
MEETING MINUTES
November 14, 2018

I. Call to Order and Orders of the Day

Roll Call

PRESENT: Chair Michael L. Snyder, Michael Melillo, José Magaña, Kristin N. Rivers, Ph.D., Hilary Thorsen, Thaddeus Aid, Daniel Newell, Janice Allen, , Pravir Ramtekkar and Christina Dunbar.

ABSENT: Vice Chair Wendi Mahaney-Gurahoo, Elena Jolly, Pat McMahon and Tiffany Uhri Chu

STAFF: City Librarian Jill Bourne, Deputy Library Directors Michelle Ornat and Jenny Choi, Division Managers Jean Herriges, Michelle Amores and Vidya Kilambi, Public Information Representative Nancy Macias, San José Public Library Foundation Executive Director Dawn Coppin, Chief of Staff and acting Administrative Officer Ann Grabowski, Literacy Program Specialist Charlene Tatis, FUSE Fellow Lauren Hancock, Supervising Applications Analyst Hap Yielding and Administrative Assistant Adriana York.

Others: City Auditor Sharon Erickson

Call to Order

The Library Bond Oversight Committee convened at 7:32 p.m. at the SJPL Works of the Dr. Martin Luther King, Jr. library.

II. Approval of the Agenda

Upon a motion by Commissioner Allen, seconded by Commissioner Melillo and carried unanimously, the Commission approved the adoption of the November 14, 2018 agenda. (10-0-5)

III. Consent Calendar

- A. Action: Upon a motion by Commissioner Aid seconded by Commissioner Thorsen and carried unanimously, the Commission approved the [Minutes](#) for the Regular Meeting of January 17, 2018 (10-0-05)

B. Correspondence: There was no correspondence for the Commission to review.

IV. Public Record: There was no correspondence for the Commissioners to review.

V. Open Forum: There was public testimony from the floor from Thomas Rivell a resident of San José who wanted to discuss the management of San Jose State University over the Dr. Martin Luther King, Jr. library; specifically the inconsistency in the hours. The change of hours that are in keeping with the needs of the University contrasts with his use. Additionally the space use (movement of items from one floor to another) has proven to be a challenge to him. The reorganization of the floors does not seem to be beneficial.

VI. Discussion/Action Items

A. Library Bond Oversight Review Committee and Public Hearing

1. Review of [Letter](#) from City Staff to outside auditor by the Library Director. This letter was accepted by the Committee.
2. Draft Annual Report [Memorandum](#) (J. Choi): An informative review of the Library Bond Projects DRAFT status report for Fiscal Year 2017-18 was presented. This draft was accepted by the Committee. A [power point](#) was also included in the report.
3. Independent Auditor's [Final Report](#) on Library Bond Projects Fund (Macias, Gini & O'Connell, LLP & Sharon Erickson): Informative review of the Bond Projects Fund Audit report was made available.

B. Committee Discussion and Recommendation Regarding Report to City Council (Chair)

VII. Meeting Schedule and Agenda Items

The next meeting will be November 20, 2019 to follow the Parcel Tax Fund Oversight Committee Meeting that will convene at 7:30 p.m., the location is to be determined and posted in the future.

VIII. Adjournment: The meeting was adjourned at approximately 7:30 p.m.

MICHAEL MELILLO, Chair
San José Public Library
and Early Education Commission

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

ADRIANA A. YORK