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MEETING MINUTES

September 21<sup>st</sup>, 2022

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Ken Kelly, Hilary Thorsen, Elena Jolly, Aaron Zisser, Janice Allen, Deniz Westphal, Anarita Reyes, Kristen Brown, Patricia Mendoza and Angelica Ramos

**ABSENT:** None

**STAFF:** Library Director Jill Bourne; Deputy Library Director of Operations Jenny Choi; Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kilambi, Ann Grabowski and Michelle Amores; Public Information Manager Elizabeth Castañeda; Program Manager Anh Tran; Administrative Officer Andrea Maestre Administrative Assistant Dziem Nguyen; Administrative Analyst Cassie Hunter; Sr. Librarian Rebekah Gonzalez; Librarian Megan Maloy

**Others:** City of San José District 8 Council Coordinator Mariela Garcia; City of San José District 1 Youth Commission Chair Gorden Chen

**I. Call to Order & Orders of the Day**

The Library and Education Commission convened at 7:02 PM via Zoom webinar. A quorum was achieved with 9 Commissioners present.

**II. Consent Calendar – Item moved to the end of meeting.**

A. Approve the September 21<sup>st</sup>, 2022 Agenda.

B. Approve the Minutes for the Regular Meeting of August 17<sup>th</sup>, 2022.

On the motion of Commissioner Allen, seconded by Commissioner Jolly, Commissioners voted unanimously to approve the September 21<sup>st</sup>, 2022 Agenda and August 17<sup>th</sup>, 2022 Meeting Minutes.

**III. Public Record:** There was no correspondence for the Commissioner to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

A. INFORMATION: [Security](#) (A. Tran)

The Commission received a report on Library Safety and Security. Discussion followed.

B. INFORMATION: Youth Commission Announcements & Updates (Youth Chair G. Chen)

City of San José District 1 Youth Commission Chair Gorden Chen shared that the Youth Commissioners Leadership Summit was held in District 5 at Hillview Library, over Labor Day weekend. The Youth Commission is working on a possible collaboration with San Francisco's Youth Commission, to create a cohesive statewide movement for youth activism. Also, the Youth Commission is working with the Office of the City Auditor to create a Work Plan.

C. INFORMATION: [Budget Overview](#) (A. Maestre)

The Commission received a report regarding the Budget Overview for the Library Department. Discussion followed.

D. INFORMATION: Identify Ad-Hoc Committee to Review Bond and Audit (A. Maestre)

The Commission was informed about the Ad-Hoc Committee and asked who would like to volunteer to be apart of the Committee. Commissioners Ramos and Brown volunteered.

E. INFORMATION: [Staff Spotlight: West Valley](#) (R. Gonzalez)

The Commission received a report on the West Valley Library Branch Staff. Discussion followed.

**VI. Council Liaison's Announcements:**

City of San José District 8 Council Assistant Mariela Garcia provided an update from Councilmember Arenas' Office.

**VII. Vice Chair's Announcements:** Chair Mahaney-Gurahoo shared Family Friendly Neighbor Programming is doing well and proud of its achievements. Mayor's Office asked Chair Mahaney-Gurahoo to do a piece on Childcare in the City, for the State of the City Address.

**VIII. Library Director's Announcements:**

San José Public Library Director Jill Bourne shared information about the opening of 16 library branches, beginning on Sunday October 2<sup>nd</sup>, 2022, from 12:00 P.M. to 5:00 P.M. Each branch will have an event, for more information about branch activities, visit <https://www.sjpl.org/sundays>. Month of September is National Library Card Sign-Up month. SJPL has 735,000 card members. For more information on how to get a library card, visit our website [www.sjpl.org/membership](http://www.sjpl.org/membership).

**IX. Comments and Announcements:**

- A. Friend's Groups Comments, Announcements and Updates: Commissioner Kelly shared an update from the Friend's Groups for Bascom.
- B. Meetings Attended by Commissioners as Commissioners: Commissioner Zisser attended the Hillview Re-Opening Event. Commissioner Reyes will attend the Grail Family Services (GFS) Annual Fundraiser Luncheon on Thursday, September 22, 2022.
- C. San José Public Library Foundation (SJPLF) Board: Commissioner Thorsen provided an update on behalf of the Library Foundation. Information about the Foundation Board Meeting 35<sup>th</sup> Anniversary Gala. For more information visit <https://www.sjplf.org/35th/>.

**X. Information and Upcoming Opportunities for Commission Participation**

See SJPL Program Calendar at <https://www.sjpl.org/>

**XI. Items for Future Commission Meeting Agendas**

Report on all Commissioner requests for items added to agenda.

**XII. Meeting Schedule and Agenda Items**

The next regular will be held virtually on October 19<sup>th</sup>, 2022 at 7:00 p.m.

**XIII. Adjournment:** The meeting was adjourned at 8:40 p.m.

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WENDI MAHANEY-GURAHOO, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY

  
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CASSIE HUNTER