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MEETING MINUTES  
November 16<sup>th</sup>, 2022

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Wendi Mahaney-Gurahoo, Commissioners Aaron Zisser, Deniz Westphal, Hilary Thorsen, Elena Jolly, Janice Allen, Anarita Reyes, Kristen Brown, Patricia Mendoza, Ken Kelly, and Angelica Ramos

**ABSENT:** Vice Chair Jose Magaña

**STAFF:** Library Director Jill Bourne; Deputy Library Director of Operations Jenny Choi; Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kilambi and Ann Grabowski; Public Information Manager Elizabeth Castañeda; Program Managers Anh Tran; Administrative Officer Andrea Maestre; Administrative Analyst Cassie Hunter;

**Others:** City of San José District 8 Council Coordinator Mariela Garcia; City of San José City Auditor Joe Rois; Principal Accountant Eric Lemon

**I. Call to Order & Orders of the Day**

Chair Mahaney-Gurahoo convened at 7:02 P.M. via Zoom webinar. A quorum was achieved with 11 Commissioners present.

**II. Consent Calendar**

A. Approve the November 16, 2022 Library Parcel Tax Oversight Committee Agenda.

B. Approve the Minutes from the Library Parcel Tax Oversight Committee Meeting of [November 17, 2021](#).

On the motion of Commissioner Allen, seconded by Commissioner Jolly, Commissioners voted unanimously to approve the November 16, 2022 Library Parcel Tax Oversight Committee Agenda and November 15, 2021 Library Parcel Tax Oversight Committee Meeting Minutes. Commissioner Kelly abstained.

**III. Public Record:** There was no correspondence for the Commissioner to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

- A. ACTION: Review the Independent Auditor's Report on Library Parcel Tax Fund for Fiscal Year 2021-2022 and advise the City Council of the Library Parcel Tax Fund. (A. Maestre)
- 1) Independent Auditor's Report on Library Parcel Tax Fund

- 2) City Response to Independent Auditor
- 3) Draft Memorandum to City Council

On the motion of Commissioner Allen and seconded by Commissioner Brown, the report was unanimously accepted by the Commission.

**VI. Meeting Schedule and Agenda Items**

The next regular will be held virtually on November 15<sup>th</sup>, 2023 at 7:00 P.M.

**VII. Adjournment:** The meeting was adjourned at 7:19 P.M.

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WENDI MAHANEY-GURAHOO, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY

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ANN GRABOWSKI