
MEETING MINUTES

May 19th, 2021

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Michael Snyder, Hilary Thorsen, Patricia Mendoza, Tiffany Uhri Chu, Tom Trudell, and Janice Allen

ABSENT: Commissioner Kristin Rivers, Pravir Ramtekkar, Elena Jolly, and Michael Melillo

STAFF: Library Director Jill Bourne, Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Chief of Staff Ann Grabowski; Division Managers Vidya Kilambi, Michelle Amores, and Jean Herriges; Early Education Services Manager Araceli Delgado-Ortiz, Early Education Specialist Debra Lea Olazaba, Branch Managers Kyle Burkett and Mark Giannuzzi, Senior Librarian Elizabeth Nolan, Community Programs Administrators Lauren Hancock, Adrian McBride, Samantha Cramer, and Karla Alvarez, Public Engagement Manager Elizabeth Castaneda, Public Information Representative Nancy Macias, Senior Office Specialists Melissa Chheuy and Justin Sana; and Administrative Assistant Danika Relth

Others: City of San José District 8 Council Assistant Mariela Garcia, City of San José Department of Parks, Recreation, and Neighborhood Services Recreation Specialist Nick Georgoff, City of San José District 8 Youth Commissioner Paula Escobar

I. Call to Order & Orders of the Day

The Library and Education Commission convened at 7:01 p.m. via Zoom webinar. Quorum was achieved with 8 Commissioners present.

II. Consent Calendar

A. Approve the May 19th, 2021 Agenda.

B. Approve the Minutes for the Regular Meeting of April 21st, 2021.

On the motion of Commissioner Allen, seconded by Commissioner Uhri Chu, the Commission unanimously voted to approve the May 19th Agenda and April 21st Regular Meeting Minutes.

III. Public Record: There was no correspondence for the Commissioner to review.

IV. Open Forum: No individuals addressed the Commission.

V. Discussion/Action Items

- A. **ACTION:** Identify up to four Commissioners to serve on the Equity, Diversity, and Inclusion Quality Standards Ad-Hoc Committee. (K. Alvarez/ V. Kilambi).
San José Public Library Community Programs Administrator Karla Alvarez informed the Commission of the goals and expectations for the Equity, Diversity, and Inclusion Quality Standards Ad-Hoc Committee. Discussion followed.
On the motion by Commissioner Trudell, seconded by Commissioner Allen, the Commission voted to approve Chair Mahaney-Gurahoo, Vice Chair Magaña, and Commissioner Mendoza to serve on the Equity, Diversity, and Inclusion Quality Standards Ad-Hoc Committee. Chair Mahaney-Gurahoo, Vice Chair Magaña, and Commissioner Mendoza abstained from the vote.
- B. **INFORMATION:** Submission of Topics for the FY 2021-2022 Commission Work Plan. The Commission will submit items for the Fiscal Year 2021-2022 Commission Work Plan that they wish to focus on the upcoming year.
Discussion followed. Commission to approve the FY 2021-2022 Commission Work Plan at the next meeting on June 16th, 2021.
- C. **INFORMATION:** Early Education Workforce Development Program Update (V. Kilambi/ A. Delgado). The Commission will receive an informational update on the status of the Early Education Workforce Development Program.
San José Public Library staff Early Education Services Manager Araceli Delgado-Ortiz and Early Education Specialist Debra Lea Olazaba updated the Commission on the progress of the Family, Friend, and Neighborhood Caregiver Support Network and shared participant stories. Discussion followed.
- D. **INFORMATION:** Summer Learning Update (E. Nolan). The Commission will receive an informational update on the status of the Summer Learning Program.
City of San José Public Library staff Division Manager Vidya Kilambi, Early Education Services Manager Araceli Delgado-Ortiz, Senior Librarian Elizabeth Nolan, Branch Managers Mark Giannuzzi and Kyle Burkett, Community Programs Administrators Samantha Cramer, Adrian McBride, and Lauren Hancock shared with the Commission a preview of summer programs for children and teens.

VI. Council Liaison's Announcements:

Mariela Garcia, Council Assistant, City of San José District 8, updated the Commission on the priorities of Councilmember Sylvia Arenas. Ms. Garcia will send invitations to the Commissioners for opportunities to participate in upcoming Budget meetings.

VII. Chair's Announcements: Chair Mahaney-Gurahoo reminded the Commission that it is currently Budget season.

VIII. Library Director's Announcements:

San José Public Library Deputy Director of Public Services Michelle Ornat announced that the Library is celebrating Asian American Pacific Islander Heritage Month with programs throughout May (www.sjpl.org/events), registration for Summer Learning Program is available at www.sjpl.org/summer, Partners in Reading is hosting a virtual recognition event for volunteers on May 24th via Zoom and the link will be shared with

Commissioners, and Branches Alum Rock, Alviso, Biblioteca Latinoamericana, Evergreen, Joyce Ellington, Tully, and West Valley will open for indoor services on May 24th and all locations will continue express services.

IX. Comments and Announcements:

- A. Youth Commission: City of San José District 8 Youth Commissioner Paula Escobar updated the Commission on priorities of Youth Commission and upcoming events.
- B. Meetings Attended by Commissioners as Commissioners: Commissioner Allen attended Community Budget Session on May 13th and advocated on behalf of the Library.
- C. San José Public Library Foundation (SJPLF) Board: Commissioner Thorsen updated the Commission on the participation of the Advocacy Committee at Community Budget Meetings and shared how others can support the Library.

X. Information and Upcoming Opportunities For Commission Participation

See SJPL Program Calendar at <https://www.sjpl.org/>

XI. Items for Future Commission Meeting Agendas

XII. Meeting Schedule and Agenda Items

The next regular will be held virtually on June 16th, 2021 at 7:00 PM.

- XIII. Adjournment:** On the motion of Commissioner Allen, seconded by Commissioner Uhri Chu, the Commission unanimously voted to adjourn the meeting at 8:28 P.M.

WENDI MAHANEY-GURAHOO, Chair
San José Public Library
and Education Commission

ATTEST:

COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

DANIKA RELTH