
MEETING MINUTES

January 20th, 2021

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Wendi Mahaney-Gurahoo, Commissioners Michael Snyder, Hilary Thorsen, Patricia Mendoza, Tom Trudell, Michael Melillo, Pravir Ramtekkar, and Janice Allen

ABSENT: Vice Chair Jose Magaña, Commissioners Tiffany Uhri Chu, Elena Jolly, and Kristin Rivers

STAFF: Library Director Jill Bourne, Deputy Library Director of Operations Jenny Choi, Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Chief of Staff Ann Grabowski; Division Managers Vidya Kilambi and Michelle Amores; Senior Public Information Representative Elizabeth Castañeda; Marketing and Communications Representative Nancy Macias; Senior Librarian Elizabeth Nolan, Administrative Officer Andrea Maestre, Community Programs Administrators Lauren Hancock, Adrian McBride, and Karla Alvarez, Senior Office Specialists Melissa Chheuy and Justin Sana; and Administrative Assistant Danika Relth

Others: Council Liaison Kiley Staufenbeil, Youth Outreach Specialist Betty Ramirez, Youth Commissioner Dheerj Jasuja

Call to Order

The Library and Education Commission convened at 7:01 p.m. via Zoom webinar. Quorum was achieved with 8 Commissioners present.

Orders of the Day: Approval of the Agenda

II. Approval of Agenda

Chair Mahaney-Gurahoo requested a motion to approve the Agenda. First motioned by Commissioner Allen, and seconded by Commissioner Melillo, the Commission unanimously approved the adoption of the January 20th, 2021 Agenda.

III. Consent Calendar

A. Chair Mahaney-Gurahoo requested a motion to approve the Regular Meetings Minutes of November 18th, 2020 first motioned by Commissioner Allen, seconded by Commissioner Thorsen, and was carried unanimously. The Commission approved the adoption of the November 18th, 2020 Minutes.

B. Correspondence: There was no correspondence.

IV. Public Record: There was no correspondence.

V. Open Forum: No individuals addressed the Commission.

VI. Discussion/Action Items

A. COVID-19 Service Impact & Overview (M. Ornat, J. Choi): Deputy Director of Operations, Jenny Choi, and Deputy Director of Public Services, Michelle Ornat, provided a presentation relating to updates on the Library's current status during the COVID-19 pandemic. Division Manager Vidya Kilambi, Senior Librarian Elizabeth Nolan, and Community Program Administrators Adrian McBride, Lauren Hancock, and Karla Alvarez provided additional information on SJ Access, student support, and library programs highlights. The presentation was accepted by the Commission.

B. Appoint Budget Sub-Committee (A. Maestre): The Commission received a presentation from Andrea Maestre, Administrative Officer, relating to the Budget for the current fiscal year, Citywide status, and impacts to the Library. Ms. Maestre will work with Commissioners Rivers, Trudell, and Mendoza to draft Budget Message to Mayor and City Council.

Discussion ensued on the idea of collecting fees on materials and the Library's work to recruit a diverse workforce.

Ms. Maestre to send budget public hearing dates to the Commission as they become available.

The presentation was accepted by the Commission.

VII. Council Liaison's Announcements:

Kiley Staufenbeil, District 8 Council Assistant, provided Councilmember Sylvia Arenas' message that they are encouraging community engagement in the City's recruitment for a new Police Chief. A candidate forum will be held on January 30th, 2021 via live stream on the City's YouTube channel. The public may submit questions to the candidates through a survey. Link for live stream and survey found on:

<https://www.sanjoseca.gov/Home/Components/Calendar/Event/2964/7?curm=1&cury=2021>

Santa Clara County opened COVID-19 vaccinations to seniors aged 75+. The Country recommends scheduling an appointment through your main healthcare provider or Valley Med. More information can be found at

<https://www.sanjoseca.gov/Home/Components/News/News/2327/4699> and sccfreevax.org

Commissioner Allen questioned whether the police chief will be promoted from within as a means to save money. Ms. Staufenbeil agreed to follow up with Commissioner Allen at a later time.

VIII. Chair's Announcements: Chair Mahaney-Gurahoo provided information relating to COVID-19 vaccine tiers, and announced that the first ever Infants Conference will take

place on January, 29th, 2021. The conference aims to take give a voice to infants in the system, and how we support them.

IX. Library Director's Announcements:

- Holiday Laptop Donation Drive has been extended. Donations can be made at any Express Pick-Up site from through January 30th, 2021. More information can be found at <http://www.sjpl.org/laptopdrive>
- On January 15th, 2021, MLK Library and MLK Legacy Committee hosted a virtual program to commemorate the 92nd anniversary of MLK. There was around 100 attendees. Each year, MLK offers programs to remember MLK and highlight his collection which includes more than 830 items and over 250 unique titles for all ages and across all platforms.
- The Virtual Winter Reading program will end on January 21st. There is still time to register and log minutes for a chance to win prizes and participate in other online activities such as the storytelling contest. Visit <http://www.sjpl.org/winter> for more information.

X. Comments and Announcements:

A. Youth Commission: Dheerj Jasuja, District 10 Chairperson of City of San Jose Youth Commission, provided verbal report to the Commission about past and current projects. Upcoming projects include editing the Youth Bill of Rights, hosting a Youth Advisory Council Summit to create a City Budget priority list, developing policy recommendations to present to Council, and coordinating the annual End of the Year event to welcome new youth Commissioners.

B. Meetings Attended by Commissioners as Commissioners:

- Chair Mahaney-Gurahoo and Vice-Chair Magaña attended a presentation from an organization that focuses teaching civic to students grade 7-12 to engage youths on the political process.

C. San José Public Library Foundation (SJPLF) Board:

- Commissioner Thorsen provided an update that the Board will focus on donor retention for the coming year. The Board will implement a plate donor recognition program and work on ideas to engage with new donors to ensure that they will stay on for many years. COHS graduation will take place on February 4th, 2021 with over 100 graduations. More information to come on how to attend the virtual graduation.

XI. Information and Upcoming Opportunities For Commission Participation

See SJPL Program Calendar at <https://www.sjpl.org/>

XII. Items for Future Commission Meeting Agendas: None suggested.

XIII. Meeting Schedule and Agenda Items

The next regular will be held virtually on **February 17th, 2021 at 7:00 PM.**

XIV. Adjournment: The meeting was adjourned at approximately 8:13 P.M.

Wendi Mahaney-Gurahoo

WENDI MAHANEY-GURAHOO, Chair
San José Public Library
and Education Commission

ATTEST:

COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

Danika Relth

DANIKA RELTH