

MEETING MINUTES

September 20, 2017

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Michael L. Snyder, Vice-Chair Pat McMahon, Commissioners Daniel Newell, José Magaña, Sandra Jewett, Tiffany Uhri Chu, Elena Jolly, Michael Melillo, Kristin N. Rivers, Ph.D, Hilary Thorsen, Janice Allen and Shailesh Dubale

ABSENT: Commission Members Thaddeus Aid, Giao Tran and Wendi Mahaney–Gurahoo

STAFF: Assistant Director Jean Herriges, Division Manager Michelle Amores, Administrative Officer Jenny Choi, Interim Division Managers Chaunacey Dunklee and Vidya Kilambi, Marketing and Communications Manager Elizabeth Castañeda, Senior Librarian Sharon Fung, Innovations Manager Erin Berman, Early Education Manager Araceli Delgado-Ortiz, Office Specialist Susan Robledo and Administrative Assistant Adriana York

Others: Recreation Supervisor (Parks Recreation and Neighborhood Services Department) Dominique Pacolba

Call to Order

The Library and Early Education Commission convened at 7:04 p.m. in SJPL Works at Dr. Martin Luther King, Jr. Library.

II. Orders of the Day: Approval of the Agenda

Upon a motion by Commissioner Magaña seconded by Commissioner Jolly and carried unanimously, the Commission approved the adoption of the September 20, 2017 agenda. (9-0-6)

III. Consent Calendar

A. Action: Upon a motion by Vice Chair McMahon seconded by Commissioner Uhri Chu and carried unanimously, the Commission approved the Minutes for the Regular Meeting of [August 16, 2017](#). (9-0-6).

B. Correspondence: There was no Correspondence for the Commission to review.

IV. Public Comment: There was no public testimony on the floor.

V. Open Forum: There was no public testimony on the floor.

VI. Discussion/Action Items:

- A. [Bridge Library Report](#) (E. Berman): A report on the Bridge Library project for consideration and discussion was presented to the Commission.
- B. [Library Collections](#) (S. Fung): An update of the Library Departments overall collection was presented to the Commission.
- C. [Update on Access Strategy](#) (J. Herriges): An update of the Library Department Access Strategy was presented to the Commission.
Action: Staff will provide matrix of cities provided in past Access presentation to Commissioner Magaña.
- D. [Early Education Preschool Project](#) (A. Delgado-Ortiz): A review of the Early Education Preschool Project was presented to the Commission that included Parks, Recreation and Neighborhood Services Department staff, Dominique Pacolba.

VII. Council Liaison's Announcements: Not present.

VIII. Chair's Announcements (Chair Snyder):

- Attended a back to school event that featured a Library Department outreach table – it was very well staffed and featured successful outreach.
- Attended Viva La Calle event in the Alum Rock area and found that the Library staff was very interactive and welcoming.

IX. Library Director's Announcements:

SJPL Mini-Con 2017 – On Friday, September 29, the San José Public Library will host its annual all staff in-service event for its nearly **600 employees**. The Library takes pride investing in the training and professional development of all of its workers. The day will begin with opening remarks from City Librarian Jill Bourne and City Manager Norberto Dueñas, followed by multiple training sessions for staff to attend.

The Library Celebrates National Hispanic Heritage Month: The San José Public Library recognizes the contributions, culture, and heritage of Hispanic and Latino Americans. The national and traditional celebration began on September 15 and ends October 15. During this time of reflection, the Library is hosting a variety of programs inviting the public to participate and learn more about the history and influence the Hispanic and Latin culture has had in the United States. Some of those programs include: movie screenings, arts and crafts, and traditional dances, plus more.

San José Public Library Celebrates Friends of the Library Week - The Library will celebrate its “Friends” during the week of October 15. Each branch will honor their Friends group in a variety of ways. Volunteer Services will provide funds to help branches with their celebrations which can include cake, snacks and beverages. Library staff also display special signage and wear buttons created by the marketing team as a

way to show their appreciation. Friends of the Library are volunteers who support, advocate and raise funds for the Library. If you're interested in joining a Friends group, we invite you to visit: sjpl.org/friends

September is Library Card Sign Up Month – If you haven't done so already, we encourage you to become a member of your San José Public Library. Your membership benefits include free and instant access to 24 locations, over two-million items in 20+ languages, digital downloads, and even free tickets to local attractions, to name a few.

San José's City Librarian Honored in List of Top 50 Creatives – The San Francisco Business Times (SFBT) named City Librarian, Jill Bourne, one of their Top 50 Upstart Creatives. SFBT says they honored 50 Bay Area individuals from different fields who shine through with solutions that solve problems and shift industries in new directions. Jill was chosen because of her determination to make the public Library relevant again, working to build and maintain public-private partnerships and alliances that include local tech companies. In addition, she's had a big impact in weaving STEAM and Maker based programs in the Library's mission.

Fall "SJPL Bound" Issue Now Available – The fall edition of SJPL Bound, the San José Public Library's official event guide, is now available at your local branch library. Titled "We're Here for You!" this latest issue covers Library events September through November 2017, and highlights academic resources, cultural and holiday events, citizenship & immigration programs, and staff stories on why they love working at the Library.

Univisión Hosts Back-to-School Storytime at the Library – More than **200 people** arrived to Biblioteca Latinoamericana on Saturday, September 9 to experience another fun storytime with Univisión 14 and their radio station KBRG 100.3. Their reading program titled, ¡Vamos A Leer! (Let's Read!) promoted Back to School and encouraged families to visit their local library to take advantage of many academic resources offered there. Participating children also received gifts and had the opportunity to win family four-packs to local attractions.

Congratulations to this year's Graphic Novel Contest Winners! – Over **200 art enthusiasts** attended the award reception for the 9th Annual Graphic Novel Making (GNMC) contest at the Seven Trees Branch Library's community center on Saturday, August 26. This year, there was a total of **132 entries** submitted by participants as young as four-years-old. There were also categories for teens and adults all who submitted comic/manga style illustrated short stories. Submissions were judged on content and illustration by a panel of Library staff and comic industry professionals. The winners of the GNMC received goodie bags including tickets to Crunchyroll Expo 2017. The GNMC Winning Entries 2017 booklet will be available through circulation and online via the SJPL catalog.

X. Comments and Announcements:

a) **Youth Commission:** Not present.

b) **Friends' Groups Comments, Announcements and Updates:** No updates.

c) Meetings Attended by Commissioners as Commissioners:

- Commissioner Rivers attended Career On Line High School Graduation and reported that there was nine graduates and the next graduation will be held in November.
- Commissioner Thorsen attended the PAR (Partners in Reading) event and expressed that it was very moving and inspiring.
- Commissioner Magaña assisted with the Friends of Alum Rock Library book sale a few weeks ago. Where the Friends raised \$900. He was also planning on assisting with a Hillview Education Event within the week.

d) San José Public Library Foundation Board (Commissioner Newell):

- The Executive Director's position is yet to be filled.
- 25 applications were received

VIII. Information and Upcoming Opportunities for Commission Participation –

A motion to add the topic of Update for Bridge Library was first made by Commissioner Jewett and seconded by Commissioner Allen.

IV. Meeting Schedule and Agenda Items

The next regular meeting is Wednesday, October 18th at 7:00 p.m., Joyce Ellington Branch library located at 491 East Empire Street, Community Room.

IX. Adjournment

The meeting was adjourned at approximately 8:51 p.m.

MICHAEL L. SNYDER, Chair
San José Public Library
and Early Education Commission

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

ADRIANA A. YORK