



## City of San José Youth Commission

District 1 – Aanya Mishra  
District 3 – Deitra Hoang  
District 5 – Andrew Lieu  
District 7 – Megan Luong  
District 9 – Agam Singh  
Citywide – Vendant Janapaty

Neyha Pradeepkumar – District 2  
Thy Luong – District 4  
Amiya Bansal – District 6  
Aldojoell Gonzalez-Muñiz – District 8  
Nolan Mascarenhas – District 10

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### RETREAT MEETING MINUTES

August 13, 2023

11:45 AM. – 4:00 P.M

**Webinar:** <https://us06web.zoom.us/j/83304313654>

**In-Person Location:** Martin Luther King, Jr. Library Room 225  
150 East San Fernando St  
San Jose, Ca 95112

#### **I. Call to Order & Orders of the Day**

##### **A. Call to Order**

**PRESENT:** Commissioners Mishra, Hoang, Pradeepkumar, T. Luong, Lieu, Bansal, M. Luong, Gonzalez-Muniz, Singh, Mascarenhas, and Janapaty.

**STAFF:** Sr. Librarian Elizabeth Nolan; Librarian Megan Maloy; Administrative Assistant Dziem Nguyen.

**OTHERS:** Assistant to the City Manager Laura Buzo.

The meeting was called to order at 11:45 A.M. Quorum was achieved with 11 Commissioners present.

##### **B. Election of Chair Pro – Tempore**

Commission Hoang and Commissioner Lieu self-nominated for the role of Chair Pro-Tempore. On the motion of Commissioner T. Luong, seconded by Commissioner Bansal, the Commissioners unanimously voted to approve the closing of the election nomination.

Commissioner Hoang received 5 votes (Commissioners M. Luong, T. Luong, Bansal, Mascarenhas, Singh).

Commissioner Lieu received 4 votes (Commissioners Pradeepkumar, Mishra, Gonzalez-Muniz, and Janapaty).

Commissioner Hoang is Chair Pro-Tempore by majority vote.

- II. **Public Record:** There was no correspondence for the Commission to review.
- III. **Open Forum:** There was no public comment to the Commission.
- IV. **Consent Calendar:** No items on Consent Calendar
- V. **Discussion/Action Items**

A. **INFORMATIONAL: Children and Youth Services Master Plan Update (Laura Buzo)**

Laura Buzo, Assistant to Deputy Manager, presented on the Children and Youth Services Master Plan (CYSMP). In the Mayor's June 2021 Budget Message, funding was set aside for the City to develop the CYSMP to address the needs of children and youth through community resources and services. The overarching goal of the CYSMP is to create, expand pathways and supports from cradle to career for San Jose children and youth/young adults (birth through age 24). The strategic framework and approach for the CYSMP is to align programs, initiatives, and strategies to provide long-term, sustainable impact, and measurable outcomes. The four approaches focus on providing a guidance on policy priorities and investments, operationalize the San Jose Youth Bill of Rights, create a continuum of support, and provide integrated service deliveries. Over the last nine months, the CYSMP team engage the community through focus groups, presentations, brainstorming sessions, Executive Committee/Community meetings and other activities to understand the needs and concerns in the City. Through the community engagement, there were seven prevalent themes that were important for youth and young adults: meaningful and sustaining jobs, learning and empowerment, mental wellness and belonging, housing access and security, childcare and family supports, connected neighborhoods, and safe communities. The next step is to align these themes, in collaboration with the Commission and youths, to develop a workplan for the CYSMP that addresses the needs of the community.

No public comment

Commissioners engaged in discussion on this presentation.

B. **ACTION: Municipal Code and Bylaw Review (M. Maloy)**

Megan Maloy, Librarian, reviewed the new recommendations to the Youth Commission Bylaws. The updates to the Bylaws included the moving of the Chair Pro-Tempore section under the Chair and Vice Chair section. The second recommendation is to include two new office positions: a Communications Officer and Outreach Officer.

On the motion of Commission Lieu, seconded by Commissioner T. Luong, the Commission unanimously voted to have the new bylaws in the Consent Calendar.

Ms. Maloy reviewed the Municipal Code with the Youth Commission to better understand the functions, powers, and duties of the Commission.

No public comment.

**C. ACTION: Youth Commission Work Plan for Fiscal Year 2023-2024  
(M. Maloy)**

The Commission brainstormed and collaborated to develop the Youth Commission Work Plan for Fiscal Year 2023-2024. The proposed Workplan's objectives include:

- promote awareness about City.
- cultivate environmental advocacy among youth.
- explore and understand sexual harassment and assault support services.

Commissioner Pradeepkumar left the meeting at 1:20 P.M.

On the motion of Commissioner T. Luong, seconded by Commissioner Lieu, the Commission unanimously voted for a recess. The Commission returned from recess at 1:33 P.M.

On the motion of Chair Pro-Tempore Hoang, seconded by Commissioner Lieu, the Commission unanimously voted for a second recess. The Commission returned from recess at 3:47 P.M.

On the motion of Commissioner Singh, seconded by Commissioner Mishra, the Commission unanimously voted to approve for the Youth Commission Workplan or Fiscal Year 2023-2024 to be on next meeting's Consent Calendar.

No public comment.

**D. ACTION: Youth Commission Chair, Vice Chair, and Officers Elections for Fiscal Year 2023-2024 (M. Maloy)**

Commissioner Hoang and Lieu were nominated for Chair. On the motion of Commissioner T. Luong, seconded by Commissioner Singh, the Commission unanimously voted to close nominations. Commissioner Hoang received 8 votes and Commissioner Lieu

received 2 votes. Commissioner Hoang is Chair by the vote of the majority.

Commissioner Bansal and Commissioner Mascarenhas were nominated for Vice Chair. On the motion of Commissioner Lieu, seconded by Commissioner Gonzalez- Muñiz, the Commission voted to close nominations.

Commissioners Bansal and Commissioner Macarenhas tied at 5 votes each during the first round of voting and tied again at 5 votes each during the second round of voting. On the motion of Commissioner T. Luong, seconded by Commissioner Singh, the Commission unanimously voted for elections of Vice Chair to be deferred to next Youth Commission meeting.

Commissioner Bansal self-nominated for Communications Officer. On the motion of Commissioner Lieu, seconded by Commissioner Mascarenhas, the Commission unanimously voted to close nominations. Commissioner Bansal is the Communications Officer with no other contenders. This position will be official once it is passed by Neighborhood Services and Education Committee.

Commissioner Macarenhas self-nominated for Outreach Officer. On the motion of Commissioner Bansal, seconded by Commissioner Lieu, the Commission unanimously voted to close nominations. Commissioner Macarenhas is Outreach Officer with no other contenders. This position will be official once it is passed by Neighborhood Services and Education Committee.

No public comment.

#### **VI. Meeting Schedule and Agenda Items**

The next regular meeting will be on August 28, 2023 at 6:30pm at City Hall.

Agenda items for next meeting will include the following:

- Youth Commission Bylaws and Workplan Fiscal Year 2023-2024 on the Consent Calendar
- Election of Vice Chair for Fiscal Year 2023-2024 as an Action Item.

#### **VII. Adjournment**

On the motion of Commissioner Singh, seconded by Commissioner Mishra, the Commission voted unanimously to adjourn the meeting at 4:31 P.M.

YOUTH COMMISSION  
Retreat Meeting Minutes August 13, 2023

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\_\_\_\_\_/s/\_\_\_\_\_  
Deitra Hoang, Chair  
San José Public Youth Commission

ATTEST:  
LIBRARY AND EDUCATION COMMISSION SECRETARY

\_\_\_\_\_/s/\_\_\_\_\_  
Dziem Nguyen