

## San José Public Library

# Device and/or Mobile Hotspot Checkout Policy and User Agreement

Library customers (ages 18+) with a current San José Public Library Card in good standing may check out a Device and/or Hotspot to use offsite for 90 days. Devices and/or hotspots are available on a first-come, first-served basis.

To check out a Device and/or Hotspot, Library customers agree to the following:

- I understand that I may borrow only one Device and/or Hotspot at a time
- I will immediately inspect the Device and/or Hotspot upon checkout and agree that it is good condition.
- I agree to return the Device and/or Hotspot to the Library by the date due and hand it to a library staff member.
- I understand that I must return it by or before the day it is due or it may result in revoking borrowing privileges. The Device and/or Hotspot can be renewed once for an additional 30 days.
- I agree to call and inform Library staff immediately if this equipment is damaged, lost, stolen, or malfunctioning.
- I agree to accept full financial responsibility for failure to return the Device and/or Hotspot and accompanying equipment, and any damage incurred to the Device and/or Hotspot through abuse, misuse, or operation contrary to the instructions supplied with the Device and/or Hotspot while it is in my care.
- I understand it is my responsibility to log out of any applications and remove personal data from the Device prior to its return; all of my stored data will be erased upon check in at the Library.
- The Library is not responsible for any liability, damages, or expense resulting from use or misuse of the Device and/or Hotspot, connection of the Device and/or Hotspot to other electronic devices or hotspots, or data loss resulting from use of the Device and/or Hotspot. Any use of the Device and/or Hotspot for illegal purposes is strictly prohibited, including unauthorized copying of copyright-protected material in any format, or creation and transmission of threatening, harassing, defamatory, or obscene materials.
- I will observe the policies specified in the *San José Public Library's Technology & Internet Policy*. ([sjpl.org/policies](http://sjpl.org/policies)) I have read these policies and I understand that violation of these policies may result in revocation of my library privileges.
- A \$50 lost fee will be assessed for device/hotspot not returned. The fee will be waived when both the device and/or hotspot are returned.

***I have read and understand all of the statements listed above and I agree to abide by these terms and conditions of use.***

Customer Signature: \_\_\_\_\_

Customer Phone Number: \_\_\_\_\_

Customer Printed Name: \_\_\_\_\_

.....  
*Office Use Only*

Today's Date: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

Customer Library Card # 21197 \_\_\_\_\_