
MEETING MINUTES

April 19th, 2023

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Vice Chair Jose Magaña, Commissioners Hilary Thorsen, Janice Allen, Patricia Mendoza, Ken Kelly, Elena Jolly, Angelica Ramos, and Aaron Zisser (virtually)

ABSENT: Chair Wendi Mahaney-Gurahoo, Commissioners Deniz Westphal, Anarita Reyes, Kristen Brown

STAFF: Library Director Jill Bourne; Deputy Library Director of Operations Jenny Choi; Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Advocacy & Media Relations Manager Marly Young; Division Managers Jean Herriges, Vidya Kilambi and Ann Grabowski; Public Information Manager Elizabeth Castañeda; Public Information Representative Nancy Macias; Senior Librarians Nancy Donnell, Paul Wilson; Administrative Analyst Cassie Hunter; Senior Office Specialist Ronnie Kammerdiener-Clapp

Others: City of San José District 3 Community Relations Coordinator Diego Martinez

I. Call to Order & Orders of the Day

The Library and Education Commission convened at 7:05 P.M. via Zoom webinar. A quorum was not achieved with 7 Commissioners present in person and 1 Commissioner present virtually.

II. Consent Calendar

A. Approve the April 19, 2023, Agenda.

B. Approve the Minutes for the Regular Meeting of [March 15, 2023](#).

Action not taken

III. Public Record: There was no correspondence for the Commissioner to review.

IV. Open Forum: No individuals addressed Commission

V. Discussion/Action Items

A. INFORMATION: Youth Commission Announcements (G. Chen)
Item dropped from agenda.

- B. INFORMATION: Staff Spotlight: Willow Glen (N. Donnell)
The Commission received a report on the Willow Glen Library Branch. Discussion followed.
- C. INFORMATION: San José Public Library Foundation Update (D. Coppin/H.Thorsen)
The Commission received a verbal update on the San José Public Library Foundation (SJPLF). Discussion followed.
- D. INFORMATION: Summer Programming/Learning Update (V. Kilambi/P. Wilson)
The Commission received an update on the Library's summer learning programs. Discussion followed.
- E. INFORMATION: Budget Update (A. Maestre)
The Commission received an informational update on the Library and City Budget. Discussion followed.

VI. Council Liaison's Announcements

City of San José District 3 Community Relations Coordinator Diego Martinez provided an update from Councilmember Torres' Office. Councilmember Torres was happy to be a part of the Library & Leaders. He appreciated being able to share his story and how the library helped shape his life. He really enjoyed it. Councilmember Torres is looking forward to the April 25, 2023, Council meeting where he will be giving the Proclamation for National Library Week. Council District 3 will be continuing to promote all Library events in its newsletter, that comes out every month.

VII. Chair's Announcements

Chair Mahaney-Gurahoo was absent and did not share any announcements with Vice Chair Magaña.

VIII. Library Director's Announcements

San José Public Library Director Jill Bourne shared that the San José Public Library is celebrating National Volunteer Week, April 16 – April 22, which is an annual celebration that recognizes the important contributions volunteers make to our community. Next week, April 23 – April 29, is National Library Week. Tuesday, April 25 is National Library Workers' Day. The Library will join the celebrations by sharing a series of social media posts that feature our staff, plus we'll invite the public to pick up a free "Right To Library" sticker at any SJPL location. Our City Council liaison Councilmember Torres will be presenting a commendation in recognition of national library week at the City Council meeting on April 25, and Commissioners are welcomed to join us for that event if you are able. The San José Public Library's 3rd Annual Spring into Poetry Contest is taking place now until Sunday, April 30th. The contest has five different age categories. First through third place contest winners in their age groupings will receive a prize bundle that will include books and a gift-card; their work will also be featured in a special collection hosted via the library's [Short Edition portal online](#) and our Short Edition dispensers. Give it a try and submit your work at sjpl.org

IX. Comments and Announcements:

- A. Friend's Groups Comments, Announcements and Updates: Commissioner Kelly shared there was a volunteer luncheon for all staff and volunteers at Bascom Library. They also celebrated volunteer of the year Brian Finerty. The next All Friend's Group Meeting will be taking place Wednesday, April 29, 2023, at Almaden Library.
- B. Meetings Attended by Commissioners as Commissioners: Commissioner Kelley has speaking with Council District 10 to help fill their Library and Education Commission vacancy. Attended the Council District 9, Mayor Budget meeting. Vice Chair Magaña attended the Happy Hollow Park and Zoo and Rose Garden Library Branch's animals in the library event.
- C. San José Public Library Foundation (SJPLF) Board: Commissioner Thorsen provided an update on behalf of the Library Foundation. The City Council approved the Digital Inclusion Fund Grant to be administered by the San José Public Library Foundation. The Empower, Educate and Engage event is coming up on May 21, 2023, visit <https://www.eventbrite.com/e/sjplfs-empower-educate-engage-learn-more-series-2-tickets-567193810957?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=cp&aff=escb> to register for the event. June 10, 2023, at the Children's Discovery Museum, the Family Literacy Festival, with Kristi Yamaguchi, will be taking place. Visit www.sjplf.org for more information. The SJPLF Advocacy Committee has met with all the Councilmembers.

X. Information and Upcoming Opportunities for Commission Participation

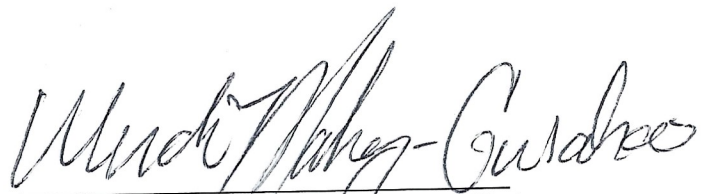
See SJPL Program Calendar at <https://www.sjpl.org/>

XI. Items for Future Commission Meeting Agendas: None suggested.

XII. Meeting Schedule and Agenda Items

The next regular meeting will be held on **May 17th, 2023, at 7:00 p.m.** at **Dr. Martin Luther King Jr. Library, 3rd Floor, SJPL Works.**

XIII. Adjournment: The meeting was adjourned at 8:16 P.M.


WENDI MAHANEY-GURAHOO, Chair
San José Public Library
and Education Commission

ATTEST:

LIBRARY AND EDUCATION COMMISSION SECRETARY


CASSIE HUNTER