

**SAN JOSE PUBLIC LIBRARY AND EARLY EDUCATION COMMISSION**  
**MEETING MINUTES WEDNESDAY January 18, 2017**

The meeting was called to order at 8:02 p.m. by Chair Chris Roth at the Bascom Branch Library.

Present: Chair Chris Roth, Vice-Chair Michael L. Snyder, Commission Members David Hook, Pat McMahon, Shailesh Dubale, Terri Wallace-Bielecki, Sandra Jewett, Daniel Newell, Daisy Barocio, Rebecca Elliot, Thaddeus Aid, Michael Melillo and Matthew Giordono

Absent: Commission Members Giang Le and Carol Leimroth

Staff: Interim Assistant Library Director Jean Herriges, Administrative Officer Jenny Choi, Division Manager Michelle Amores, Interim Division Managers Chauncey Dunklee and Vidya Kilambi, Senior Librarian Tomika Price, Senior Public Information Representative Elizabeth Castaneda, Assistant to the Director Kary Bloom, Office Specialist Susan Robledo and Administrative Assistant Adriana York

Others: Council Liaison representative: Not present.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF THE AGENDA:

First motion to approve the Agenda was made by Commissioner Jewett.  
Second motion to approve the Agenda was made by Commissioner Hook.  
Agenda unanimously approved.

C. CONSENT CALENDAR

For approval: Library and Early Education Commission [October 19, 2016](#)  
Minutes.

First motion to approve the Minutes was made by Commissioner Hook.

Second motion to approve the Minutes was made by Commissioner Giordono.

Minutes were approved by all Commissioners with the abstention of Commissioners ~~Hook, Giordono~~ replaced with Chair Roth 2/15/17 Mtg., Wallace-Bielecki, Barocio, Aid and Melillo.

1) Correspondence: Received in SJPL Commission [Email on 1-18-17](#).

D. OPEN FORUM (public comment about items not on agenda): None.

E. DISCUSSION/ACTION ITEMS

1) [Volunteer Services Update](#) was led by Volunteer Services Analyst, Jason Pell

First motion to accept the report was made by Commissioner Hook.

Second motion to approve the report was made by Commissioner Elliot.

The report was accepted by the Commission.

2) [Bascom and Joyce Ellington](#) - Bascom and Joyce Ellington was led by Senior Librarian Tomika Price

The report was accepted by the Commission.

- F. COUNCIL LIAISON'S ANNOUNCEMENTS: Council Member Nguyen visited the meeting briefly and expressed his appreciation for the Library and Early Education Commission. He also announced that his staff person Ryan Carrigan will be attending future Commission meetings.
- G. CHAIR'S ANNOUNCEMENTS: The Chair visited the following items:
- set up a City Email for all Commissioners
  - availability for upcoming retreat dates
  - participation in the [City Resource Fair](#) to follow the State of the City scheduled for Saturday, February 11<sup>th</sup> at Gunderson High School. (Commissioner Jewett agreed to participate in said City Resource Fair representing the Commission)
- H. CITY LIBRARIAN'S ANNOUNCEMENTS: Interim Assistant Director Jean Herriges introduced interim Division Managers, Vidya Kilambi and Chaunacey Dunklee and Administrative Officer Jenny Choi. She also announced:
- Jill Bourne being named Librarian of the Year.
  - ***Beautify Your Branch and Eliminate your Library Fees*** - The community is invited to participate in San José Public Library's first-ever *Service Day* in honor of the 2017 Dr. Martin Luther King, Jr. National Day of Service. By volunteering on **Saturday, January 21**, at any of the 24-branch locations, people can reduce, or even eliminate, their library fines.
  - ***New Library Card Designs Now Available*** – We kicked-off the New Year by launching our new campaign, *#RightToLibrary*, and inviting the public to stop by any of our 24-branch libraries on **Saturday, January 7** to exchange their current library card, or sign-up for one of the new six designs.
  - ***Hillview Branch 10-Year Anniversary*** – The public is invited to attend Hillview Branch Library's community event on Saturday, **January 28**, from 11 AM – 2 PM. as they celebrate 10-years serving the community in its current location. The festivities will include Aztec dancing and balloon twist performances, musical storytime, family games, crafts, cake and refreshments (courtesy of Mi Pueblo Foods) and more.
- I. COMMENTS AND ANNOUNCEMENTS
- 1) Youth Commission: Not present
  - 2) Friends' Groups Comments, Announcements and Updates:
    - Commissioner Elliot: Attended the All Friends meeting on 1/14. She commented that the Friends' Groups were very concerned about maintenance at the Library branches and that the City Librarian also attended the meeting.
    - Commissioner Giordono: Attended the Village Square Friends' meeting on 10/27

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3) Meetings Attended by Commissioners as Commissioners:

- Commissioner Giordano: Attended the Village Square Friends' a book sale on 11/19. And then attended the Evergreen Friends' book sale on 12/8.
- Commissioner Elliott: Attended the All Friends meeting on 10/15.

4) San José Public Library Foundation Board (SJPLF): Commissioner Newell stated that a Board meeting has been scheduled on a quarterly basis and the first meeting of the year will be held on Tuesday, January 24, 2017. Commissioner Hook stated that Pat Wolfe will be terming out as President of the Library Foundation as of this year.

J. INFORMATION AND UPCOMING OPPORTUNITIES FOR COMMISSION PARTICIPATION –

See SJPL Program Calendar at <http://www.sjpl.org/>;

K. ITEMS FOR FUTURE COMMISSION MEETING AGENDAS:

Chair Roth asked that a future agenda will include Expenditures reports for the Library budget.

L. ADJOURNMENT: 9:04 p.m.

/s/  
Jill Bourne, Secretary  
San José Library and  
Early Education Commission

APPROVED: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

JB:aay