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MEETING MINUTES

November 15<sup>th</sup>, 2023

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Jose Magaña, Vice Chair Angelica Ramos; Commissioners Coco-Nicole Banks, Deniz Westphal, Elena Jolly, Kristen Brown, and Melanie Sellar.

**ABSENT:** Commissioners Ken Kelly, Wendi Mahaney-Gurahoo, Anarita Reyes, Patricia Gardner, Janice Allen, and Patricia Mendoza.

**STAFF:** Library Director Jill Bourne; Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Jean Herriges, Vidya Kilambi, Michelle Amores, and Ann Grabowski (virtually); Public Information Manager Elizabeth Castañeda; Public Information Rep Nancy Macias; Program Managers Anh Tran; Administrative Officer Andrea Maestre; Community Programs Admin. Karla Alvarez; Administrative Analyst Cassie Hunter; Senior Office Specialist Ronnie Kammerdiener-Clapp

**Others:** City of San José District 3 Council Assistant Bryan Reyes; City of San José City Auditor Joe Rois

**I. Call to Order & Orders of the Day**

Chair Magaña convened at 7:20 P.M. via Zoom webinar. A quorum was not achieved with 7 Commissioners present and 6 Commissioners absent.

**II. Consent Calendar**

A. Approve the November 15, 2023, Library Bond Oversight Committee Agenda.

B. Approve the Minutes from the Library Bond Oversight Committee Meeting of January 18, 2023.

Action not taken.

**III. Public Record:** There was no correspondence for the Commissioners to review.

**IV. Open Forum:** No individuals addressed the Commission.

**V. Discussion/Action Items**

- A. ACTION: Annual Library Bond Oversight Review. (A. Maestre)**
- 1) Independent Auditor's Report on Library Bond Projects Fund
  - 2) City Response to Independent Auditor
  - 3) Draft Memorandum to City Council

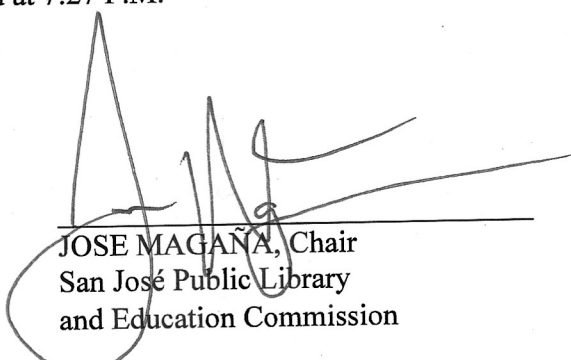
The Commission reviewed the Independent Auditor's Report on Library Bond Projects for FY 2022-2023 and advice the City Council of the status of the Library Bond Projects Fund.

Action not taken.

**VI. Meeting Schedule and Agenda Items**

The next regular will be held on November 20<sup>th</sup>, 2024, at 7:30 P.M.

**VII. Adjournment:** The meeting was adjourned at 7:27 P.M.



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JOSE MAGAÑA, Chair  
San José Public Library  
and Education Commission

ATTEST:

LIBRARY BOND OVERSIGHT COMMITTEE SECRETARY



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CASSIE HUNTER