

District 1— Michael Snyder (Chair)  
District 3— Daniel Newell  
District 5— José Magaña  
District 7— Wendi Mahaney-Gurahoo  
District 9— Tiffany Uhri Chu  
Citywide— Elena Jolly  
Early Childcare Seat 2– Thaddeus Aid  
Early Childcare Seat 4 – Michael Melillo

Kristin N. Rivers Ph.D. —District 2  
Shailesh Dubale —District 4  
Hilary Thorsen —District 6  
Giao Tran —District 8  
(Vice Chair) Pat McMahon —District 10  
Sandra Jewett – Early Childcare Seat 1  
Janice Allen – Early Childcare Seat 3

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**MEETING AGENDA**

February 21, 2018

7:00 p.m.

Dr. Martin Luther King, Jr. Library  
5<sup>th</sup> Floor – Cultural Heritage Center

- I. Call to Order & Orders of the Day**
- II. Approval of Agenda**
- III. Consent Calendar**
  - A. Approve the [Minutes](#) for the Regular Meeting of January 17, 2018
  - B. Correspondence: Review of all incoming correspondence.
- IV. Public Record:** Reading of any correspondence.
- V. Open Forum** (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.*)
- VI. Discussion/Action Items**
  - A. San José Public Library Foundation Update (D. Newell/D. Coppin): Review of last years Foundation activity and future plans.
  - B. [Commission Budget Message](#) Approval (J. Herriges): A review of the draft Budget message to be sent to City Council on behalf of the Commission.
  - C. [California Room Presentaion](#) (E. Herzog): a presentation on the California Rooms offerings and background.
  - D. [Early Education Update](#) (A. Delgado/M. Tinsley(SCCOE)): an update on the Early Education's collaborative efforts involving community based organizations.

**VII. Council Liason's Announcements:**

Any announcements to be shared on behalf of Council member Tam Nguyen's liaison representative.

**VIII. Chair's Announcements:**

Any announcements to be shared by the Library and Early Education Commission Chair.

**IX. Library Director's Announcements:**

Any announcements to be shared by the Library Director.

**X. Comments and Announcements:**

- A. Youth Commission: Any comments or announcements to be shared by the City of San José Youth Commission representative regarding Youth Commission activities.  
Friends' Groups Comments, Announcements and Updates: Any comments, announcements and updates to be shared by Library and Early Education Commissioners regarding interactions with the San José Public Library Friends' Groups.
- B. Meetings Attended by Commissioners as Commissioners: Any comments and announcements to be shared by the Library and Early Education Commission regarding meeting attendance as Commissioners.
- C. San José Public Library Foundation Board: Any comments and announcements to be shared by the Library and Early Education Commission regarding interactions with the San José Library Foundation Board.

**XI. Information and Upcoming Opportunities For Commission Participation –**

***FREE Tax Help Now Available at the Library*** – Tax help from Volunteer Income Tax Assistance (VITA) is available until April 14 for individuals and families whose annual income is less than \$54,000. Volunteers are trained to prepare basic 2016 Forms such as: 1040EZ, 1040A, 1040 with Schedule A, B, limited Schedule CEZ, C and California Income Tax Returns only. Assistance is available in English, Spanish and Vietnamese, at most locations. E-filing is also available at all participating locations which are:

- Dr. Roberto Cruz - Alum Rock
- East San José Carnegie
- Hillview
- Seven Trees
- West Valley

***Black History Month and Lunar New Year Celebrations*** – It's a busy month at branch libraries as they are celebrating Black History Month and Lunar New Year. In our widely diverse city, staff is well prepared to offer programs and events for people to celebrate while learning more about different cultures. We encourage all to visit [www.sjpl.org](http://www.sjpl.org) to view a complete list of events celebrating Black History Month and Lunar New Year.

***SJPL Will Celebrate Its Second Class of Adult High School Graduates*** – The San José Library has awarded **75 scholarships** to adults who sought to earn an accredited high school diploma through the Career Online High School program. This is a result of a collaborative effort of the Partners in Reading unit and the San José Public Library Foundation. This second class has over 15 graduates who will receive their diploma during a special graduation ceremony at **5:30 p.m. on Thursday, March 8<sup>th</sup> at the City Hall Rotunda**. In addition to their diploma, these graduates also earned a career certificate in a high-demand career field, including Office Management, Child Care & Education, Certified Protection Officer, and Food & Hospitality. Library staff support adult students from enrollment through graduation so that they can achieve their academic and career goals.

***Beautify Your Branch and Eliminate your Library Fees*** – Patrons are invited to participate in San José Public Library’s (SJPL) 2<sup>nd</sup> Annual Service Day. By volunteering on **Saturday, March 10<sup>th</sup>**, at any of the 24-branch locations, participants will have the opportunity to reduce, or even eliminate, library fines at a rate of \$20.00 per hour, as well as assisting to beautify branch libraries. Volunteers will clean books, dust shelves, and organize library materials. This system-wide event has two sessions:  
**10:15 AM – 12:15 PM and/or 1:00 PM – 3:00 PM.**

***Are you Interested in Offering Café Services at the Library?*** – The San José Public Library (SJPL) is soliciting proposals from qualified operators to provide services from either a food and beverage service bar cart, or a self-service kiosk. The café services will be offered at the following eight branch locations: Almaden, Bascom, Berryessa, Dr. Roberto Cruz - Alum Rock, Educational Park, Evergreen, Tully, and Vineland. Each of these branch libraries were specifically designed to include a special area with power and plumbing where the vendor can set up their café cart. The Library Café would ideally offer a variety of cold and hot beverages, and may include food, such as baked goods and sandwiches. SJPL allows the consumption of food and beverages in the public areas with exception of the tech center. Vendors interested in servicing any of the Branch Library Café Services, can bid by doing one of the following:

1. Register for free at [www.bidsync.com](http://www.bidsync.com)  
\*search for bid number 1082017, or the words “Library Café Services”.
2. Call BidSync at 1-800-990-9339  
\*Select option 1 and let the support representative know that you are registering for City of San José’s Library Café Services.

**Bidding closes Friday, March 16, 2018, 5:00 PM.** For more information, visit:  
[sjpl.org/cafebidding](http://sjpl.org/cafebidding)

See SJPL Program Calendar at <http://www.sjpl.org/>

## **XII. Items for Future Commission Meeting Agendas:**

Identification of discussion items that may be considered for future meeting agendas.

**XIII. Meeting Schedule and Agenda Items**

The next regular meeting will be March 21, 2018 at 7:00 p.m., at the Dr. Martin Luther King Library on the 3<sup>rd</sup> Floor in SJPL Works.

**XIV. Adjournment:**

Conclusion of the meeting as announced by the Library and Early Education Commission Chair.

**MISSION**

*San José Public Library enriches lives by fostering lifelong learning and by ensuring that every member of the community has access to a vast array of ideas and information.*

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Library And Early Education Commission meets every third Wednesday of the month at 7:00 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. The Library is looking forward to seeing you at all at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.**

**Please direct correspondence and questions to:**

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San José, California 95112  
Tel: (408) 808-2164; Fax: (408) 808-2133

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