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MEETING MINUTES

January 17<sup>th</sup>, 2024

**I. Call to Order & Orders of the Day**

**Roll Call**

**PRESENT:** Chair Jose Magaña, Vice Chair Angelica Ramos; Commissioners Coco-Nicole Banks, Deniz Westphal, Patricia Gardner, Wendi Mahaney-Gurahoo, Elena Jolly, Kristen Brown, and Janice Allen

**ABSENT:** Commissioners Anarita Reyes, Patricia Mendoza, Ken Kelly, Melanie Sellar

**STAFF:** Library Director Jill Bourne; Deputy Library Director of Operations Jenny Choi; Library Foundation Executive Director Dr. Dawn Coppin; Division Managers Michelle Amores, Vidya Kilambi and Ann Grabowski; Public Information Manager Elizabeth Castañeda; Senior Public Information Rep. Nancy Macias; Administrative Officer Andrea Maestre; Program Manager Karla Alvarez; Librarian Megan Maloy; Community Programs Admin. Amanda Otte; Literacy Program Specialist Alyssa Mendoza; Administrative Analyst Cassie Hunter; Senior Office Specialist Ronnie Kammerdiener-Clapp

**Others:** City of San José District 3 Youth Commission Chair Deitra Hoang; City of San José District 3 Council Assistant Bryan Reyes; Staff Specialist Anthony Quihuis

**I. Call to Order & Orders of the Day**

The Library and Education Commission convened at 7:03 P.M. via Zoom webinar. A quorum was achieved with 9 Commissioners present in-person.

**II. Consent Calendar**

- A. Approve the January 17, 2024, Agenda.
- B. Approve the Minutes for the Regular Meeting of November 15, 2023.
- C. Approve the Annual Library Bond Oversight Review from the November 15, 2023, Library Bond Oversight Committee Meeting.
- D. Approve the Annual Measure S: Parcel Tax Oversight from the November 15, 2023, Library Parcel Tax Oversight Committee.
- E. Approve the appointment of Commissioners Brown, Westphal, Banks and Sellar to the Budget Activities Sub-Committee.

On the motion of Commissioner Allen, seconded by Commissioner Brown, Commissioners voted unanimously to approve the January 17, 2024, Agenda,

November 15, 2023 Regular Meeting Notes, November 15, 2023, Annual Library Bond Oversight Meeting Minutes, November 15, 2023 Annual Measure S: Parcel Tax Oversight Meeting Minutes and the appointment of Commissioners Brown, Westphal, Banks and Seller to the Budget Activities Sub-Committee.

**III. Public Record:** There was no correspondence for the Commissioners to review.

**IV. Open Forum:** Paul Soto and Lilian Koenig addressed the Commission.

**V. Discussion/Action Items**

**A. INFORMATION: Youth Commission Announcements (D. Hoang)**

The Commission received announcements and updates from the City of San José Youth Commission Chair.

**B. ACTION: College and Career Pathways (V. Kilambi)**

The Commission received an update on the status of College and Career Pathways. Public Comment was received from Paul Soto and Lilian Koenig. Discussion followed. On the motion of Commissioner Mahaney-Gurahoo and seconded by Commissioner Jolly, commissioners voted unanimously to accept the report.

**C. INFORMATION: Library Budget Review (A. Maestre)**

The Commission received an update on the Library Budget. Public Comment was received from Paul Soto. Discussion followed.

**VI. Council Liaison's Announcements**

City of San José District 3, Council Assistant Bryan Reyes, provided an update from Councilmember Torres' Office. Budget Season is in full motion and the Councilmember's office will be busy in the upcoming months. Councilmember Torres got to hear the Education and Digital Literacy item at the January 11<sup>th</sup> Neighborhood Services and Education Committee meeting and got to ask questions. He is excited it is moving to City Council. On January 20<sup>th</sup>, there will be a breakfast with Council Member Torres to discuss the re-districting of the Police Department at the San Jose Fire Museum from 9:00 am – 11:00 am.

**VII. Chair's Announcements**

Chair Magaña went to the Rose Garden Library and really enjoyed himself with his children. He encourages other Commissioners to visit and checkout their Friend's area. Chair Magaña also went to Christmas in the Park at History Park and was pleased to see the San José Public Library had a table at the event. He wants to show his appreciation to library staff.

**VIII. Library Director's Announcements**

San José Public Library Director Jill Bourne shared that the SJPL's Winter Reading program was held from December 7, 2023 to January 7, 2024. The program invited people of all ages to participate for a chance at fun giveaways and grand prizes. Library staff gave out more than 2,500 books to Winter Reading participants. SJPL thanks everyone who

participated and look forward to our next reading program. SJPL will host its First Annual MLK Day of Service on Saturday, January 20, 2024, from 10:30a.m. - 11:30 a.m. at all SJPL locations. To kickoff Service Day, the King Library will host a family story time from 10-10:30 a.m. then a Drum Circle performance from 11:30-12:30 p.m. For more information, visit: [sjpl.org/MLKDayofService](http://sjpl.org/MLKDayofService). SJPL is thrilled to once again participate in Silicon Valley Reads, a community engagement program, which selects an annual theme with accompanying books and events. This year's theme is "A Greener Tomorrow Starts Today" and the selected books and events will explore environmental issues related to sustainability, which will inspire and empower individuals to take action in their own communities. The kickoff event is scheduled for Wednesday, January 31, 2024, at the Visual Performing Arts Center (VPAC) at De Anza College from 7:00 p.m. - 8:30 p.m. and will also be live streamed simultaneously. Silicon Valley Reads is in partnership with SJPL, Santa Clara County Library District and Santa Clara County Office of Education. For more information and to register, visit: [sjpl.org/SVReads](http://sjpl.org/SVReads). In celebration of the upcoming Lunar New Year holiday, the San José Public Library is offering a series of free events that include story times, crafts, festivals, lion dance performances, and so much more! The Berryessa Branch Library will also host a community event on Saturday, February 3, 2024, from 10:00 a.m. – 1:00 p.m. where the public will enjoy cultural performances, games and other activities, light refreshments, and the opportunity to win some prizes! The event will kick off with welcoming remarks by special guests, including State Senator Aisha Wahab, County Supervisor Otto Lee, and Councilmember David Cohen (D4). For more information, please visit: [sjpl.org](http://sjpl.org). All SJPL branches will be closed on Friday, February 9, 2024, for Lunar New Year, and on Monday, February 19, 2024 for Presidents' Day; the King Library will remain open during these two holidays and SJPL's eLibrary is always open at [sjpl.org](http://sjpl.org).

**IX. Comments and Announcements:**

A. Announcements & Meetings Attended by Commissioners as Commissioners:

Commissioner Mahaney-Gurahoo shared that she was a panelist for an event, where the topic was what is the path to politics/civic engagement. Also, on Saturday, January 20, 2024, she will be a panelist, representing Library and Education Commission and San Jose Unified School District, where they will be screening the film "Clarissa's Battle" and having a discussing about the film. This will be taking place at Mission College from 1:00 p.m. – 5:00 p.m.

B. San José Public Library Foundation (SJPLF) Board:

Vice Chair Ramos started by thanking those who donated to the SJPLF over the winter break. Donations exceeded the goal for 2023. There will be a free Legacy Literacy Workshop at 3:00 p.m. on Thursday, January 25, 2024, at Berryessa Library. Learn more about estate planning and their personal legacy.

- X. Information and Upcoming Opportunities for Commission Participation**  
See SJPL Program Calendar at <https://www.sjpl.org/>
- XI. Items for Future Commission Meeting Agendas:** Commissioners would like an update from Foundation.
- XII. Meeting Schedule and Agenda Items**  
The next regular meeting will be held on **February 21, 2024, at 7:00 p.m. at Dr. Roberto Cruz Alum Rock Branch Library.**
- XIII. Adjournment:** The meeting was adjourned at 8:30 P.M.

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JOSE MAGAÑA, Chair  
San José Public Library  
and Education Commission

ATTEST:  
LIBRARY AND EDUCATION COMMISSION SECRETARY

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CASSIE HUNTER