
MEETING MINUTES

November 14, 2018

I. Call to Order and Orders of the Day

Roll Call

PRESENT: Chair Michael L. Snyder, Michael Melillo, José Magaña (7:06), Kristin N. Rivers, Ph.D., Hilary Thorsen, Thaddeus Aid, Daniel Newell, Janice Allen, , Pravir Ramtekkar (7:13) and Christina Dunbar.

ABSENT: Vice Chair Wendi Mahaney-Gurahoo, Elena Jolly, Pat McMahon and Tiffany Uhri Chu

STAFF: City Librarian Jill Bourne, Deputy Library Directors Michelle Ornat and Jenny Choi, Division Managers Jean Herriges, Michelle Amores and Vidya Kilambi, Public Information Representative Nancy Macias, San José Public Library Foundation Executive Director Dawn Coppin, Chief of Staff and acting Administrative Officer Ann Grabowski, Literacy Program Specialist Charlene Tatis, FUSE Fellow Lauren Hancock, Supervising Applications Analyst Hap Yeilding and Administrative Assistant Adriana York.

Others: City Auditor Sharon Erickson

Call to Order

The Library Parcel Tax Oversight Committee convened at 7:00 p.m. at the SJPL Works of the Dr. Martin Luther King, Jr. library.

II. Approval of the Agenda

Upon a motion by Commissioner Allen seconded by Commissioner Aid and carried unanimously, the Commission approved the adoption of the November 14, 2018 agenda. (8-0-7)

III. Consent Calendar

- A. Action: Upon a motion by Commissioner Melillo seconded by Commissioner Aid and carried unanimously, the Commission approved the [Minutes](#) for the Regular Meeting of January 17, 2018. (7-0-7) with the abstention of Commissioner Dunbar who was not present at the January 17, 2018 meeting.

B. Correspondence: There was no correspondence for the Commission to review.

IV. Public Record: There was no correspondence for the Commissioners to review.

V. Open Forum: There was public testimony from the floor from Karen Mou regarding the San José University Police Department and Library Security Officers who were extremely rude to her and treated her with a lack of customer service as a home owner. She expressed that she had been illegally suspended from the Library.

VI. Discussion/Action Items

A. Library Parcel Tax Fund Oversight Review Committee and Public Hearing

1. Review of [Letter](#) from City Staff to the outside auditor was completed by the Library Director. This letter was accepted by the Committee.
2. Draft Annual Report [Memorandum](#) (J. Choi): An informative review of the Library Parcel Tax DRAFT status report for Fiscal Year 2017-18 was presented. This draft was accepted by the Commission. A [power point](#) was also included report.
3. Independent Auditor's [Final Report](#) on Library Parcel Tax Fund (Macias, Gini & O'Connell, LLP & Sharon Erickson): Informative review of the Parcel Tax Fund Audit report was made available.

B. Committee Discussion and Recommendation Regarding Report to City Council (Chair)

VII. Meeting Schedule and Agenda Items

The next meeting will be November 20, 2019 at 7:00 p.m., the location is to be determined and posted in the future.

VIII. Adjournment: The meeting was adjourned at approximately 7:30 p.m.

MICHAEL L. SNYDER, Chair
San José Public Library
and Early Education Commission

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

ADRIANA A. YORK