
MEETING MINUTES

January 18th, 2023

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Aaron Zisser, Deniz Westphal, Hilary Thorsen, Janice Allen, Anarita Reyes, Kristen Brown, Patricia Mendoza, Ken Kelly, and Angelica Ramos

ABSENT: Commissioner Elena Jolly

STAFF: Library Director Jill Bourne; Deputy Library Director of Operations Jenny Choi; Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kilambi and Ann Grabowski; Public Information Manager Elizabeth Castañeda; Program Managers Anh Tran; Administrative Officer Andrea Maestre; Administrative Analyst Cassie Hunter; Senior Librarian Sharon Fung;

Others: City of San José District 3 Council Member Omar Torres

I. Call to Order & Orders of the Day

The Library and Education Commission convened at 7:03 P.M. via Zoom webinar. A quorum was achieved with 9 Commissioners present.

II. Consent Calendar

A. Approve the January 18, 2023, Agenda.

B. Approve the Minutes for the Regular Meeting of [November 16, 2022](#).

On the motion of Commissioner Kelly, seconded by Commissioner Allen, Commissioners voted unanimously to approve the January 18, 2023, Agenda and November 16th, 2022, Meeting Minutes.

III. Public Record: There was no correspondence for the Commissioner to review.

IV. Open Forum: No individuals addressed the Commission.

V. Discussion/Action Items

A. INFORMATION: Youth Commission Announcements & Updates (Youth Chair G. Chen)

City of San José District 1 Youth Commission Chair Gorden Chen shared: During the November Youth Commission meeting, Commission decided to have a winter food and clothes drive. Since there wasn't a meeting held in the month of December, the

Commission held their annual winter retreat. During the retreat, it was determined that the Budget Summit will take place on February 26, 2023, from 1:00 P.M. – 3:00 P.M. The next Youth Commission meeting will be Monday, January 23, 2023, at 6:30 P.M.

B. INFORMATION: Library Budget Review (A. Maestre)

The Commission received an update on the Library Budget. One public comment was received. Discussion followed.

C. INFORMATION: Library Collections & Technical Services (S. Fung)

The Commission received a report on Library Collections and Technical Services. One public comment was received. Discussion followed.

VI. Chair's Announcements: Chair Mahaney-Gurahoo deferred to Council Member Omar Torres. Council Member Torres provided an update from District 3 and introduced Esmerelda. He also provided contact information, email district3@sanjoseca.gov and phone 408-535-4903.

VII. Library Director's Announcements:

San José Public Library Director Jill Bourne shared that toward the end of 2022, the San José Public Library's Career Online High School program celebrated its 150th graduate. To-date, there have been 153 graduates and more than 30 students currently enrolled in the program. More than 240 scholarships have been awarded to cover costs of the program. If you have questions about COHS, visit: sjpl.org/COHS. Everyone is invited to participate in the San Jose Public Library's Winter Reading program. The program continues through January 31st. Register today at sjpl.org/winter. In celebration of Black History Month, San José Public Library staff have published a series of personal and factual Black History Month related blogs. You can find those at sjpl.org/BlackHistory. Also, Biblioteca Latinoamericana Branch Library will offer a take-home family craft program starting February 1st through February 11th while supplies last; in addition, there will be an adapted version of the playbook "Sitting Down for Dr. King" performed at the Hillview Branch Library on February 5 at 2 PM. For a complete list of events, visit: sjpl.org/events.

VIII. Comments and Announcements:

- A. Friend's Groups Comments, Announcements and Updates:** Commissioner Kelly shared that the first All Friends meeting of the year will take place at Cambrian Library on January 28, 2023, from 9:30 A.M. – 12:00 P.M. The celebration for the 10th Anniversary of Bascom Library will be on February 25, 2023.
- B. Meetings Attended by Commissioners as Commissioners:** Commissioner Kelley made a presentation to Council District 9 leadership group, providing information about the Library and Education Commission.

C. San José Public Library Foundation (SJPLF) Board: Commissioner Thorsen provided an update on behalf of the Library Foundation. The Foundation has three vacant positions they are looking to fill. Those positions are: Individual Gifts Officer, Advocacy & Media Relations Manager, and a Resilience Corp Associates. For more information about these vacancies, please visit <https://www.sjplf.org/careers/>. Final numbers haven't come in for the San José Public Library Foundation, but 2022 was the most successful year for the Foundation to date. The Advocacy Committee is preparing for the City's budget process. Meeting information will be provided as it arises.

IX. Information and Upcoming Opportunities for Commission Participation

See SJPL Program Calendar at <https://www.sjpl.org/>

X. Items for Future Commission Meeting Agendas: Commissioner Kelly would like to receive a report on security at the various branches. What kind of training do they have? What are they expected to do? Who is supervising them?

XI. Meeting Schedule and Agenda Items

The next regular will be held virtually on February 15th, 2023, at 7:00 P.M.

XII. Adjournment: The meeting was adjourned at 8:54 P.M.

/s/

WENDI MAHANEY-GURAHOO, Chair
San José Public Library
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY



CASSIE HUNTER