I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Michael L. Snyder, Michael Melillo, José Magaña, Kristin N. Rivers, Ph.D., Hilary Thorsen, Thaddeus Aid, Daniel Newell, Janice Allen, Pravir Ramtekkar and Christina Dunbar.

ABSENT: Vice Chair Wendi Mahaney-Gurahoo, Elena Jolly, Pat McMahon and Tiffany Uhri Chu

STAFF: City Librarian Jill Bourne, Deputy Library Directors Michelle Ornat and Jenny Choi, Division Managers Jean Herriges, Michelle Amores and Vidya Kilambi, Public Information Representative Nancy Macias, San José Public Library Foundation Executive Director Dawn Coppin, Chief of Staff and acting Administrative Officer Ann Grabowski, Literacy Program Specialist Charlene Tatis, FUSE Fellow Lauren Hancock, Supervising Applications Analyst Hap Yielding, Senior Librarian Kyle Burkett and Administrative Assistant Adriana York.

Others:

Call to Order

The Library and Early Education Commission convened at 8:00 p.m. at the SJPL Works of the Dr. Martin Luther King, Jr. library.

Orders of the Day: Approval of the Agenda

Upon a motion by Commissioner Allen seconded by Commissioner Melillo and carried unanimously, the Commission approved the adoption of the November 14, 2018 agenda (10-0-5)

II. Consent Calendar

Upon a motion by Commissioner Dunbar and seconded by Commissioner Magaña the Minutes for the Regular Meeting of October 17, 2018 were unanimously approved (10-0-5) with the abstention of Commission Allen who was not present at the October 17, 2018 meeting.

A. Correspondence: There was no correspondence.
IV. **Public Record:** There was no correspondence for the Commissioners to review.

V. **Open Forum:** There was no public testimony from the floor.

VI. **Discussion/Action Items**

A. Commission Budget Activities Sub-Committee Appointment to prepare Annual Budget Position Message to Council (Chair): the voluntary appointment of Commissioners Rivers, Dunbar, Thorsen and Ramtekkar formed the sub-committee with the purpose of preparing a budget statement to be sent to Council. Upon a motion by Commissioner Allen and seconded by Commissioner Aid – these Commissioners were unanimously appointed as the Ad Hoc sub-committee who will prepare the budget message for approval by the Commission. (10-0-5)

B. Naming of the Bridge Library (Mt. Pleasant) (V. Kilambi): An overview memorandum and supporting document related to the of the bridge library development, naming of library branch process and presentation of the 18 names nominated was presented. A power point presentation was also made available. The names that were selected to be presented to the Council were ranked as follows:

- Frida Kahlo Library/Biblioteca de Frida Kahlo (7 votes)
- Mount Pleasant Neighborhood Library (5 votes)
- Mount Pleasant Community Library (2 votes)
- Carol Simmons Community Library (2 votes)
- Synergy Library (OR Biblioteca de Sinergia) (2 votes)

Commissioner Magaña moved to nominate the name, “Frida Kahlo Library” as the name of the bridge library and this motion was seconded by Commissioner Rivers.

Discussion:

Commissioner Dunbar requested that the name of the bridge library is made bilingual/translated as 60% of the students in the community are ESL learners.

Staff advised the Commission to include in their recommendation to Council their top two choices for the naming of the Bridge library.

A motion was made by Commissioner Dunbar and was seconded by Commissioner Ramtekkar to amend the motion in that the communication to the Council would specify that the Commission’s first choice is to recommend Frida Kahlo Library/Biblioteca de Frida Kahlo and their second choice is Mount Pleasant Neighborhood Library as names for the Bridge library.

Commissioner Aid moved that the amendment be accepted in that first choice was Frida Kahlo Library/Biblioteca de Frida Kahlo and their second choice is Mount Pleasant Neighborhood Library as names for the Bridge library – this movement was seconded by Commissioner Ramtekkar. All movements were accepted unanimously (10-0-5)

C. Follow up for retreat (A. Grabowski): a review of content and selected dates in the month of March to schedule Commission. Retreat results will be used as an aid to plan
for future items. Possible Saturday dates are: March 2, 9, 16 and 23, 2019 were presented and the Commission were informed that staff will be sending out a Doodle pole to collect input from the Commission regarding identifying a date in March for said retreat.

VII. **Council Liaison’s Announcements:** Not present.

VIII. **Chair’s Announcements:**
A motion was made by Commissioner Aid and seconded Commissioner Rivers to have Chair send a communication the Mayor requesting that the next Council Liaison be passionate, enthusiastic and engaged in the Commission. This motion was unanimously passed (10-0-5)

Thank you to all for taking the time out to participate and support the Commission.

Chair was present at the Dav Pilkey book signing. Over 400 children were present at the event. Thanks to the San José Public Library Foundation.

IX. **Library Director’s Announcements:**

Staff did follow up with the patron who requested an on-line library card only. Staff will continue to pursue the on-line access card only for adults.

Commissioner McMahon requested what the total amount raised by the Friends of the Library raised a total of $114,534 in 2017 to support SJPL in a variety of ways. Each San José Public Library location has its own Friends of the Library group that accepts used book donations and raises funds through regular book sales. This not only puts books in the hands and homes of local families, it also engages teens and adults in community service activities and raises funds to supplement library services and resources; they sponsor events, host community programs, and advocate for the library.

Career Online High School Graduation – Partners in Reading (PAR) is happy to announce that their next group of adult students in San José Public Library’s Career Online High School program are ready to graduate and receive their diploma. PAR is honoring their students’ hard work and achievements at the Library’s graduation celebration on Wednesday, December 5, 2018 from 6:00 to 8:00 p.m. at the San José City Hall Rotunda.

Since February 2016, PAR have worked diligently to grant 107 scholarships in the Career Online High School program to adults in San José who want to complete a high school education. The diploma they seek is critical in getting a job or a better job, advancing in a career, and/or pursuing a college education.

Music, Dance, Art & Culture! Celebrating and Recognizing Hip Hop’s Contributions – For the 3rd consecutive year, the San José Public Library celebrates Hip Hop History Month in November by offering a series of free events that illustrate how hip hop culture has influenced the local scene in San José, music, dance and the arts. We’re hosting two special showcases that will further educate, excite, and inspire people of all ages:
Tues., Nov. 27, 5:00-6:30 PM, Joyce Ellington Branch Library - Learn DJ skills by Cliff from The Get Down, a dance studio located in Japantown.

Thurs., Nov. 29, 5:00-6:30 PM, Biblioteca Latinoamerican Branch Library - Learn how to breakdance with legendary local Bboys, members of local dance group, San Jose Styles Krew.

X. Comments and Announcements:

A. Youth Commission: Not present.

B. Meetings Attended by Commissioners as Commissioners: None

C. San José Public Library Foundation Board (Commissioner Newell): The Board meets next week. There are no new announcements.

XI. Information and Upcoming Opportunities For Commission Participation –

See SJPL Program Calendar at http://www.sjpl.org/

XII. Items for Future Commission Meeting Agendas:

Commissioner Thorsen would like to add to the March Agenda: the presentation of the neighborhood outreach presentation for use by the Commission.

Commissioner Allen extended a congratulations to Commissioner Magaña for his election as San José Unified School District Trustee Area 2.

Commissioner Rivers would like to extend an invitation to a December 19th gathering to celebrate the Holidays at the Flames at 7 p.m.. This non-Commission related gathering. The Commission was reminded that they are not to discuss any Library related business. This would be strictly social gathering.

XIII. Meeting Schedule and Agenda Items

The next regular meeting will be January 16, 2019 at 7:00 p.m., at the Community Room of the Calabazas Library.

XIV. Adjournment: The meeting was adjourned at approximately 9:00 p.m.

MICHAEL L. SNYDER, Chair
San José Public Library
and Early Education Commission

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

ADRIANA A. YORK