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MEETING MINUTES

January 18<sup>th</sup>, 2023

**I. Call to Order & Orders of the Day**

**Roll Call**

PRESENT: Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Aaron Zisser, Deniz Westphal, Hilary Thorsen, Janice Allen, Kristen Brown, Patricia Mendoza, Ken Kelly, and Angelica Ramos

ABSENT: Commissioner Anarita Reyes, Elena Jolly

STAFF: Library Director Jill Bourne; Deputy Library Director of Operations Jenny Choi; Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kilambi and Ann Grabowski; Public Information Manager Elizabeth Castañeda; Program Managers Anh Tran; Administrative Officer Andrea Maestre; Administrative Analyst Cassie Hunter; Senior Librarian Sharon Fung;

Others: City of San José District 3 Council Member Omar Torres; City of San José City Auditor Joe Rois; Principal Accountant Eric Lemon;

**I. Call to Order & Orders of the Day**

Chair Mahaney-Gurahoo convened at 7:01 P.M. via Zoom webinar. A quorum was achieved with 9 Commissioners present. Commissioners Reyes and Brown joined meeting after quorum was achieved.

**II. Consent Calendar**

A. Approve the January 18, 2023, Library Bond Oversight Committee Agenda.

B. Approve the Minutes from the Library Bond Oversight Committee Meeting of [November 17, 2021](#).

On the motion of Commissioner Ramos, seconded by Vice Chair Magaña, Commissioners voted unanimously to approve the January 18, 2023, Library Bond Oversight Committee Agenda and November 15, 2021 Library Bond Oversight Committee Meeting Minutes.

**III. Public Record:** There was no correspondence for the Commissioner to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

- A. ACTION: Annual Library Bond Oversight Review. (A. Maestre)
- 1) Independent Auditor's Report on Library Bond Projects Fund
  - 2) City Response to Independent Auditor
  - 3) Draft Memorandum to City Council

On the motion of Commissioner Allen and seconded by Commissioner Westphal, the report was unanimously accepted by the Commission.

**VI. Meeting Schedule and Agenda Items**

The next regular will be held on November 15<sup>th</sup>, 2023, at 7:30 P.M.

**VII. Adjournment:** The meeting was adjourned at 7:16 P.M.

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/s/  
WENDI MAHANEY-GURAHOO, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY

  
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CASSIE HUNTER