

LIBRARY AND EDUCATION COMMISSION

MARCH 15, 2023
7:00 PM to 9:00 PM

I. CALL TO ORDER & ORDERS OF THE DAY

II. CONSENT CALENDAR

A. APPROVE THE 03/15/2023 AGENDA

**B. APPROVE MINUTES FOR REGULAR MEETING OF
02/15/2023**

III. PUBLIC RECORD

IV. OPEN FORUM

(2 MINUTES OF SPEAKING TIME IS AVAILABLE)

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V. DISCUSSION/ACTION ITEMS

**A) INFORMATION: YOUTH COMMISSION
ANNOUNCEMENTS & UPDATES
(CHAIR G. CHEN)**

**B) INFORMATION: VOLUNTEER SERVICES
UPDATE(J. PELL)**

VOLUNTEER SERVICES

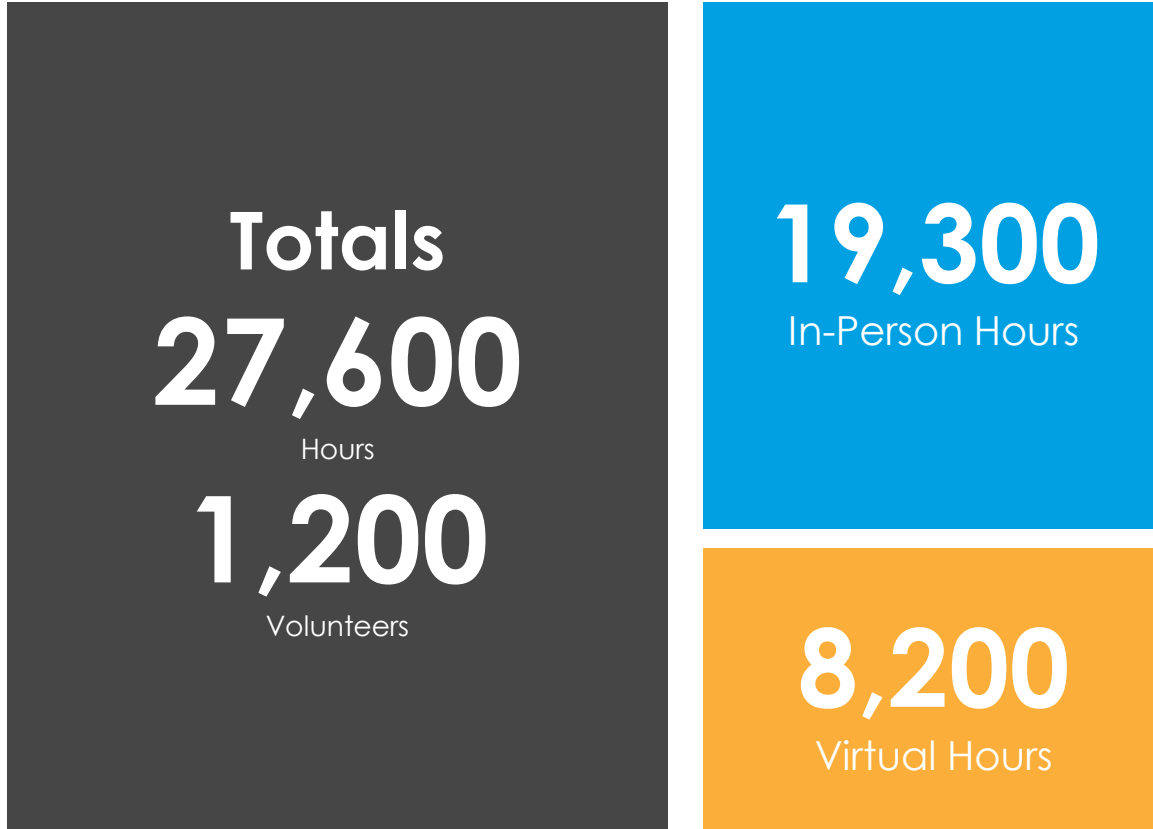
MARCH 15, 2023

Library and Education Commission

VOLUNTEERING DURING COVID TIMELINE

- **March 2020** Library branches closed due to the pandemic
- **April 2020** SJPL started engaging virtual volunteers
- **July 2021** Select branches piloted In-Person Volunteering (4 weeks)
- **August 2021** In-person Volunteer Engagement Expanded including COVID Safety Training and Procedures
- **August 2021** CSJ COVID-19 Vaccine Mandate released
- **January 2022** CSJ Booster Mandate Released
- **February 2022** All Library Volunteers Booster Verified
- **September 2022** CSJ Ends Volunteer Vaccination Requirement
- **September 2022** CSJ Ends Mandatory Indoor Masking
- **February 2023** CSJ Ends Online Health Screening





IMPACT OF VOLUNTEER PROGRAMS

- **2,984** people improved their English language skills at ESL Conversation Clubs
- **427** children had important literacy experiences through Reading to Children
- **708** people received computer help through the Tech Mentor Program



AMERICORPS VISTA

WHAT IS VISTA?

- Volunteers in Service to America
- A part of AmeriCorps
- Run by the Center for National and Community Service
- Library Project Initiated in 2019
- Focused on **Capacity Building** in library units that Support the Education & Digital Literacy Strategy



AmeriCorps

Focus on increasing unit capacity through:

- volunteer recruitment and management
- development of community partnerships
- marketing and promotion
- resource development



“Working at the library as a VISTA this year has reinforced my career goals. I was already considering getting an MLIS degree to become a librarian before this year, and now that I have experience working in a library branch, I am even more confident in my decision to pursue this path.”

– *Laura Dion, SJPL VISTA Alum*



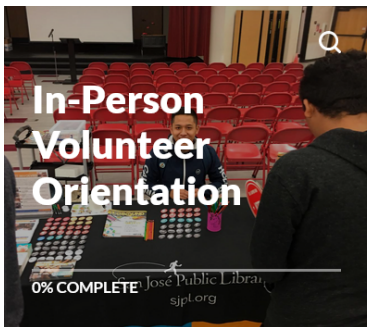
“I think that being an AmeriCorps VISTA is a really great experience, and being a VISTA at SJPL is even better! Working with the library is really great and you can really see how your project impacts those around you.”

-Yui Jenkins SJPL VISTA Alum



VOLUNTEERISM AND EQUITY

- SJPL Volunteers are diverse in race/ ethnicity, gender identity, and age
- Some demographic groups are **under-represented** in our volunteer program when compared to City Census data
 - For Example:*
 - Latinx/ Hispanic
 - Men
 - Adults ages 18-49
- **Volunteers, including those who are in under-represented groups, continue to report having overwhelmingly positive experiences at SJPL**



▼ VOLUNTEERING IN-PERSON SAFELY

☰ Culture of Volunteerism ○

☰ The Role of SJPL Staff ○

☰ Safety While Volunteering On-site ○

☰ Interacting with the Community ○



SJPL Equity and Inclusion Principles

The Library is committed to these four principles of Equity, Diversity, Inclusion and Anti-Racism:

- **Equity:** We recognize each person is unique and with different needs. We strive to provide everyone with what they need to succeed.
- **Diversity:** We see and try to understand our differences. This includes: race/ethnicity, language, abilities, age, gender, sexual orientation and other traits. It also includes different ideas, views and values.
- **Inclusion:** Everyone belongs at SJPL. We value the uniqueness of each person. We support building connections with each other. We commit to remove barriers to our resources and services.
- **Anti-racism:** We work to eliminate policies and practices that unfairly impact Black, Indigenous,

LAUNCHED HERITAGE MONTH HIGHLIGHT PROGRAM

- Pilot Year: February 2023 – November 2023
- **Goal:** Highlight the experiences and contributions of volunteers from all communities, with a focus on those that are otherwise underrepresented at the Library.



FRIENDS OF THE LIBRARY

- Friends of the Library are independent volunteer-led partner organizations.
- Each branch provides Friends with a donation sorting area and dedicated space in the Library where users can purchase items.
- Branch staff accept donations; Friends volunteers sort and sell.

BRANCHES WITH FRIENDS GROUPS		
Almaden	Edenvale	Seven Trees
Alum Rock	Educational Park	Tully Community
Bascom	Evergreen	Village Square
Berryessa	Joyce Ellington	Vineland
Calabazas	Pearl Avenue	Willow Glen
Cambrian	Rose Garden	West Valley
East SJ Carnegie	Santa Teresa	

Friends of the Library raise funds through book sale events and passive "book nook" sales in the branches.

Highlighted Friends-funded or sponsored programs:

- For Goodness Snakes
- Challenge Island (STEAM)
- Silicon Valley Reads
- Black History Month speakers panel
- SJPL Summer Learning
- Bascom 10th Anniversary Celebration

Many of the Friends groups work together as the "All Friends"

- Members work with the San Jose Public Library Foundation to raise awareness of the Library during budget process
- All Friends Group meet on the 5th Saturday of the month

Looking forward:

- Additional book donations and sales
- Continuing support for library programs
- Working with existing Friends groups to add groups to all branches

VOLUNTEER FEEDBACK SURVEY

DATA COLLECTION METHOD

- Online Survey distributed via email to all "Accepted" volunteers
- Collected Feb 3 –17 2023
- **219** total responses
- 5 volunteer experience questions
- 8 volunteer satisfaction questions
- 3 free answer questions
- 3 demographic questions



- **95%** would recommend SJPL as a place to volunteer
 - 3% more than last year
- **93%** feel comfortable approaching a staff member when they have a question
 - 3% more than last year
- **94%** felt prepared for their volunteer role
 - 5% more than last year

"I find the library staff friendly, welcoming and always willing to help. I've observed them treat everyone with kindness and care."

NEXT STEPS

NEXT STEPS

- Support Teens Reach Coordinators as they engage community teens in volunteer opportunities
- Support SJPL Youth Commission members who engage Youth Advisory Committees
- Continue the Library VISTA program with the goal of addressing recruitment and retention challenges faced in the last service year period
- Re-launch the King Library Docent Tour Program, and SJPL System Wide Service Day



QUESTIONS?



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Agenda Item

Code of Conduct

- Comment on the specific agenda item topic only
- Speakers' comments should be addressed to the full body. Requests to engage the Commissioners or Staff in conversation will not be honored.
- Abusive language is inappropriate.
- Repeated failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting.

Please unmute your device when your name is called. Phone in callers, please press *6 to unmute.

COMMISSIONERS' DISCUSSION

**C) INFORMATION: LIBRARY BOND
REVIEW (A. TRAN)**



Library Bond Review

March 15, 2023

Library and Early Education Commission

Bond History & Scope

September 2000

- Branch Facilities Master Plan

November 2000

- Measure O

April 2016

- Bond Project Completion
- Balance of Bond funds transferred to branch efficiency projects

July 2019

- \$5.9 M Remaining

FY 20-21

- Program Deferred Due to COVID-19 Pandemic

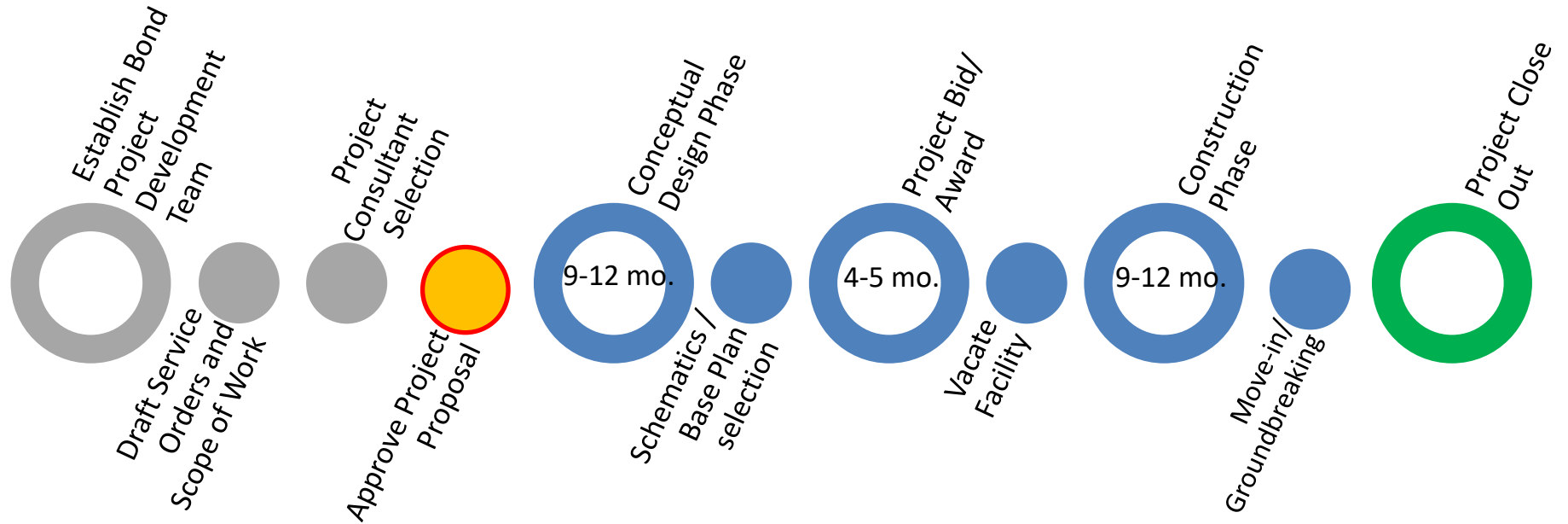
FY 21-22

- Develop FY 21-22 Bond Project

FY 22-23

- Initiate Projects

Proposed Biblioteca Latinoamericana Library Renovation Project Process 22-23



Addressing Critical Infrastructure and Facilities Needs

\$254M statewide grant program

Eligible project types:



Life Safety



Critical Infrastructure

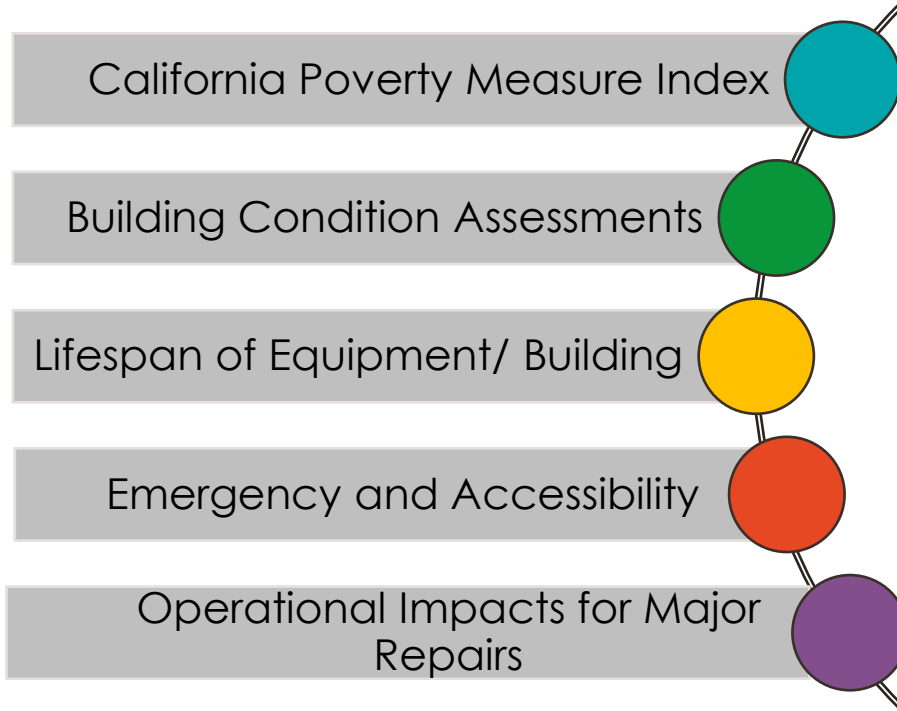


Critical Maintenance



Other Non-Critical Repairs
or Replacements

Library Branch and Project Selection Criteria



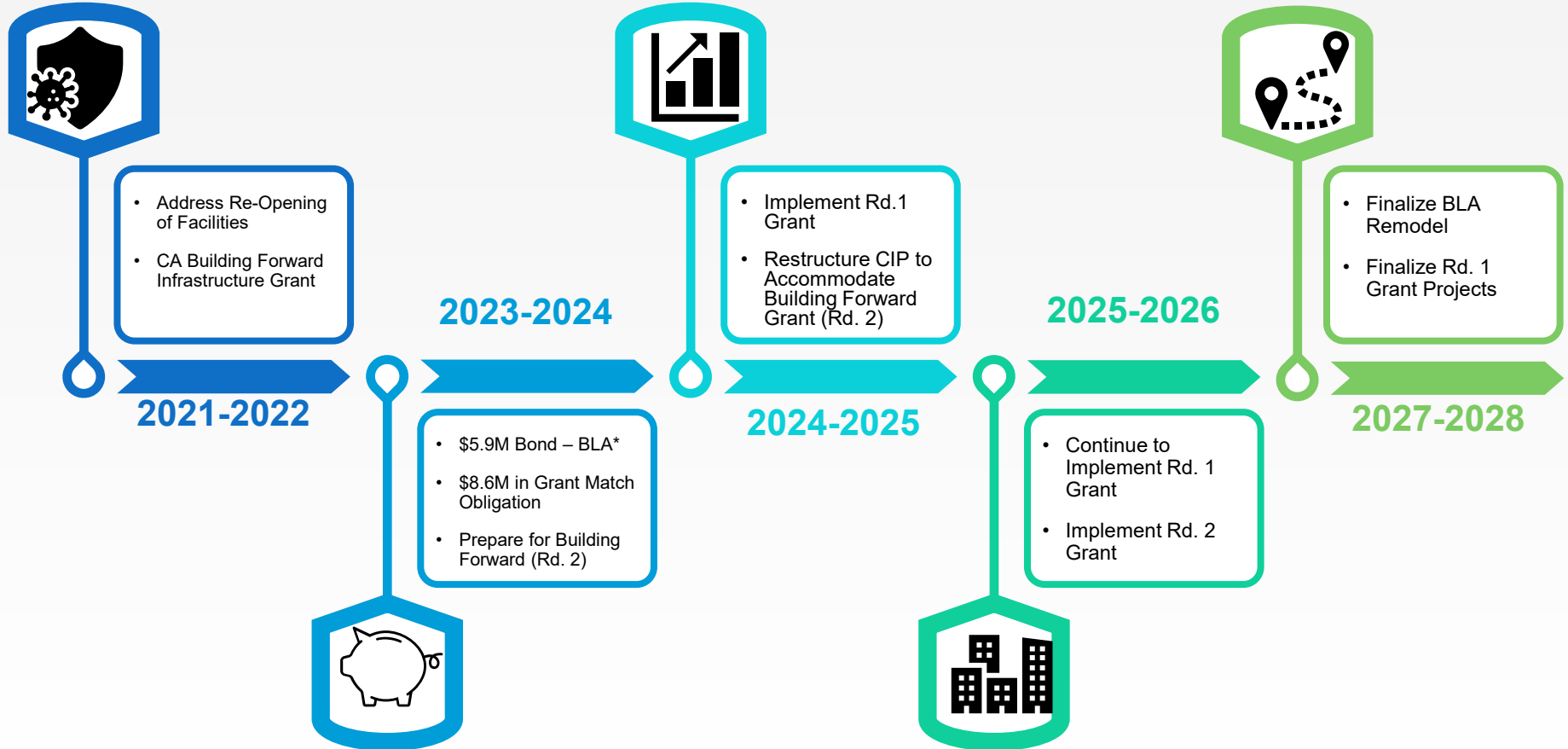
Initial Application:

- 9 Library Branches
- \$23,016,538.75 in projects

CA State Infrastructure Grant Award Breakdown

Library Branch	Grant Fund Awarded	Library Match Obligation
Alviso	\$614,374.00	\$614,374.00
Bascom	\$652,746.00	\$652,746.00
Biblioteca Latinoamericana	\$3,625,045.00	\$3,625,045.00
East San Jose Carnegie	\$654,945.00	\$654,945.00
Educational Park	\$515,729.00	\$515,729.00
Hillview	\$265,021.00	\$265,021.00
Joyce Ellington	\$705,664.00	\$705,664.00
Seven Trees	\$1,487,606.00	\$1,487,606.00
Tully	\$147,757.00	\$147,757.00
Total	\$8,668,887	\$8,668,887

2023 BOND SPENDING PLAN



* Biblioteca Latinoamericana Library



Thank you!

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Library and Education Commission

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COMMISSIONERS' DISCUSSION

VI. COUNCIL LIAISON'S ANNOUNCEMENTS

VII. CHAIR'S ANNOUNCEMENTS

**VIII. LIBRARY DIRECTOR'S
ANNOUNCEMENTS
(J. BOURNE)**

IX. COMMENTS AND ANNOUNCEMENTS

**X. INFORMATION AND
UPCOMING OPPORTUNITIES
FOR COMMISSION
PARTICIPATION**

**XI. ITEM FOR FUTURE
COMMISSION MEETING
AGENDAS**

XII. MEETING SCHEDULE

**THE NEXT MEETING WILL BE
WEDNESDAY, APRIL 19, 2023, AT 7PM
AT WILLOW GLEN LIBRARY BRANCH**

XIII. ADJOURNMENT