

LIBRARY AND EDUCATION COMMISSION

June 21, 2023
7:00 PM to 9:00 PM

I. CALL TO ORDER & ORDERS OF THE DAY

II. CONSENT CALENDAR

**A. APPROVE THE 04/19/2023, 5/17/2023 AND
06/21/2023 AGENDAS**

**B. APPROVE MINUTES FOR REGULAR MEETINGS OF
03/15/2023, 4/19/2023 AND 5/17/2023**

III. PUBLIC RECORD

IV. OPEN FORUM

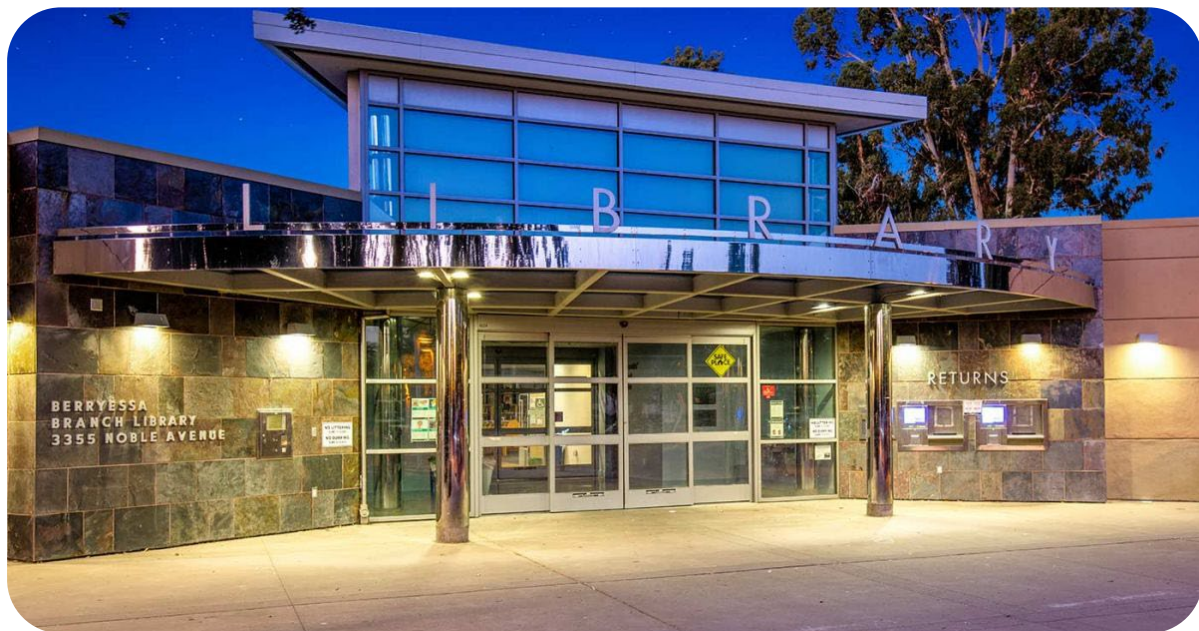
(2 MINUTES OF SPEAKING TIME IS AVAILABLE)

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V. DISCUSSION/ACTION ITEMS

**A) INFORMATION: STAFF SPOTLIGHT:
BERRYESSA LIBRARY (C. TRAN)**



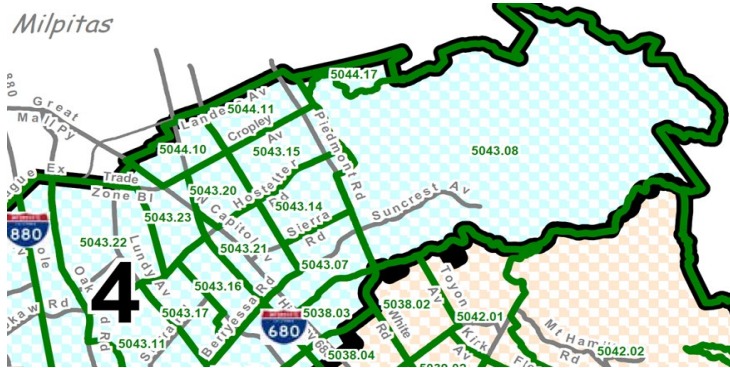
BERRYESSA BRANCH LIBRARY

June 21, 2023

**FUN FACT:
KNOWN FOR OUR
INFLATABLES AND
BUNNIES**



BERRYESSA BRANCH FACTS



BRANCH HOURS	
Monday	2 PM – 6 PM
Tuesday	10 AM – 7 PM
Wednesday	10 AM – 7 PM
Thursday	10 AM – 7 PM
Friday	2 PM – 6 PM
Saturday	10 AM – 6 PM
Sunday	12 PM – 5 PM



48 Service Hours

Council District

4



21 Staff Members
(11.8 FTE)

SNAPSHOTS OF OUR COMMUNITY



BERRYESSA COMMUNITY DEMOGRAPHICS



Language Spoken at Home %	
English only	32.7 %
Mandarin and Cantonese	18.9 %
Vietnamese	18.0 %
Tagalog incl. Filipino	10.6 %
Spanish	9.7 %

Population	58,686
Children Under 5	5.2 %
Children 5 to 19	15.6 %
Adults 20 to 34	20.5 %
Adults 35 to 64	43.1 %
Seniors Over 65	15.5 %

*SOURCE: Census 2020 Branch Service Areas

USAGE STATISTICS

Gate Count May 2022 – 23

187,570



Programs May 2022 - 2023

Number of programs

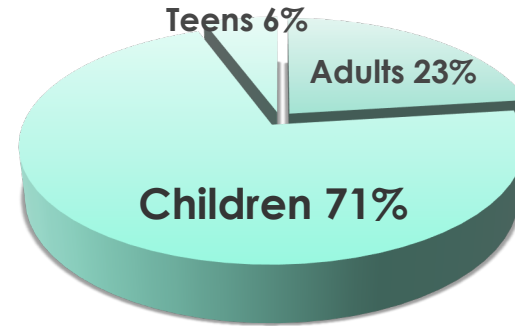
127

Total Attendance

4,475

Circulation May 2022-2023

Total 475,774



18% increase over May 2021-22.

*SOURCE: Bibliotheca, PowerBI 5/01/22 - 5/31/23, CollectionHQ 5/12/22 - 5/10/23

PROGRAMS AND SERVICES

- **Storytime, Baby Lapsit**
- **Music & Movement**
- **STEM & Coding**
 - *Science Day, Math Festivals*
 - *Java, Python, Robotics*
- **Arts & Crafts**
 - *Craft Showcase, Crochet & Flower Workshops*
- **Cultural Enrichment**
 - *Letters to the North Pole, Lunar New Year, AAPI, Halloween Extravaganza, Tai Chi, Line Dancing*
- **School Outreach**
 - *Berryessa Union School District*
 - *Piedmont Hills High*
- **Teens Reach**
- **Seed Library**



GOALS/OPPORTUNITIES

**Strengthen collaboration
with schools and community
partners**



**Increase partner/volunteer
presented, inclusive, STEM and
after school programs**



**Provide more programs and
services for the underserved**

BIGGEST LIBRARY SUPPORTERS



OUR STAFF



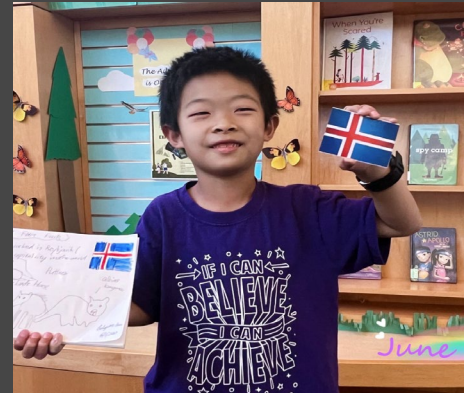
UPLIFTING FEEDBACK

"Finally, I really need to express appreciation for all the programs, services, tutoring, etc. offered at the library. The libraries do much more than simply loan materials; rather they help lift and improve the quality of life for the communities and families. Thank you very much!"

- Francesca Coronado

"My son, Osqar Chen, likes [Find the Flag] program very much. He learned more when he searched the information about the country flag and took notes by himself... Have a wonderful day!"

- Jessica (Osqar's mom)



THANK YOU!

Candice Tran

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Agenda Item

Code of Conduct

- Comment on the specific agenda item topic only
- Speakers' comments should be addressed to the full body. Requests to engage the Commissioners or Staff in conversation will not be honored.
- Abusive language is inappropriate.
- Repeated failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting.

Please unmute your device when your name is called. Phone in callers, please press *6 to unmute.

**B) ACTION: ELECTION OF FISCAL YEAR
2023-2024 OFFICERS
(W. MAHANEY-GURAHOO)**

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**C) ACTION: ADOPTION OF THE FISCAL
YEAR 2023-2024 WORK PLAN
(W. MAHANEY-GURAHOO)**

LIBRARY AND EDUCATION COMMISSION 2023-2024 WORK PLAN

July 2023	August 16, 2023 @ Pearl Library	September 20, 2023 @ MLK, SJPL 3rd Floor	October 18, 2023 @ Edenvale Library	November 15, 2023 @ MLK, SJPL 3rd Floor	December 2023
NO MEETING	Public Services Overview	Budget Overview	Review of Bond and Audit Questions	Annual Measure S: Parcel Tax Oversight Review (Public Hearing)	NO MEETING
	Children & Youth Master Plan	Identify Ad-Hoc Committee to Review Bond and Audit	Education & Digital Literacy Annual Update	Annual Library Bond Oversight Review (Public Hearing)	
	Staff Spotlight: Pearl Library	Bond Program Plan	Security	Commission Budget Activities Sub-Committee Appointment to Prepare Annual Budget Position Message to Council	
		Program Spotlight: California Room (Eastside Dreams)	Staff Spotlight: Edenvale		
January 17, 2024 @ MLK, SJPL 3rd Floor	February 21, 2024 @ Alum Rock Library	March 20, 2024 @ MLK, SJPL 3rd Floor	April 17, 2024 @ Bascom Library	May 15, 2024 @ MLK, SJPL 3rd Floor	June 12, 2024 @ Rosegarden Library
Library Budget Review	Adopt Annual Commission Budget Position Message to Council (Sub-Committee)	Volunteer Services Update	SJPLF Update (Exec. Director and Commissioner)	Submission of Topics for Fiscal Year 24-25 Work Plan	Election of Fiscal Year 24-25 Officers
College and Career Readiness	Equity and Inclusion Services Report Staff Spotlight: Alum Rock Library	Digital Literacy and Public Technology Initiatives Library Collections	Budget Update Summer Programming/ Learning Update Staff Spotlight: Bascom Library	Adult Literacy Programming (COHS, PAR, FLCs) Library Bond Review	Adoption of Fiscal Year 24-25 Work Plan Staff Spotlight: Rosegarden Library

Note: June meeting moved to second Wednesday of the month, as it conflicts with 6/19/24 holiday.

Bold: Written Report



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VI. COUNCIL LIAISON'S ANNOUNCEMENTS

VII. CHAIR'S ANNOUNCEMENTS

**VIII. LIBRARY DIRECTOR'S
ANNOUNCEMENTS
(J. BOURNE)**

IX. COMMENTS AND ANNOUNCEMENTS

**X. INFORMATION AND
UPCOMING OPPORTUNITIES
FOR COMMISSION
PARTICIPATION**

**XI. ITEM FOR FUTURE
COMMISSION MEETING
AGENDAS**

XII. MEETING SCHEDULE

**THE NEXT MEETING WILL BE
WEDNESDAY, AUGUST 16, 2023, AT 7PM
AT PEARL LIBRARY**

XIII. ADJOURNMENT