

**SAN JOSE PUBLIC LIBRARY  
BOND OVERSIGHT COMMITTEE MEETING MINUTES  
WEDNESDAY, JANUARY 18, 2017**

The meeting was called to order at 7:38 p.m. by Chair Roth at the Bascom Branch Library.

Present: Chair Chris Roth, Vice-Chair Michael L. Snyder, Commission Members David Hook, Pat McMahon, Shailesh Dubale, Terri Wallace-Bielecki, Sandra Jewett, Daniel Newell, Daisy Barocio, Rebecca Elliot, Thaddeus Aid, Michael Melillo and Matthew Giordono

Absent: Commission Members Giang Le and Carol Leimroth

Staff: Interim Assistant Library Director Jean Herriges, Administrative Officer Jenny Choi, Division Manager Michelle Amores, Interim Division Managers Chaunacey Dunklee and Vidya Kilambi, Capitol Project Program Coordinator Lisa Valerio, City Auditor Sharon Erickson, Senior Librarian Tomika Price, Senior Public Information Representative Elizabeth Castaneda, Assistant to the Director Kary Bloom, Office Specialist Susan Robledo and Administrative Assistant Adriana York

Others: n/a

A. CALL TO ORDER AND ROLL CALL.

B. APPROVAL OF THE AGENDA –

First motion to approve the Agenda was made by Commissioner Hook.  
Second motion to approve the Agenda was made by Commissioner Elliot.  
Agenda was unanimously approved.

C. CONSENT CALENDAR

For approval: Library Bond Oversight Committee Meeting Minutes [November 18, 2015](#) – Approved.

First motion to approve the Minutes was made by Commissioner Hook.  
Second motion to approve the Minutes was made by Commissioner Elliot.

Minutes were approved by all Commissioners with the abstention of Commissioners Aid, Melillo, Wallace Bielecki, Giordono and Barocio as they were not present for the November 18, 2015 meeting.

D. OPEN FORUM (public comment about items not on agenda) – None.

E. DISCUSSION/ACTION ITEMS

1) Library Bond Oversight Review Committee and Public Hearing

a) [Draft Annual Report](#) with [Cover Memo](#) (Choi): Informative review of the Library Bond Program DRAFT status report for Fiscal Year 2015-16 and cover memo.

b) [Independent Auditor's Report on Library Bond Projects Fund](#) (Grant Thornton LLP & Sharon Erickson): Informative review of the Bond Projects Fund Audit report.

**San José Public Library Bond Oversight Committee Meeting Minutes 01-18-17**

Note: Per Auditor Sharon Erickson within the DRAFT Annual Status Report on the Branch Library Bond Program for Fiscal Year 2015-16 Memo: The external financial auditor has changed from Macias, Gini & O'Connell LLP to Grant Thornton LLP throughout the memo.

**Action:** What agency puts these Bonds out for sale? What are the interest rates and the maturities? (Giordono)

They have been out for sale by secondary parties but that the other details of his question can be answered by the Finance Department. (Auditor Erickson)

First motion to accept the report was made by Commissioner Hook.

Second motion to accept the report was made by Commissioner Aid.

The report was unanimously accepted by the Commission.

c) Public Hearing (Chair): Opportunity for members of the public to comment on items featured on this agenda – None requested.

d) Committee Discussion and Recommendation Regarding Report to City Council (Chair)

F. ADJOURNMENT – 7:54 p.m.

/s/

Jill Bourne, Secretary

San José Library and Early Education Commission

APPROVED: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

JB:aay