose Magaña, Commissioners Elena Jolly, Aaron Zisser, Hilary Thorsen, Angelica Ramos, and Patricia Mendoza

**ABSENT:** Chair Wendi Mahaney-Gurahoo, Commissioners Pravir Ramtekkar, Janice Allen, Kenneth Kelly, and Michael Melillo

**STAFF:** Library Director Jill Bourne, Deputy Library Director of Operations Jenny Choi; Deputy Library Director of Public Services Michelle Ornat, Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kylambi and Ann Grabowski, Program Manager Anh Tran, Senior Librarian Sharon Fung, Librarians Megan Maloy and Eboni Harris, Administrative Officer Andrea Maestre, Public Information Rep Nancy Macias, Senior Office Specialist Melissa Chheuy

**Others:** City of San José District 8 Council Assistant Mariela Garcia, City of San José District 3 Youth Commissioner Nicole Hoang

**I. Call to Order & Orders of the Day**

The Library and Education Commission convened at 7:02 PM via Zoom webinar. A quorum was not achieved with 6 Commissioners present.

**II. Consent Calendar**

A. Approve the January 19<sup>th</sup>, 2022 Agenda.

B. Approve the Minutes for the Regular Meeting of November 17<sup>th</sup>, 2021.

No action taken.

**III. Public Record:** There was no correspondence for the Commissioner to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

A. **INFORMATION:** Bond Program Plan (J. Choi) – Deferred from October 20<sup>th</sup>, 2021  
The Commission received an update on the current Bond Program Plan from San José Public Library Deputy Director Jenny Choi and Program Manager Anh Tran.

B. **INFORMATION:** Library Collections (S. Fung)  
The Commission received an update on the current Library Collections from San José Public Librarian Sharon Fung. Discussion followed. Per request of Commissioner

Zisser, Ms. Fung will share the list of Diversity, Equity, and Inclusion (DEI) topics and percentage of DEI materials currently circulating in the Library collections.

- C. **INFORMATION: King Library Joint Use (J. Bourne/M. Ornat)**  
The Commissioner received an overview of the King Library Joint Use framework from San José Public Library Director Jill Bourne and Deputy Director Michelle Ornat. Paul Soto addressed the Commission. Discussion followed. At the request of Vice Chair Magaña, Library staff will provide more information on process of adding Starbucks to Dr. Martin Luther King, Jr. Library.

**VI. Council Liaison’s Announcements:**

City of San José District 8 Council Assistant Mariela Garcia provided an update from Councilmember Arenas’ Office and shared COVID-19 resources. For COVID-19 vaccination and testing appointments, visit [sccfreevax.org](https://sccfreevax.org) and [sccfreetest.org](https://sccfreetest.org). Free At-Home tests available at [COVIDtest.gov](https://COVIDtest.gov). Asian Americans for Community Involvement (AACI) provides free walk-in testing. Call 408-975-2730 for more information.

- VII. Chair’s Announcements:** Vice Chair Magaña thanked staff and Commissioners for their ongoing work.

**VIII. Library Director’s Announcements:**

Library Director Jill Bourne shared that there is a temporary pause on Library indoor programs, laptop donation drive information at [sjpl.org/laptopdrive](https://sjpl.org/laptopdrive), and the new LGBTQ+ resource page found on [sjpl.org/lgbtq](https://sjpl.org/lgbtq). The Library also presented the Equity, Diversity, and Inclusion (EDI) Quality standards and the report can be found here: <https://sanjose.legistar.com/View.ashx?M=F&ID=10390693&GUID=2C42445C-4EFF-4FC2-B84A-781E7DF161B9>

**IX. Comments and Announcements:**

- A. **Youth Commission:** City of San José Youth Commission Chair Nicole Hoang provided an update from the Youth Commission.
- B. **Meetings Attended by Commissioners as Commissioners:** Commissioner Ramos attended Candy Cane event at Bascom Library. Commissioner Zisser attended Community Conversations with Yvonne Maxwell as the guest speaker.
- C. **San José Public Library Foundation (SJPLF) Board:** Commissioner Thorsen provided the Commissions updates on SJPLF. Visit [sjplf.org](https://sjplf.org) for volunteer opportunities.

**X. Information and Upcoming Opportunities For Commission Participation**

See SJPL Program Calendar at <https://www.sjpl.org/>

**XI. Items for Future Commission Meeting Agendas**

**XII. Meeting Schedule and Agenda Items**

The next regular will be held virtually on February 16<sup>th</sup>, 2022 at 7:00 PM.

**XIII. Adjournment:** The meeting was adjourned at 8:47 P.M.

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WENDI MAHANEY-GURAHOO, Chair  
San José Public Library  
and Education Commission

ATTEST:

COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

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ANN GRABOWSKI