
MEETING MINUTES

April 21st, 2021

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Wendi Mahaney-Gurahoo, Vice Chair Jose Magaña, Commissioners Kristin Rivers, Hilary Thorsen, Patricia Mendoza, Tiffany Uhri Chu, Tom Trudell, Elena Jolly, Janice Allen, and Michael Melillo

ABSENT: Commissioner Pravir Ramtekkar

STAFF: Library Director Jill Bourne, Deputy Library Director of Operations Jenny Choi, Deputy Library Director of Public Services Michelle Ornat; Library Foundation Executive Director Dr. Dawn Coppin; Chief of Staff Ann Grabowski; Division Managers Vidya Kilambi, Michelle Amores, and Jean Herriges; Early Education Services Manager Araceli Delgado-Ortiz, Senior Librarian Elizabeth Nolan, Administrative Officer Andrea Maestre, Community Programs Administrators Lauren Hancock, Adrian McBride, and Karla Alvarez, Senior Public Information Representative Elizabeth Castaneda, Public Information Representative Nancy Macias, Senior Office Specialists Melissa Chheuy and Justin Sana; and Administrative Assistant Danika Relth

Others: City of San José District 4 Councilmember David Cohen, City of San José District 8 Council Assistant Mariela Garcia, City of San José Department of Parks, Recreation, and Neighborhood Services (PRNS) Recreation Superintendent Laura Buzo

Call to Order

The Library and Education Commission convened at 7:01 p.m. via Zoom webinar. Quorum was achieved with 9 Commissioners present.

Orders of the Day: Approval of the Agenda

II. Approval of Agenda

On the motion of Commissioner Allen, seconded by Commissioner Magaña, the Commission unanimously voted to approve the April 21st, 2021 Agenda.

III. Consent Calendar

- A. On the motion of Commissioner Allen, seconded by Commissioner Trudell, the Commission voted to approve the Library and Education Commission March 17th, 2021 meeting minutes. Commissioner Jolly abstained from the vote.
- B. Correspondence: There was no correspondence.

IV. Public Record: There was no correspondence for the Commissioners to review.

V. Open Forum: No individuals addressed the Commission.

VI. Discussion/Action Items

- A. ACTION: Memorialize and adjourn the meeting in honor of Mr. Scott Kimizuka, a Library employee who dedicated himself to advancing the Library's mission, supporting and mentoring innumerable staff, and to providing excellent services to the residents of San José for nearly 40 years (J. Bourne).
San José Public Library Director Jill Bourne shared the memory of Mr. Scott Kimizuka with the Commission and presented a slideshow to commemorate Mr. Kimizuka's time at the Library. The floor was opened to public comment.

On the motion by Commissioner Jolly, seconded by Commissioner Rivers, the Commission unanimously voted to adjourn the meeting in honor of Mr. Kimizuka.

- B. INFORMATION: COVID-19 Update (J. Choi/ M. Ornat):
Deputy Library Director of Operations Jenny Choi, Deputy Library Director of Public Services Michelle Ornat, and Early Education Services Manager Araceli Delgado-Ortiz presented the Commission a report on the Library's response to COVID-19, impacts to services, and plans for reconvening services. Discussion followed. San José Public Library is working with San José State University to prepare for students to return to campus in August.
- C. INFORMATION: Budget Update (A. Maestre):
Administrative Officer Andrea Maestre presented to the Commission the current status of the 2021-2022 Library Budget. Discussion followed. Ms. Maestre to share proposed budget with the Commission when available.
- D. INFORMATION: San José Public Library Foundation Update (D. Coppin/ H. Thorsen):
Library Foundation Executive Director Dr. Dawn Coppin and Commissioner Thorsen presented an update to the Commission on the current status of the Foundation.

VII. Council Liaison's Announcements:

Mariela Garcia, Council Assistant, City of San José District 8, informed the Commission that Councilmember Sylvia Arenas introduced a Proclamation to City Council to recognize the Children's Advocacy Center Santa Clara County and that registration for Camp San Jose Strong is open until May 21st for scholarship eligible families.

- VIII. Chair's Announcements:** Chair Mahaney-Gurahoo shared that schools in San Jose Unified District reopened on April 21st.
- IX. Library Director's Announcements:**
San José Public Library Director Jill Bourne announced that the Library is celebrating National Volunteer Week ([ww.sjpl.org/volunteer](http://www.sjpl.org/volunteer)), the Village Square Branch turned five years old (www.sjpl.org/villagesquare), and the first annual Spring Into Poetry Contest is open to the public.
- X. Comments and Announcements:**
- A. Youth Commission: City of San José Department of Parks, Recreation, and Neighborhood Services (PRNS) Recreation Superintendent Laura Buzo shared that the Youth Commission presented their revised Youth Bill of Rights to City Council.
 - B. Meetings Attended by Commissioners as Commissioners: Commissioner Allen attended SJ Aspires Virtual Fundraiser. Commissioner Thorsen attended Friends of Bascom Library meeting.
 - C. San José Public Library Foundation (SJPLF) Board: Commissioner Thorsen shared that SJ Aspires fundraising event was a large success and encourage those interested in joining the advocacy committee to contact SJPLF Library Executive Director Dr. Dawn Coppin Dawn or Commissioner Thorsen.
- XI. Information and Upcoming Opportunities For Commission Participation**
See SJPL Program Calendar at <https://www.sjpl.org/>
- XII. Items for Future Commission Meeting Agendas**
- XIII. Meeting Schedule and Agenda Items**
The next regular will be held virtually on **May 19th, 2021 at 7:00 PM.**
- XIV. Adjournment:** The meeting was adjourned at approximately 8:47 P.M.

Wendi Mahaney-Gurahoo

WENDI MAHANEY-GURAHOO, Chair
San José Public Library
and Education Commission

ATTEST:

COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY



DANIKA RELTH