

LIBRARY AND EDUCATION COMMISSION

October 18, 2023
7:00 PM to 9:00 PM

I. CALL TO ORDER & ORDERS OF THE DAY

II. CONSENT CALENDAR

A. APPROVE THE 10/18/2023 AGENDA

**B. APPROVE MINUTES FOR REGULAR MEETING OF
09/20/23**

III. PUBLIC RECORD

IV. OPEN FORUM

(2 MINUTES OF SPEAKING TIME IS AVAILABLE)

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V. DISCUSSION/ACTION ITEMS

**A) INFORMATION: YOUTH COMMISSION
ANNOUNCEMENTS & UPDATES
(M. MALOY & D. HOANG)**

CITY OF SAN JOSÉ
YOUTH COMMISSION

YOUTH COMMISSION REPORT

LIBRARY AND EDUCATION COMMISSION
OCTOBER 18, 2023





COMMISSIONER JANAPATY

Citywide



COMMISSIONER MISHRA

District 1



COMMISSIONER
MASCARENHAS

District 10, Vice Chair & Outreach



COMMISSIONER
PRADEEPKUMAR

District 2



COMMISSIONER SINGH

District 9



Youth Commission

CITY OF SAN JOSE

COMMISSIONER HOANG

District 3, Chair



COMMISSIONER
GONZALES-MUÑIZ

District 8



COMMISSIONER T. LUONG

District 4



COMMISSIONER M. LUONG

District 7



COMMISSIONER LIEU

District 5



COMMISSIONER BANSAL

District 6, Communications



BILL OF RIGHTS

for Children & Young Adults for Santa Clara County



Every young person must get what they need when they need it, no matter their actual or perceived race, ethnicity, gender identity, sexual orientation, religion, mental or physical ability, nationality, immigration status, criminal history, first language, skin color, education status, or wealth. We value the diversity of our children and young adults in Santa Clara County and believe we must treat each of them with respect and dignity.

ADOPTION OF THE BILL OF RIGHTS FOR CHILDREN AND YOUNG ADULTS

All children and young adults have the right to:

✓ **Healthcare:** Affordable, timely, and quality

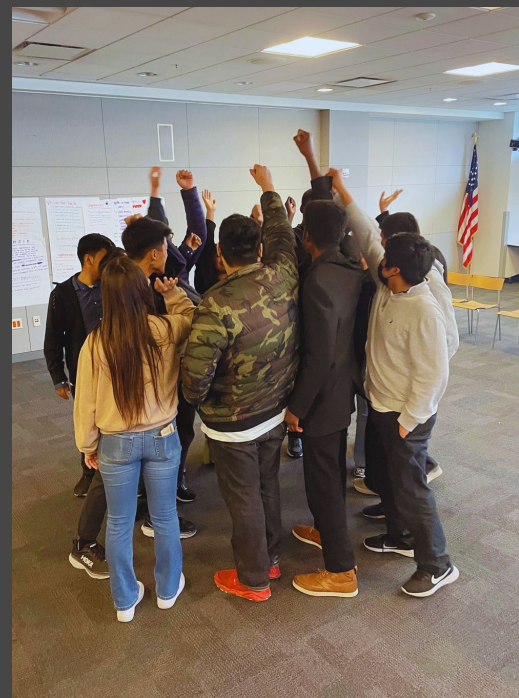
✓ **Personal Development:** Time, space, and resources to pursue any interest

✓ **External support for families:** Allow their families to be the best parents they can be





"Not about us,
without us."





The Memo

Directive 1

Determine whether the Youth Commission (YC) should be expanded to include voices of those ages 21 –25.

Directive 2

Identify which additional City of San Jose Commissions would benefit from including a dedicated position for youth.

- Create a procedure for selecting youth members for the chosen commissions.
- Direct staff to report the Youth Commission’s findings to the Neighborhood Services and Education Committee (NSE) by the spring of 2023.

AGE RECOMMENDATION

The Youth Commission does not recommend expanding the age eligibility requirements to be appointed to the Youth Commission.

- The closeness of ages and experiences of current members is essential to how the Youth Commission functions.
- It would be challenging to offer tailored support to youth of a wide range of ages.
- Including young adults could create challenging social dynamics.
- It might create unbalanced leadership dynamics.
- Many San Jose boards and commissions already have vacancies, many of which young people ages 18 and over can apply.

To further open the door to include more youth and young adults who can be strong advocates for how we might better serve target population groups, the Youth Commission recommends adding a statement that is inclusive and representative of the city in the special eligibility requirements.



MUNICIPAL CODE

2.08.4840 Special eligibility requirements.

A. All members shall, at the time of appointment, be at least fourteen years old and under twenty-one years old.

B. The Commission shall have members representative of the residents of the City of San Jose, and with experience related to programs and services with school or community activities for

COMPENSATION

We believe youth commissioners should receive paid compensation for their service.

- This is a mechanism to include more economically diverse voices on the commission.
- It incentivizes prioritizing Youth Commission work and events with the goal of increasing engagement and participation.
- A model for paid meetings allows for flexibility for Youth Commissioners and the ability to still earn needed volunteer hours for any additional duties.

To codify this provision in the San Jose Municipal Code, staff recommends leveraging the existing language in 2.08.120 – Members – Compensation, which provides the terms of compensation for all appointed Commissioners, and adding an additional provision to the Youth Commission section of the Municipal Code.



MUNICIPAL CODE

2.08.4835 - Special provisions

Commencing November 1, 2023, each member who serves on the Youth Commission shall be paid the sum of two hundred dollars (\$200) per meeting if they have attended. This compensation shall be in addition to any reimbursement for expenses incurred in the performance of the Commissioners' duties and functions under Section 2.08.120(B).

EXPANSION OF DUTIES

Why Add Youth Seats to Other Commissions?

- It would increase the number of seats for a quorum on other commissions when we are already looking at a possible increase in commission vacancy due to a return to in-person (AB 2449).

Functions, Powers, and Duties

The YC already has established the power:

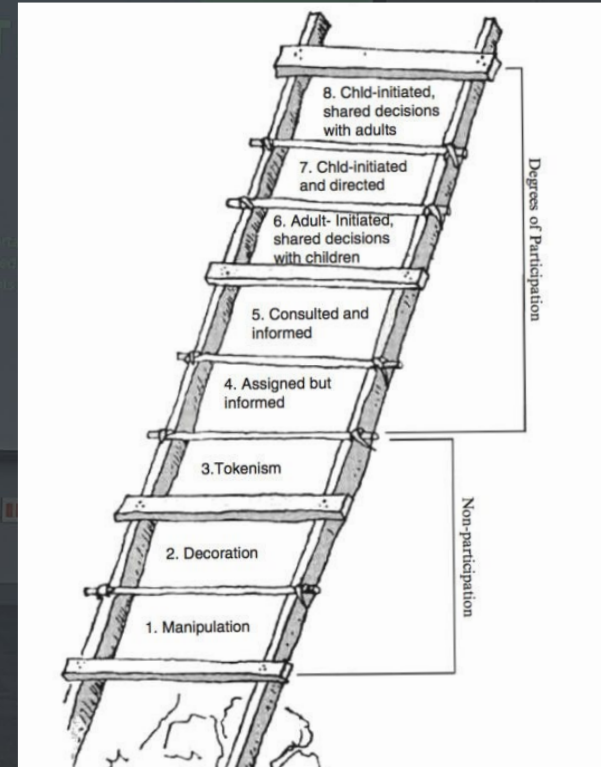
- "To select and designate members of the commission, youths or other persons to act as commission representatives to all other city boards and commissions, and to agencies, authorities, boards, and commissions the city has participated in creating in conformance with guidelines approved by the council."



EXPANSION OF DUTIES

Roger Hart's Ladder of Children's Participation

- Using Roger Hart's Ladder of Children's Participation to frame the current charge of the Youth Commission, the question loomed, why tokenize youth voice in other city advisory and decision-making bodies rather than strengthen the Youth Commission's role and duty to provide the City Council and the Mayor with "comment and recommendation" on all proposed legislation "that primarily affect the children and youth" of San Jose?



MUNICIPAL CODE

2.08.4850 Functions, powers, and duties.

The commission shall have the following functions, powers, and duties:

- A. To foster greater involvement of youth in municipal government and civic affairs, especially in the City of San José.
- B. To comment and make recommendations to the City Council and the City Manager's Office on matters within the Commission's workplan, and the City of San Jose Children and Youth Master Plan.
- C. To study, review, evaluate, advise and submit recommendations to City Council or the City manager pertaining to the effects of legislative policies, needs, assessments, priorities, programs, and budgets any problems, activities and concerns of youth as they relate to municipal policies, programs or projects of the city.
- D To hold and conduct forums on such problems, activities and concerns of youth in which various governmental and nongovernmental agencies and other community organizations, fraternal and benevolent associations may be invited

Objective 1

Submit a recommendation to develop a Youth Participatory Budget Program pilot.

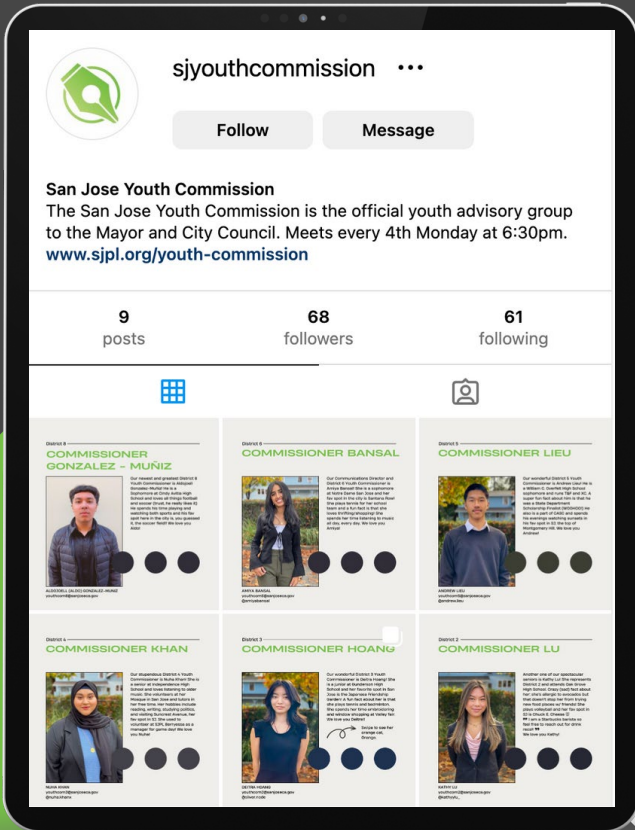
Objective 2

To inform and cultivate environmental advocacy among youth and upscale existing environmental solutions.

2023-2024 Work Plan

Objective 3





OFFICERS

Communications & Outreach

- Develop an annual outreach plan for the Commission and present the plan for approval to the Commission.
- Develop, write, and edit communications and marketing materials (blog posts, social media content, reports, etc.)
- Regularly check in and support commissioners in promoting events, opportunities, and resources.
- Help acquire information, identify potential opportunities to collaborate and/or network, and engage peers at each community, government, or other events in which the Commission (as a full body or as a committee) is involved.
- Coordinate Commission forums and Commission presentations at schools, City departments, community agencies, and events.
- With staff, help maintain a strategic, professional, and active presence on the Youth Commission’s social media platforms.

FALL 2023

PREPARE AND DISTRIBUTE A YOUTH PRIORITIES SURVEY

WINTER 2024

HOST A YOUTH-LED BUDGET PRIORITIES SUMMIT

WINTER 2024

COLLABORATE WITH LOCAL AGENCIES TO IDENTIFY AND RAISE AWARENESS OF INVASIVE PLANT SPECIES

SPRING 2024

DEVELOP A RECOMMENDATION TO CREATE A YOUTH PARTICIPATORY BUDGET PROGRAM PILOT

SPRING 2024

PRESENT ANNUAL YOUTH COMMISSION REPORT TO NSE

Next Steps

THANK YOU!

WEBSITE

www.sjpl.org/youth-commission

EMAIL ADDRESS

youthcommission@sanjoseca.gov



**Youth
Commission**

CITY OF SAN JOSE

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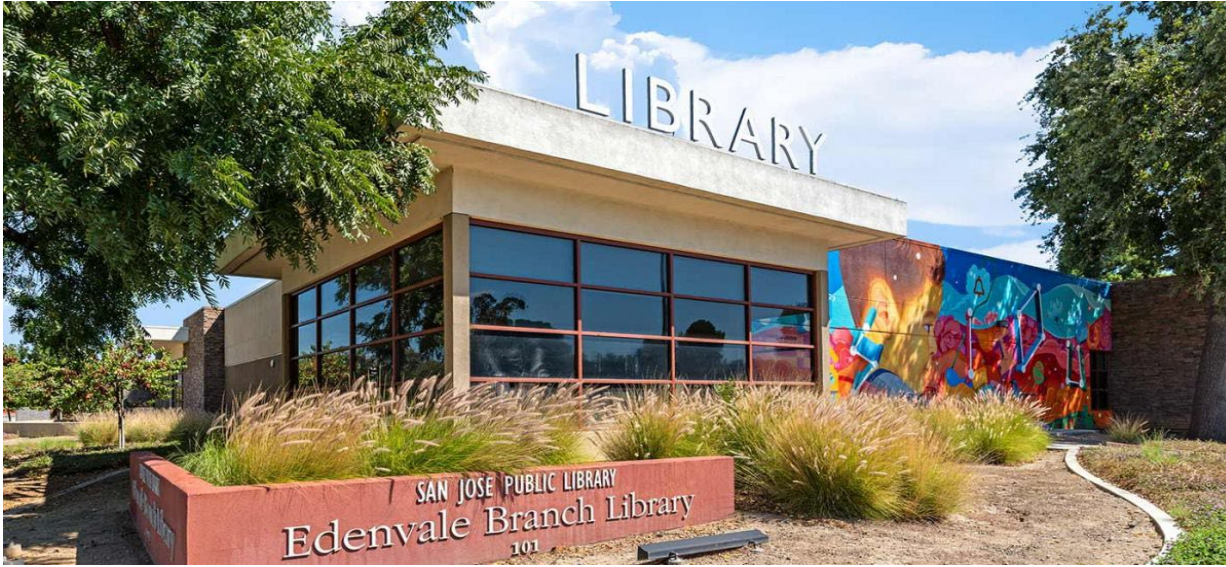
Agenda Item

Code of Conduct

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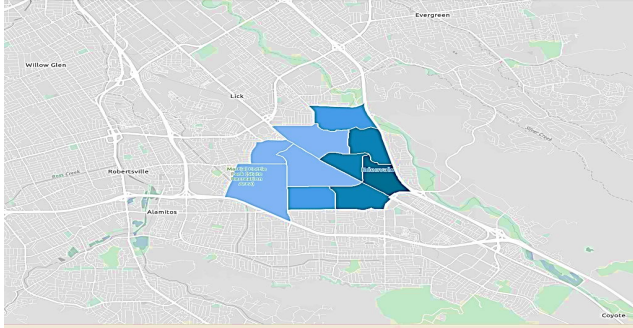
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**B) INFORMATION: STAFF SPOTLIGHT:
EDENVALE LIBRARY (J. BOWLBY)**



Edenvale Branch Library
October 18, 2023

EDENVALE BRANCH FACTS



HOURS OF OPERATION

Monday	1 PM - 7 PM
Tuesday	10 AM - 7 PM
Wednesday	10 AM - 7 PM
Thursday	10 AM - 7 PM
Friday	12 PM - 6 PM
Saturday	10 AM - 6 PM

52 Hours of
Service

Council District
2


18 Staff Members
(5 FT, 13 PT)

BUILDING FEATURES

Art installations

Family Learning Center

Citizenship Corner



FAMILY LEARNING CENTER



BUILDING FEATURES

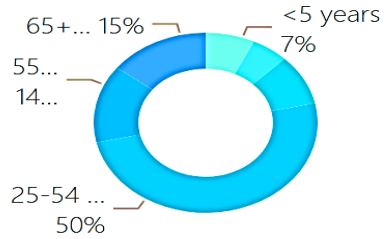
- Year built 2007
- Occupancy 214
- Group Study Rooms 2
- Quiet Study Room 1
- Community Room Capacity 100
- Storytelling capacity 50
- Public computers 48
- Teen Room 1



45,755

Total Population

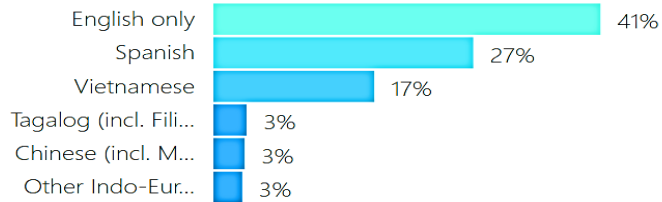
Population by Age



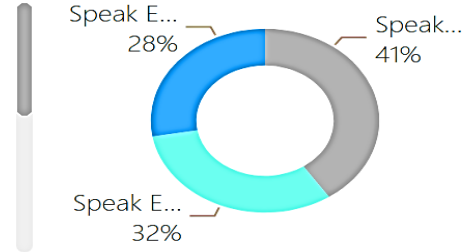
9%

% With Disability

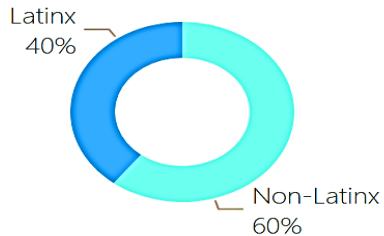
Languages Spoken, Pop. 5+ y/o



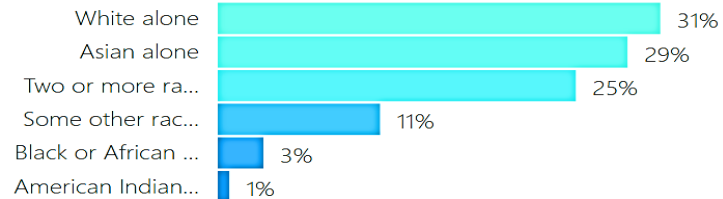
English Proficiency, Pop. 5+ y/o



Population by Ethnicity



Population by Race



USAGE STATISTICS JULY 2022 – JUNE 2023

Gate Count July 2022 – June 2023
78,119

Gate Count July 2021 – June 2022
56,752



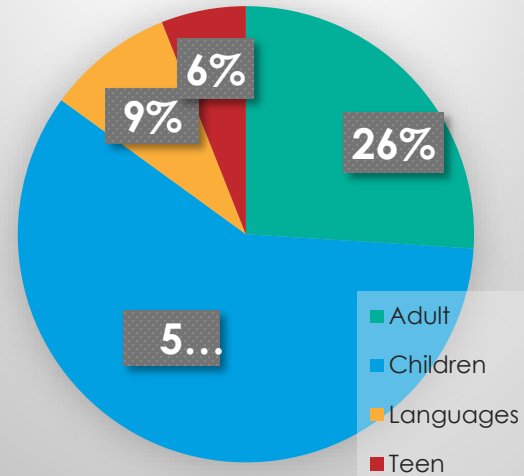
Programs July 2022 – June 2023

Number of programs = 310
Attendance = 3,625



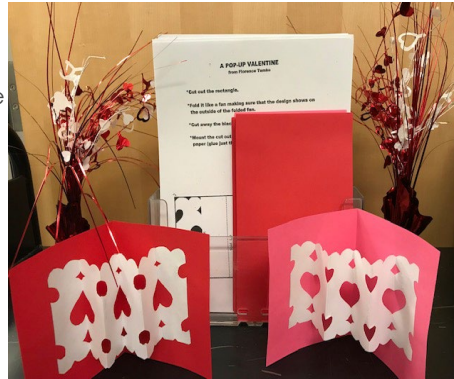
Circulation July 2022 – June 2023
Total = 194,390
13th highest in system

Top 3 languages circulation = Spanish,
Vietnamese, Chinese



PROGRAMS AND SERVICES

- **Storytime** (Wednesday mornings)
- **Homework Club** (Tues. & Thurs)
- **STEM & Coding**
 - Apple grant Summer Coding Camp
 - RCA Coding programs
 - Tech Mentoring
- **School Outreach**
 - Oak Grove School District
 - Oak Grove High
- **Sunday programming**
 - Nameless Anime Club
 - Sunday Game Days; Sunday Science Club
- **Focus on Adults**
 - First Wednesday Tea
 - English Language Learners Club
 - Citizenship classes
 - Spanish Digital Literacy Workshops
- **Cultural Enrichment**
 - Santa Program
 - Art, music and holiday crafts

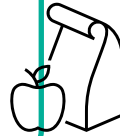


GOALS/OPPORTUNITIES

Create more programs that meet the interests and needs of adults and the underserved



Expand and strengthen partnerships with OGSD schools



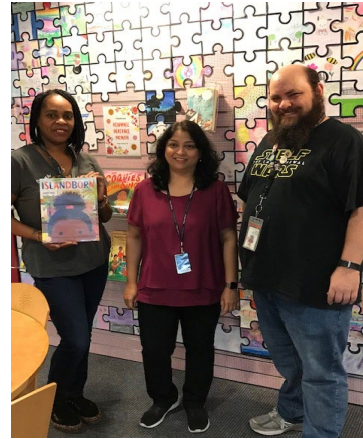
Recruit adult and teen volunteers to deliver STEM and cultural enrichment programs



OUR WONDERFUL VOLUNTEERS



OUR STAFF



COMMENTS FROM OUR COMMUNITY

THE PEOPLE ARE VERY NICE AND HELPFUL. LOVE THE VIBE AND RESPECT WE GET FROM HERE. ME AND THE FAMILY COME HERE ALL THE TIME.

VERY PEACEFUL ENVIRONMENT AND STAFF IS VERY HELPFUL AND FRIENDLY! SEVERAL COMMUNITY EVENTS FOR FREE. YOU CAN ALSO CHECK OUT A HOTSPOT OR TABLET FOR THE KIDS OR ADULTS.

WHAT I WAS ABLE TO DO THIS AFTERNOON IN THE EDENVALE LIBRARY WAS ENJOY READING SOME TITLES OF: LEE CHILD, ROBERT CRAIS, AND DANIEL SILVA. IT WAS AN ENJOYABLE HAND FULL OF HOURS. THE LAYOUT OF THE LIBRARY, STRIKES ME AS BEING QUITE ATTRACTIVE ... ENJOYABLE!

THANK YOU!

JOAN BOWLBY
JOAN.BOWLBY@SJLIBRARY.ORG
408.808.3036



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**C) INFORMATION: REVIEW OF BOND
AND AUDIT QUESTIONS (A. MAESTRE)**

REVIEW OF BOND AND LIBRARY PARCEL TAX AUDIT QUESTIONS

Library and Education Commission
October 18, 2023

BACKGROUND INFORMATION

Why do these funds get audited?

- Ballot measure language

What is the purpose of these audits

- Ensure financial statements are free from material errors.
- Ensure financial statements were prepared in accordance with Generally Accepted Accounting Principles (GAAP).
- Ensure proper internal controls.
- Ensure funds were used in accordance with voter approvals – Measure O (Bond) & Measure S (Parcel Tax)

What is the timeline for the audits?

- May – October: External Audits of the Library Bond Fund and the Library Parcel Tax Fund
- **October: Commission reviews the Library Bond Fund & the Library Parcel Tax Fund Audit Questions – Opportunity for New Questions**
- November: Audits are reviewed by the Commission as the Oversight Committees

PREVIOUS YEAR AUDIT QUESTIONS & ANSWERS

- Who are the external Auditors?
 - Macias Gini & O'Connell LLP (MGO), independent auditors.
- What period is covered by the current audits?
 - July 1 through June 30
- What are they auditing specifically about the Library Bond Fund and the Library Parcel Tax Fund?
 - Three Components: (1) Audit of basic financial statements (2) Report on internal controls (3) report on the compliance with Measure O (Bond) & Measure S (Parcel Tax)
- Were there findings in the Library Bond or Parcel Tax audits?
 - No findings, financial statements accurate & proper use of funds
- What types of transactions did you review?
 - Per MGO, Bond proceeds, payroll, and non-payroll expenses
- What sample sizes did the auditors use?
 - Per MGO, Payroll 32 samples & Non-Payroll 32 samples
- What are the accuracy intervals and confidence levels associated with these sample sizes?
 - Per MGO, 99% confidence

THANK YOU



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**D) INFORMATION: SECURITY
(A. TRAN)**

LIBRARY SAFETY & SECURITY UPDATE

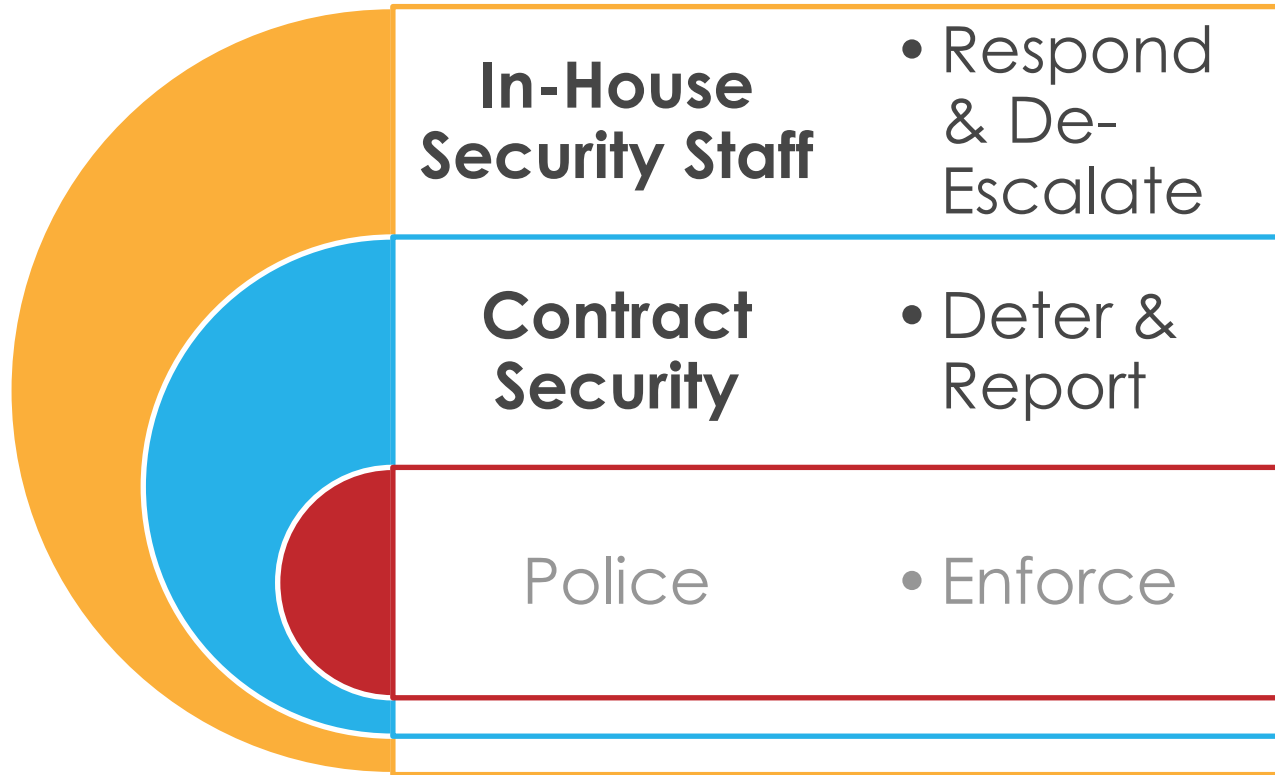
Library and Education Commission
October 18, 2023

BEHAVIOR IN THE LIBRARY

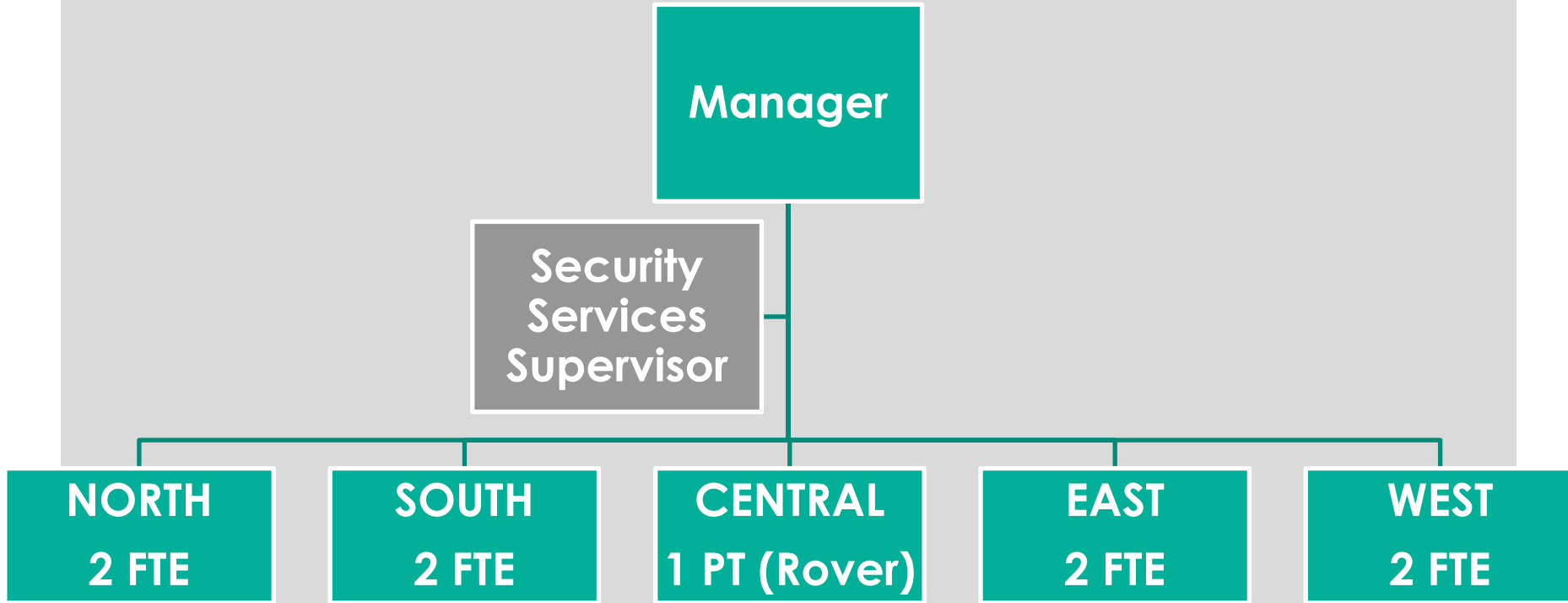
“The library serves all customers equally and is open to everyone. Our goal is to create a secure, relaxing, and pleasant place to learn and explore.”



OPERATIONALIZING A HYBRID SECURITY MODEL



SECURITY TEAM IS GROWING!



IN-HOUSE SECURITY OPERATIONS & PRIORITIES



CONTRACT SECURITY OPERATIONS & PRIORITIES



- Flexible Staffing Pool
 - Visual Security Presence
 - Wayfinding Support
 - On-Site Reporting (911 and SJPL Security Team)
- **NOT** a replacement for 911 or Library Security
 - **NOT** involved in delivering staff training
 - **NOT** responsible for system-wide security priorities

STAFFING TO COMPLIMENT CAPACITY

Contract Security



Alum Rock

1 Primary
2 Flex

Bascom

1 Primary
10 Flex

Biblioteca

1 Primary
10 Flex

Educational park

1 Primary
8 Flex

Hillview

1 Primary
2 Flex

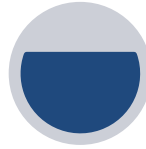
Tully

1 Primary
9 Flex

Joyce Ellington

1 Primary
4 Flex

In-House Security Officers

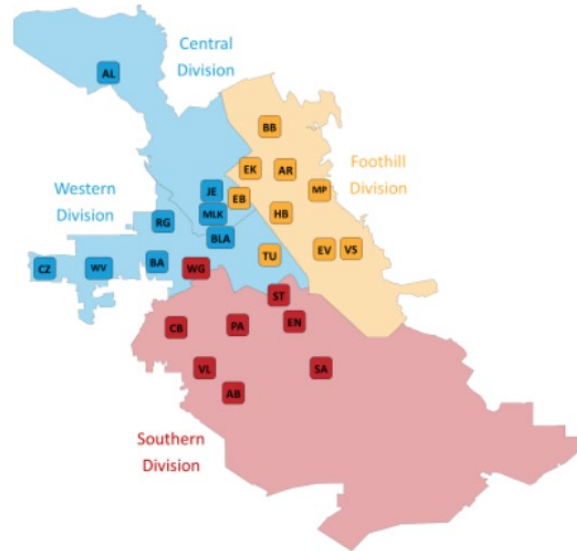


1 Supervisor
8 Sr. Security Officers
1 Security Officer

=



SJPL Security Model



1. Dangerous vs. Disruptive

- If Incident is Threatening to Life, Limb, Property OR involves illegal activity + minors
Call 911
- If Behavior is Disruptive (Violates Behavior Policy, Creates Unwelcoming Environment):
Ask Patron to Leave
- Medical Emergency: **Call 911**

2. Incident Summary



3. Notifications



4. Sr. Security Officers



5. Closing Out

- Follow Up with Staff
- Follow Up with Personnel (EAP/ Workers Comp)
- Follow Up with PD
- Follow up with Facilities
- Close Out Incident



SECURITY ASSESSMENT



Staffing



Training



Facility



Systems

THANK YOU

Anh.tran@sjlibrary.org

Manager: Capital/Facilities, Security, Logistics

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**E) INFORMATION: EDUCATION &
DIGITAL LITERACY ANNUAL UPDATE
(V. KILAMBI)**



EDUCATION AND DIGITAL LITERACY STRATEGY ANNUAL UPDATE

PRESENTERS: SAMANTHA CRAMER, AMANDA OTTE
ANN GRABOWSKI, AND YADIRHA OROZCO LEMUS

Library and Education Commission
October 18, 2023



Education & Digital Literacy (EDL) Strategy: Approved by City Council, May 7, 2018

- **Early Education** – Entering School Ready to Learn and Succeed
- **Learning by Grade Level Proficiency** – Expanding Education Beyond the School Day
- **College and Career** – Providing Meaningful Supports and Opportunities on Pathways to Self-Sufficiency
- **Digital Literacy** – Ensuring Access, Affordability, and Adoption
- **Policy and Governance**- Ensuring evaluation and accountability for program quality and expenditure of resources
- **Equity, Diversity and Inclusion** - Adopting an Equity Lens

EARLY EDUCATION

EARLY EDUCATION: ENTERING SCHOOL READY TO LEARN & SUCCEED

FY 2022-23 Implementation Data		
	Program(s) Assessed Using the EEQS	Participants Served
Library	2,600+ Library Early Education Programs	14,054
PRNS	All SJRP Programs	286

FY 2023-24 Strategic Actions	
Library	<ul style="list-style-type: none"> • High-quality cultural enrichment programming • LENA Start: help families learn how to increase conversation with their children
PRNS	<ul style="list-style-type: none"> • Training, coaching, and support for PRNS and SJRP staff • Implement standardized curriculum, evaluation framework and data management tools • Racial equity lens to increase access to diverse families



LIBRARY HIGHLIGHT: WEE GROW!

DEVELOPMENTAL SCREENING PROGRAM

One in six children (ages 3-17) have one or more developmental disabilities, yet only 30% of children with disabilities are identified before starting school.



PROGRAM OUTCOMES

- Gain & apply knowledge of child development
- Access community services
- Community Navigators receive mentorship & professional support



PROGRAM COMPONENTS

- Practical information about early childhood development
- Free developmental screenings
- Referrals, resources, and community connections.



6 BRANCH LOCATIONS

- Bascom
- Alum Rock
- Hillview
- Joyce Ellington
- Seven Trees
- Tully

EXPANDED LEARNING

EXPANDED LEARNING

We strive to ensure all children of San Jose are fully engaged learners with equitable access to a community of learning; enabling them to be agents of their own opportunity.

Strategic actions:

- **Bolster skills needed** for academic success, supporting workforce development, keeping our youth safe, and increasing civic engagement.
- **Application of the Expanded Learning Quality Standards** to all City-sponsored programs for Expanded Learning, supporting program planning, improvement, and building a shared culture of high-quality programming.
- **Continue to provide direct services to the community** through programs like Maker[Space]Ship and R.O.C.K Afterschool.

QUALITY STANDARD IMPLEMENTATION

City Programs Assessed

PRNS

- R.O.C.K Afterschool
- ASES
- Youth Centers
- Summer Camp Programs



SAN JOSE
PARKS, RECREATION &
NEIGHBORHOOD SERVICES



SJPL

- Homework Clubs
- Maker[Space]Ship
- Reading Buddies
- Apple Everyone Can Code and Create



San José Public
Library

FY 2022-23 EXPANDED LEARNING PROGRAMMING HIGHLIGHTS

Student Library Cards



98,000 Student Cards
23 Local Education Agencies

SJ Learns Grant
Program



7 Local Education Agencies, Grades TK-3
1215 participants

Maker[Space]Ship



119 visits
9,178 participants

Read Write Discover



42 sessions
591 participants

PRNS R.O.C.K



26 afterschool sites
4,900 unduplicated students

PRNS Camp San José



14 locations, 479 youth in grades K-8
8-11 weeks, 10 hours/day

PRNS F.I.T Camp



11 locations, 378 youth Grades 2-8
8-11 weeks, 6 hours/day

PRNS Camp San José Jr.



9 locations, 327 children, 3-5 years old
8-9 weeks, 3 days/ week

COLLEGE AND CAREER

Providing Meaningful Supports and Opportunities on Pathways to Self-Sufficiency

Strategic actions for FYs 2022-25:

- **Enhance coordination efforts across City departments** and identify opportunities for collaboration and program improvement.
- **Co-design a College & Career Supportive Strategy/Framework** with residents who have lived experience navigating the education and workforce systems.
- **Continue to provide direct services to the community** through programs connected to the College & Career Readiness Logic Model.
- **Support the work of the Youth Commission** and continue to advocate for the inclusion of young people in decision-making processes that are most relevant to them.

City Programs Assessed

FY 2022-23

Systemwide Implementation at SJPL

- Family, Friend, and Neighbor Caregiver Support Network
- SJ Aspires
- Career Online High School
- Resilience Corps Learning Pathway
- SJPL Works






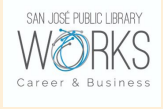


FY 2023-24

Citywide Pilot

- All Library programs +
- Fire Explorer Program (Fire)
- City Intern-view Workshop (HR)
- SJ Bridge (Housing)
- SJ Works (OED/work2future)
- Resilience Corps – Conservation Corps (PRNS)
- Apprenticeship Program (Public Works)



FY 2022-23 PROGRAMMING HIGHLIGHTS

<p>FFN Caregiver Support Network</p>	 <p>early education services SAN JOSÉ PUBLIC LIBRARY</p>	<p>120 participants completed the program</p>
<p>SJ Aspires</p>	 <p>SAN JOSÉ PUBLIC LIBRARY SJ ASPIRES</p>	<p>2,129 students served since 2018</p>
<p>Career Online High School</p>	 <p>careeronline™ HIGH SCHOOL</p>	<p>39 scholarships awarded + 20 students graduated</p>
<p>SJPL Works</p>	 <p>SAN JOSÉ PUBLIC LIBRARY WORKS Career & Business</p>	<p>1,850 participants served</p>
<p>SJ Works</p>	 <p>San José WORKS</p>	<p>829 youth served</p>
<p>Resilience Corps Learning Pathway</p>	 <p>CITY OF SAN JOSÉ CITY OF HEROES #CaliforniansForAll Youth Jobs Corps</p>	<p>115 participants served + 6,500 children served</p>

DIGITAL EQUITY

DIGITAL EQUITY & SKILL BUILDING

Community Wi-Fi

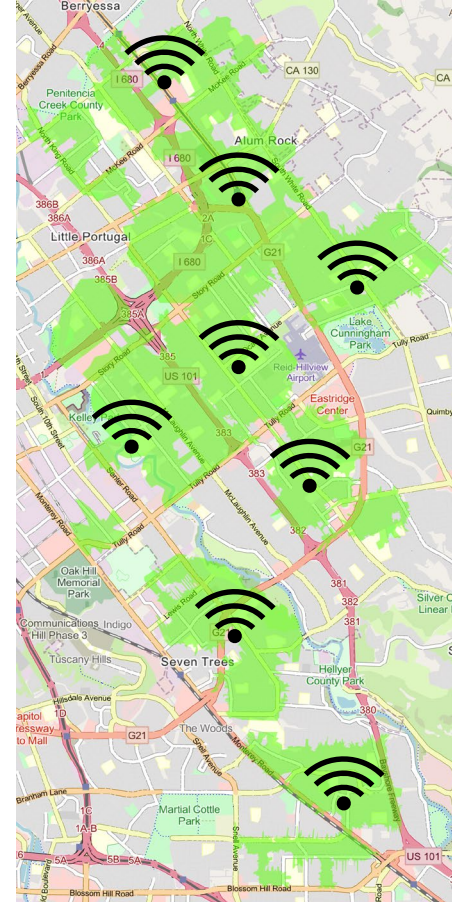


8 Networks serve ~ 200,000 households
654,051 unique devices Jan - Aug 2023
8,779 avg. monthly use per network

Click to add text

Devices @ SJPL

7,137 Hotspots
2,083 Chromebooks
120 iPads
9,340 Devices available in FY 22/23
20,461 Checkouts in FY 22/23



DIGITAL EQUITY & SKILL BUILDING

FY 2023-2024 Digital Inclusion Grantees

Applicant	Request	Proposed Adoptions
Catholic Charities of Santa Clara County	\$60,000	300
International Children Assistance Network	\$16,000	100
International Rescue Committee	\$14,000	40
Sacred Heart Community Service	\$70,000	200
Step Up and Do Something!	\$72,800	208
Tech Exchange	\$70,000	200
Vietnamese Voluntary Foundation	\$17,500	50
TOTAL	\$320,300	1,098

Round 4 may complete full or *partial adoptions*.



MUST include internet sign-up



Optional: training and devices



DIGITAL EQUITY & SKILL BUILDING



7 Collections of Digital Skill Building:

- Digital Skills, Career, Education, Tech for Fun, Health/Telehealth, Finances, Online Forms
- Maps users to courses/trainings, eResources, and programs

3,648 Kids Learned Coding

- 86% said they enjoyed learning at the library
- 79% were excited to continue learning coding
 - 61% self-identified as female



Apple Grant: Code & Create!

- 2,059 participants learned coding through programs led at library branches by Resilience Corps Associates

POLICY AND GOVERNANCE

Schools/City Collaborative

- First Academic Year 2023-24 convening was Friday, October 13, 2023
- Fall 2023 Convening Agenda
 - AY 2022-23 Accomplishments
 - Transportation Survey Results
 - Children and Youth Master Plan Update
 - Digital Equity Update



Reimagining the City as a Classroom

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Agenda Item

Code of Conduct

- Comment on the specific agenda item topic only
- Speakers' comments should be addressed to the full body. Requests to engage the Commissioners or Staff in conversation will not be honored.
- Abusive language is inappropriate.
- Repeated failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting.

Please unmute your device when your name is called. Phone in callers, please press *6 to unmute.

VI. COUNCIL LIAISON'S ANNOUNCEMENTS

VII. CHAIR'S ANNOUNCEMENTS

**VIII. LIBRARY DIRECTOR'S
ANNOUNCEMENTS
(J. BOURNE)**

IX. COMMENTS AND ANNOUNCEMENTS

**X. INFORMATION AND
UPCOMING OPPORTUNITIES
FOR COMMISSION
PARTICIPATION**

**XI. ITEM FOR FUTURE
COMMISSION MEETING
AGENDAS**

XII. MEETING SCHEDULE

**THE NEXT MEETING WILL BE
WEDNESDAY, NOVEMBER 15TH, 2023, AT
7PM AT DR. MARTIN LUTHER KING JR.
LIBRARY**

XIII. ADJOURNMENT