

City of San José Library and Early Education Commission

District 1— Michael Snyder (Chair)
District 3— Daniel Newell
District 5— José Magaña
District 7— Wendi Mahaney-Gurahoo
District 9— Tiffany Uhri Chu
Citywide— Elena Jolly
Early Childcare Seat 2— Thaddeus Aid
Early Childcare Seat 4 – Michael Melillo

Kristin N. Rivers Ph.D. —District 2
Shailesh Dubale —District 4
Hilary Thorsen —District 6
Giao Tran —District 8
(Vice Chair) Pat McMahon —District 10
Sandra Jewett – Early Childcare Seat 1
Janice Allen – Early Childcare Seat 3

MEETING AGENDA

April 18, 2018

7:00 p.m.

Berryessa Branch Library
3355 Noble Avenue

- I. Call to Order & Orders of the Day**
- II. Approval of Agenda**
- III. Consent Calendar**
 - A. Approve the [Minutes](#) for the Regular Meeting of February 21, 2018
 - B. Correspondence: Review of all incoming correspondence.
- IV. Public Record:** Reading of any correspondence.
- V. Open Forum** (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.*)
- VI. Discussion/Action Items**
 - A. [Berryessa Branch Library Update](#) (C. Tran): An overview of the Berryessa Branch library's current and future programs and community events.
 - B. [Technology and Innovations Update](#)- Modernized fine payment options: (C. Dunklee, L. Jackson and H. Yeilding): an update on the use of new technologies to facilitate improved customer service, access, and account management.
 - C. [Literacy and English as a Second Language \(ESL\) Services - Partners in Reading and Family Learning Center\(s\) Updates](#) (P. Cornelison): An annual update on Literacy and English as a Second Language services and activities as well as the Family Learning Center(s) within the Library.

VII. Council Liason's Announcements:

Any announcements to be shared on behalf of Council member Tam Nguyen's liaison representative.

VIII. Chair's Announcements:

Any announcements to be shared by the Library and Early Education Commission Chair.

IX. Library Director's Announcements:

Any announcements to be shared by the Library Director.

X. Comments and Announcements:

- A. Youth Commission: Any comments or announcements to be shared by the City of San José Youth Commission representative regarding Youth Commission activities.
Friends' Groups Comments, Announcements and Updates: Any comments, announcements and updates to be shared by Library and Early Education Commissioners regarding interactions with the San José Public Library Friends' Groups.
- B. Meetings Attended by Commissioners as Commissioners: Any comments and announcements to be shared by the Library and Early Education Commission regarding meeting attendance as Commissioners.
- C. San José Public Library Foundation Board: Any comments and announcements to be shared by the Library and Early Education Commission regarding interactions with the San José Library Foundation Board.

XI. Information and Upcoming Opportunities For Commission Participation –

San José Public Library Celebrates National Volunteer Week- The Library celebrates its volunteers' diverse talents and expertise during National Volunteer Week, from April 15 through April 21. The annual celebration recognizes the important contributions that volunteers make in our community. In 2017, **2,910 volunteers donated 93,550 hours** throughout SJPL's 24 locations to support library programs and services - that is an increase in the number of volunteers and almost 4,000 more service hours donated than last year. Volunteers provide valuable resources to meet community needs, including English as a Second Language Conversation Clubs, computer tutoring, support as homework helpers, engagement as Friends of the Library, and involvement as Readers to Children.

Attend a Family-Friendly Event at the Library during Month of the Young Child – April is *National Month of the Young Child*. The San José Public Library's (SJPL) Early Education department invites you to celebrate our youngest learners, their families and caregivers throughout the entire month of April with family-friendly events, music performances and more that will delight and entertain the entire family. Start by signing up for a [free library card](#) at your local SJPL branch for you or your child. From there, you'll have access to a wide variety of materials, picture books, board books, take-home kits and discounted or free museum tickets to continue the fun of engaging with your child in and

out of the library. For a complete list of SJPL's Month of the Young Child events, visit: www.sjpl.org

Become a Summer Learning Ambassador – With just a couple of service hours a week, you can build valuable skills, add to your resume, and support literacy in your community. The San José Public Library (SJPL) **needs adult summer volunteers** to help students avoid the [summer learning slide](#). Come learn how library volunteers play a pivotal role during the summer at their library. Get involved in the Summer Learning program and make a difference within your community this June and July. Sign up to volunteer and make the choice to better the lives of those you meet. [Register for one of the upcoming orientations](#) happening throughout San José and encourage lifelong learning for youth in our community while gaining valuable work experience as a Summer Learning Ambassador. By volunteering with the San José Public Library, adults can encourage lifelong learning while meeting new people with shared interests. For more information and for a list of other volunteer opportunities, visit: www.sjpl.org/volunteer

Celebrate National Library Week by Sharing Your Library Memory - San José joined communities across the country to celebrate [National Library Week, April 8 – 14](#). In keeping with this year's theme of "Libraries Lead", the San José Public Library (SJPL) encouraged participants to "[share your story](#)" of how the Library led you to something valuable in your life. SJPL also celebrates the contributions our libraries, librarians, and library workers make in our communities by providing broad opportunities for children, teens, and adults to learn, grow, and achieve their dreams. In addition to books, e-books, computers and other resources, San José's award-winning librarians offer expert teaching and guidance to aid customers to open new worlds and change their lives. To share your story with SJPL, visit: <https://www.sjpl.org/sjplstoriesform>.

See SJPL Program Calendar at <http://www.sjpl.org/>

XII. Items for Future Commission Meeting Agendas:

Identification of discussion items that may be considered for future meeting agendas.

XIII. Meeting Schedule and Agenda Items

The next regular meeting will be May 16, 2018 at 7:00 p.m., at the Dr. Martin Luther King, Jr. Library – third floor, SJPL Works Center.

XIV. Adjournment:

Conclusion of the meeting as announced by the Library and Early Education Commission Chair.

MISSION

San José Public Library enriches lives by fostering lifelong learning and by ensuring that every member of the community has access to a vast array of ideas and information.

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Library And Early Education Commission meets every third Wednesday of the month at 7:00 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. The Library is looking forward to seeing you at all at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

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