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MEETING MINUTES

June 16<sup>th</sup>, 2021

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Michael Snyder, Pravir Ramtekkar, Hilary Thorsen, Patricia Mendoza, Tiffany Uhri Chu, Elena Jolly, and Janice Allen

**ABSENT:** Commissioner Michael Melillo

**STAFF:** Library Director Jill Bourne, Deputy Library Director of Public Services Michelle Ornat, Deputy Library Director of Operations Jenny Choi; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Vidya Kilambi, Michelle Amores, and Jean Herriges; Community Programs Administrator Karla Alvarez, Public Engagement Manager Elizabeth Castañeda, Senior Office Specialists Melissa Chheuy and Justin Sana; and Administrative Assistant Danika Relth

**Others:** City of San José District 8 Council Assistant Mariela Garcia

**I. Call to Order & Orders of the Day**

The Library and Education Commission convened at 7:07 p.m. via Zoom webinar. Quorum was achieved with 8 Commissioners present.

**II. Consent Calendar**

A. Approve the June 16<sup>th</sup>, 2021 Agenda.

B. Approve the Minutes for the Regular Meeting of May 19<sup>th</sup>, 2021.

On the motion of Commissioner Allen, seconded by Vice Chair Magaña, the Commission unanimously voted to approve the June 16<sup>th</sup> Agenda and May 19<sup>th</sup> Meeting Minutes.

**III. Public Record:** There was no correspondence for the Commissioner to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

A. **ACTION:** Election of Fiscal Year 2021-2022 Officers.

The Commission will identify, and vote to approve, the Commission Chair and Vice Chair for Fiscal Year 2021-2022. Discussion followed. On the motion by Commissioner Allen, seconded by Commissioner Jolly, the Commission voted to have Chair Mahaney-Gurahoo and Vice Chair Magaña continue their roles as Chair and Vice Chair through Fiscal Year 2021-2022. Chair Mahaney-Gurahoo and Vice Chair Magaña abstained from the vote.

- B. **ACTION: Adoption of the Fiscal Year 2021-2022 Commission Work Plan.**  
The Commission will vote to approve the Fiscal Year 2021-2022 Commission Work Plan containing items they wish to focus on in the upcoming year. Discussion followed. On the motion of Commissioner Jolly, seconded by Commissioner Allen, the Commission voted unanimously to adopt the proposed Fiscal Year 2021-2022 Work Plan with the removal of the election and work plan adoption items for August 2021.

**VI. Council Liaison’s Announcements:**

Mariela Garcia, Council Assistant, City of San José District 8, shared that City Council approved the Mayor’s June Budget Message for the next fiscal year which included Councilmember Arenas’ memos to prioritize needs of children and families.

- VII. Chair’s Announcements:** Chair Mahaney-Gurahoo attended the Budget hearing and provided input on childcare, early education, and continuing work of learning pods. The Commission will work with the Councilmembers on the child wellbeing strategy.

**VIII. Library Director’s Announcements:**

San José Public Library Director Jill Bourne announced that funding allowed for 13 branches to fully restore service hour for a year while other locations will have a reduction of 4 hours per week. 15 libraries out of 25 are now open to the public with other locations to open following the proposed phase III and IV plans. Joyce Ellington Library and Camden Community Center will be open as cooling centers due to the heatwave. Visit [www.sjpl.org](http://www.sjpl.org) to learn more about Summer Learning Program and how to check out new Wee Read Books to Go and Grow book bags. Budget updates include \$500,000 to support childcare families and an additional \$500,000 increase to enhance SJ Learns programs which allow for more slots for kids in academic programs and opportunities for students to earn scholarships. Digital Equity work will be continued with a 2 year plan that will increase the number of hotspots circulating in the library and a build out of community WiFi network.

**IX. Comments and Announcements:**

- A. Youth Commission: Youth Commissioner was not present.
- B. Meetings Attended by Commissioners as Commissioners: The Commissioners did not share any comments or announcements.
- C. San José Public Library Foundation (SJPLF) Board: Commissioner Thorsen provided the Commissions updates on SJPLF, the planning of their 35th anniversary, and that Career Online High School graduation to take place on August 5th at 6:00 pm. Invitations to follow.

**X. Information and Upcoming Opportunities For Commission Participation**

See SJPL Program Calendar at <https://www.sjpl.org/>

**XI. Items for Future Commission Meeting Agendas**

**XII. Meeting Schedule and Agenda Items**

The next regular will be held virtually on August 18<sup>th</sup>, 2021 at 7:00 PM.

- XIII. Adjournment:** On the motion of Commissioner Snyder, seconded by Commissioner Jolly, the Commission unanimously voted to adjourn the meeting at 7:34 P.M.

*Wendi Mahaney-Gurahoo*

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WENDI MAHANEY-GURAHOO, Chair  
San José Public Library  
and Education Commission

ATTEST:

COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

  
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DANIKA RELTH