
MEETING MINUTES

January 17, 2018

I. Call to Order and Orders of the Day

Roll Call

PRESENT: Chair Michael L. Snyder, Commissioners, Wendi Mahaney-Gurahoo, Michael Melillo, Kristin N. Rivers, Ph.D., Hilary Thorsen, Thaddeus Aid, Daniel Newell and Janice Allen.

ABSENT: Vice-Chair Pat McMahon and Commissioners José Magaña, Giau Tran, Sandra Jewett, Tiffany Uhri Chu, Elena Jolly and Shailesh Dubale.

STAFF: City Librarian Jill Bourne, Assistant City Librarian Jean Herriges, Division Managers Michelle Amores and Vidya Kilambi, Program Manager Lisa Valerio, Public Information Manager Elizabeth Castaneda, Public Information Representative Nancy Macias, San José Public Library Foundation Executive Director Dawn Coppin, Administrative Officer Jenny Choi, Senior Office Specialist Justin Sana, and Administrative Assistant Adriana York.

Others: City Auditor Sharon Erickson

Call to Order

The Library Parcel Tax Oversight Committee convened at 7:00 p.m. at the Edenvale Branch library.

II. Approval of the Agenda

Upon a motion by Commissioner Allen, seconded by Commissioner Newell and carried unanimously, the Commission approved the adoption of the January 17, 2018 agenda. (8-0-7)

III. Consent Calendar

A. Action: Upon a motion by Commissioner Melillo, seconded by Commissioner Newell, and carried unanimously, the Commission approved the [Minutes](#) for the Regular Meeting of January 18, 2017. (8-0-7)

B. Correspondence: There was no correspondence for the Commission to review.

IV. Public Record: There was no correspondence for the Commissioners to review.

V. Open Forum: There was no public testimony from the floor.

VI. Discussion/Action Items

A. Library Parcel Tax Fund Oversight Review Committee and Public Hearing

1. Review of accompanying [letter](#) from the Auditor to the Commission
2. Draft Annual Report with Cover Memo (Choi): An informative review of the Library Parcel Tax DRAFT status report for Fiscal Year 2016-17 was presented. Upon a motion by Commissioner Allen seconded by Commissioner Aid, and carried unanimously the report was accepted. (10-0-5)
3. [Independent Auditor's Report on Library Parcel Tax Fund](#) (Sharon Erickson): An informative review of the Parcel Tax Fund Audit report was made available.

B. Committee Discussion and Recommendation Regarding Report to City Council (Chair)

VII. Meeting Schedule and Agenda Items

The next meeting will be January 16, 2019 at 7:00 p.m., the location is to be determined and posted in the future.

VIII. Adjournment: The meeting was adjourned at approximately 7:10 p.m.

MICHAEL L. SNYDER, Chair
San José Public Library
and Early Education Commission

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

ADRIANA A. YORK