

# San José Youth Commission Honor Code

*Updated on August 7, 2022*

**Purpose:** The purpose of this honor code is to establish and maintain high standards in the work of the San José Youth Commission.

The San José Youth Commission relies upon mutual trust and commitment among members in order to function at its highest potential.

## **Core Values:**

1. Responsibility
2. Teamwork
3. Empathy
4. Inclusivity
5. Empowerment
6. Integrity

## **The Honor Code**

1. 1. The Honor Code is an agreement of all members to:
  - a. Prioritize the Youth Commission over other responsibilities (to a reasonable extent)
    - i. Attend all meetings, trainings, and other mandatory events (exempting excused absences)
  - b. Thoroughly complete and submit all work on time, such as
    - i. Monthly reports
    - ii. Commissioner assignments
  - c. Maintain an active level of communication
    - i. Inform staff members of any absences at least 24 hours in advance
    - ii. Abide by Brown Act in all forms of communication
  - d. Understand you represent the City of San Jose in all public settings
    - i. Using technology only when appropriate and only for commission related work
    - ii. Consistently practice active listening, attentiveness, and maintaining respect for all communities
    - iii. Be the voice for youth in your district

*\*This honor code does not overwrite existing bylaws*

**I pledge to uphold the Honor Code with integrity and respect as a representative of youth in the City of San José.**

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